
Town of Sedgwick

Meeting Agenda

Monday, August 9th, 2021, 6:00PM

Public Comments Information

If you wish to address the Board of Trustees, there is a “Comment from the Public” scheduled time.

Comments on Agenda items will be allowed following the presentation or Board deliberation. Your comments will be **limited to three (3) minutes** and can only speak once on any motion or agenda item.

Monthly staff reports to the board are not open for comments.

- I. Call to Order**
- II. Pledge Allegiance**
- III. Approve Agenda**
- IV. Approve of Minutes from last Meeting(s)**
- V. Approve of Bills**
- VI. Comments from the public**
- VII. Monthly Reports**
 - Mayor Wayne Price
 - Maintenance – Richard Kehm and Alan Coyne
 - Town Clerk – Heather Moore
 - Board of Trustees
 - Bill Boler – Stop Signs, speed limit signs, AED Location, Donation to the Cemetery District.
 - Dan Smith – Reintroduce Ordinance 01-2021 Code Book
- VIII. New Business**
 - Jack McClary – Cemetery District Donation Request
 - Scott Szabo – Completed 2020 Audit Review.
 - Transfer Funds from General Fund to the Water and Sewer Fund for 2020 and 2021.
 - Employee wages
 - Choose Engineering Firm for Wastewater Project.
- IX. Old Business**
 - Harvest Festival
 - i. Town BBQ, Bounce House
- X. Executive Session (If needed)**
- XI. Call to Adjourn**



**Town of Sedgwick
Record of Proceedings
July 12th, 2021**

Members Present: Wayne Price, Peggy Owens, Dale Jones, Danny Smith

Employees Present: Heather Moore, Richard Kehm, Kelly Williamson

Call to Order: The Town Board met in regular session. A quorum was verified by Legal Counsel that the Mayor is a member of the Board and the three present Trustees make a quorum, and the meeting was called to order at 6:10 pm by the Mayor Wayne Price

Roll Call **Mayor Wayne Price** **Here**

	Danny Smith	Here	Teddy Morgan	Absent
	Peggy Owens	Here	Bill Boler	Absent
	Dale Jones	Here	Dora Devie	Absent

Approval of Agenda

Motion: Approval of Agenda

Danny Smith made a motion to approve the agenda, Dale Jones seconded, all in favor; none opposed, motion carried.

Approval of Minutes

Motion: Approve the minutes

Danny Smith made a motion to approve of the minutes, Peggy Owens seconded, all in favor; none opposed, motion carried.

Bills (Published in Julesburg Advocate)

Motion: Bills Roll Call Vote

Dale Jones made a motion to pay the bills, Dale Jones seconded. (Roll Call: All Voted for, None Against) motion carried.

Public Comments – reminded they will have 3mins.

- None

Mayors Report

- *Danny Smith:* I have cleared the sidewalk on the East Side of Centennial Park and noticed there are some bad spots that we may want to have replaced.
- *Danny Smith:* I want to thank maintneanc for handing flags, and picking up branches from the last wind storm. The rodeo grounds has the old spring tooth that was damaged and needs to be removed.
 - *Wayne Price offered to take it with out any contest.*
- Apologized for health issues causing his absence the last few meetings.
- I have seen Richard and Kelly doing good around Town. And I apologies for the Verbal abuse that they have had to deal with from some of the public.

Maintenance

- Still spraying weeds, and mowing.
- Consolidated Plumbing has fixed the Urinal at the Community Center

- Kurt Hodel stopped me in the road this week to complain to me for 36mins, and he said that Teddy Morgan, Bill Boler and Dora Devie are unhappy with my performance. I personally asked Bill and he said he never said that. He was asked why I haven't sprayed around a few of his properties, "I haven't because I am scared if I hurt the grass, I will get in trouble."
- Richard expressed "The harassment and lies are getting old."
- **Alan Coyne:** Will wait till about September to change the chlorine system due to the large volume of water that is used during the summer. Along with finishing the current testing schedule.
 - Backflow testing will be tomorrow.
 - Water has been tapped for the property on the South Boarder of Town, by Wayne Prices property.
 - Still no word on any progress on the CDOT property.

Clerk's Office - Heather Moore

- Finished getting requested items to Dan for the Audit.
- Got ahold of Sam Light with CIRSA, and he has a few dates available to have a Board Training.
 - *September 13th has been decided since August dates will not work for Dale Jones.*
- We have had several complaints, and a formal complaint about the two Pitbull's getting loose. The owners Tabitha Sanchez has been called several times about the dogs. At this time, we have no way to control the situation. But wanted you to be aware.
 - *Danny Smith: I did go over there to talk them about the dogs.*
- I finished the quarterly budget report at the request of on of the board members not present tonight.
- Would like to let the board know that the Three Board Members not present did not notify me of their absence, as outlined in the board member responsibilities and code of conduct handbook.
- Dan let me know we have voted on the Budget, but we have not made a motion to transfer fund to W&S from the General Fund to keep the W&S fund from any deficiencies.
 - Legal Counsel advised that we should not vote on that tonight since it wasn't on the Agenda, that we need to add that to the next Agenda.
- I added the Section to the agenda "Board of Trustees" because I received a note from Bill Boler with 12 agenda items, and Dora Devie with 6 items, and Dales Jones with 1 item. We have a standard of filling out an Agenda Request form. This is the first time I have had Board Members individually want so many items. I figured it would be easier to add a time for them to talk each month. If this is acceptable to the board? Then at the meeting if the board as a whole would like to have items added to the next months meeting I can do so.
 - *Board agreed to have that on the agenda each month.*

Board of Trustees

- Dale Jones:
 - The missing Board Members tonight have voted out the book and have waisted \$15837.50. They complained about spending to much money but ok with doing that.
 - The Speed limit signs were ordered before they went to the box of ordinances to see if the speed limit signs were in compliance.
 - There is a recording of Kurt Hodel admitting that the Three missing Board Members have been having meetings with him. This is a violation of the sunshine law. They have done nothing but try to sabotage this Board.
 - *Peggy Owens: this is an issue that needs to be addressed with the accused. In a civil manor and address them as our colleagues.*
 - *Town Clerk: May I suggest the Board use the handbook that outlines the steps how to handle the situation. To address the meetings they are having, discussing personnel matters with the public and derelict of duties.*
 - *Julesburg Advocate: mentioned this should be done at a public meeting.*

- I would like to see Kelly get a raise. He is making minimum wage. Suggest \$15 an hour. He does a good job.
 - *Town Clerk interrupted: I highly suggest you think about this! Raising him that much will put our part time maintenance helper wage more than your Deputy Clerk, and your Town Clerk only makes a few cents more than that. How is that fair? I feel this should be added to the next month's agenda to give some time to think and allow public input.*
 - *Richard added that he has been here 5 years without a raise.*

New Business

- **Resolution 21-2 – Land lease with Justin Price**
 - *Justin Price:* I would like to refuse to extend my lease. This land could be better used by the Town. But please give me time to gather personal fencing materials on the property. Please remember the Board has money invested in establishing the grass.
 - *Board accepted to give time to move his items.*
- **Blue Skies Therapeutic Riding Poker Run July 24th**
 - *Nicole League (President)-* I am asking the Board if we can have permission to block off Main Street, by the old Garden Center up to the Post Office and 2nd Street one block off Main St. This is so we can have the Car Show and the Poker Run, which will end in Town as well. We are not having a Beer Garden this year; all food and consumption will be contained in The Bar patio.
 - Would also ask if we can continue using the Rodeo Grounds, we will update our release of liability forms to name the Town instead of the Lions Club.

Motion:

Danny Smith made a motion to allow Blue Skies to block off Main Ave, and 2nd for the Car Show and Poker Run, and to allow them to use the Rodeo Grounds for their rides; Peggy Owens seconded. (All in favor, None Against) motion carried.

Old Business

- **Harvest Festival**
 - *Jason Toyne:* The Fire Department will work with the Town to help with the Demolition Derby. It will be the Towns Event, but we will help with it. The proceeds from the event will be used to pay the winners. If it goes well we are planning on using half the proceeds this year and the other half towards next year to keep it going.
 - *Danny Smith suggested seeing if Stretesky would donate to the event*
 - Fire Department will water the road on East to keep the dust down.
 - Question of if the Rodeo will be held, Town Clerk will check and see.
- **Master Plan for Water and Sewer**
 - MSG Consulting Engineers introduced themselves to the Board. They had reviewed the Master Plan along with the estimate given by Elements Engineering.
 - MSG disagreed with a 100,000gal per day lift station, they believe a smaller lift system then that would be their suggestion. Does agree that an Evaporative System is best for us. Land acquisition is the tough part. They asked the Rural Water and State Engineer, and they feel we could use some of our existing ponds, by repurposing without changing them, and then pump to the evaporative lagoon. But would still need USDA approval.

- Gave several funding options to consider.
 - Small Communities Grant, Community Development Block Grant, DOLA, USDA, State Revolving Fund (CDPHE), Rule Development, Water Quality Improvement Fund,
- They would have a construction inspector that is on site during the construction.
- We write all the legal descriptions, and assist with land and easements, quarterly reports, ordinances, or resolutions that may be needed for the grants.
- To do the lagoons, lift station and collection system their estimated cost per tap in town would increase around \$21

Meeting Adjourned:

Motion:

At 8:10pm Dale Jones, made a motion to adjourn, Danny Smith seconded, all were in favor, motion carried.

Mayor

Attest: Town Clerk

SEAL

**Town of Sedgwick
Record of Proceedings
Special Meeting
August 2nd, 2021**

Members Present: Wayne Price, Dora Devie, Teddy Morgan, Peggy Owens, Dale Jones, Danny Smith, Bill Boler
Employees Present: Heather Moore

Call to Order: The Town Board met in special session. A quorum was verified, and the meeting was called to order at 5:00pm by the Mayor Wayne Price

Roll Call

Bill Boler	Here	Teddy Morgan	Here
Peggy Owens	Here	Danny Smith	Here
Dora Devie	Here	Dale Jones	Here

Public Comments – reminded they will have 3mins.

- **Lupe Casias**
 - As a business owner and resident of this Town, I have seen how the Board is having issues. Just remember we as residents elected you guys, and we believed you would work together as a team. Any group of people will bring different strengths. This is business not personal. The people are watching you. I would like to see everything put on the table but with respect for each other.

- **Susan Wolfe**
 - After the last meeting I left very confused and disappointed. The comments and hurtful things being said, disappointed me. I am hoping that in the future and there is a division on the Board, maybe a protocol on how to properly handle it.
 - *Wayne price – when we come to this table all our personal feeling should be left outside. I will not have someone come in here and drive a wedge in this Board. I don't care if all of us leave here and go have a beer together, if Town business isn't being discussed. I want the meetings to be a discussion of what's good for the Town.*

New Business

- **Board Members Code of Conduct Discussion**
 - **Danny Smith** – I was really upset, how the last meeting situation was handled. The talk about three board members having meetings was denied. So, we should have researched it before bringing it to a meeting. We publicly accused people and it wasn't right! I read the code of conduct book again, and I encourage you all to read it again. Every employee should read it too. I have personally apologized to the residence that were accused of hosting the so-called meetings. And I do apologize to Bill, Teddy and Dora. We should have come to you first before jumping to conclusions.

 - **Teddy Morgan** – I wasn't at the last meeting, I wasn't feeling good. Heather did call me that night. I listened to the last meeting and Richard talked about a recording of a conversation accusing us of having secret meetings, I want to hear it! I feel that is my right. 90% of the blame of our issues get blamed on one guy. And I believe there are other people to blame, including this office.

Heather would tell people if Kurt get elected she would quite. That is the start of problems. And its Richards job to take care of all of the Town, not part of it. Not one side of the street, but not the other just because of who's house it is. Now Richard has this recording of a resident and spreading rumors. I want to hear this recording. (he was informed the recording in not in the possession of the Town, it is on a personal cell phone, and it can be arranged for him to here it)

- *Wayne Price – Richard is worried if he sprays weeds in from of that person's house, and that person feels he kills the grass, or gets accused of killing the grass – Richard feels that person would try to sue him. When you continuously to have someone criticizing you, it makes you not want to do a good job.*
- *Peggy Owens – I am not comfortable having discussions about our employees, sitting here slicing and dicing is wrong! If you have a problem with employee performance, you should come and talk to Wayne privately. Tonight's issues are not employees, it was about dealing with the accusations of the Board.*

We don't need Town employees trying to stir up problems, it was a Town employee that recorded Kurt. What is good for the Town is that everyone is treated the same. You grade one road; you grade them all.

- **Peggy Owens**– We are going in too many directions, and not what tonight's discussion is about. Why don't we just ask the accused if they have been having these "special meeting" or not. Then lets all work on being friends and becoming a good effective Board.
 - *Teddy Morgan – There are not meetings, we have a group of friends getting together on Friday nights just to have beers. NOT Town Business – and Dora and Bill have never been there! And for Richard to make accusation (Dale Jones interrupted – its not Richard accusing you, it was Kurt Hodel on the recording saying it! It was Kurt throwing you under the bus.)*
 - *Bill Boler – I don't care what that recording says, It DIDN'T Happen. And I heard the recording, I didn't here our names. Just a bunch of cussing.*
 - *Dora Devie – I heard Kurt say that we are going to a resident's house for meetings. We haven't done that.*

I think we are being played! We need to get over this and start functioning like a proper Board. And if Rumors get started, we need to deal with them correctly.

- *Dora Devie - asked how did we have a meeting last month?*
 - Legal Council explained that Four Board Members cause a quorum, the Mayor is a Board Member, just not a voting Board Member. And you should not discuss employee matters in public meetings, this should be done in executive session.

We need to consider this problem resolved and go on.

- **Dale Jones** – The fact all three of you didn't show up at the last meeting, when this recording was let out is suspicious. I admit I was the first to light the fuse at the last meeting, I admit I was hot. I am the first to admit, I just to conclusion, maybe a conspiracy theorist. But there are tapes of Kurt, he has lied before. He is the one trying to cause problems. I don't owe anyone an apology.
- **Dora Devie** – I was very disappointed in you Dale for the way you talked about us at the last meeting. I also feel that running my family name in the dirt was wrong. But I do admit, there is one person in Town that likes to rial people up. If we could just ignore him and go on. He likes the reaction, if we quit reacting, it will stop.
 - *Dale Jones- I wasn't throwing your family name in the mud.*
 - *Wayne Price – we need to start dwelling on Town business, we have sewer and water projects to worry about. We have a Town that is about to get dug up from projects and how it's going to affect us.*
- **Bill Boler** – Thank you Danny for your apology! I don't agree with ordinance 05-2020, I feel it was only used to stop Kurt if he was on the Board. The Mayor yelling at elderly woman was

disgraceful. And why the lawyer didn't tell us that we need new resolution for the speed limit signs, I think your not serving us well. Having Town employees running around recording people is some weird stuff. Then being implied that I am too stupid to place signs in the right place, I disagree. You said you could pass anything last meeting, but you passed nothing. You didn't do anything!

- *Danny Smith – this is not how we are supposed to act, this is not helping the situation. I have been on Town Boards, and this Board is the worst! If any person is yelling at our employees they do have the right to record and protect themselves.*
- *Dora, Teddy and Peggy – all agreed this needs to stop and put it behind us. Lets start acting like adults*

Wayne Price – When I hit this gravel, this topic is over and delt with. (Gravel Hit)

- *Town Board had open discussions on other topics throughout the meeting: The budget process, How the Town is growing, future spending, looking at the ordinances before making rules or decisions, the Code Book. (No discissions were made on these discussion points, and the Board was reminded those items were not on tonight's posted agenda.)*

Meeting Adjourned:

Motion:

At 6:25pm, Danny Smith made a motion to adjourn, Peggy Owens seconded, all were in favor, motion carried.

Mayor, Pro-Tem

Attest: Town Clerk

SEAL

3:04 PM

08/03/21

Accrual Basis

Town of Sedgwick

Trial Balance

As of July 31, 2021

	Jul 31, 21	
	Debit	Credit
1021 · Cash on Hand	185.39	
1022 · Points West Bank Checking	530,072.47	
1029 · Savings:1030 · Points West:1031 · 9240	26,782.84	
1029 · Savings:1034 · Cash in Savings - Lottery	4,911.03	
1029 · Savings:1040 · Points West Bank:1043 · Water Surcharge Account	138,914.81	
1029 · Savings:1050 · Equitable Savings:1051 · 05-4505160	39,003.74	
1070 · COLOTRUST:1071 · Water Plus	519,877.47	
1070 · COLOTRUST:1072 · General Plus	180,000.00	
1070 · COLOTRUST:1073 · CIP Plus	594,923.59	
1081 · Cash - County Treasurer	238.20	
TOTAL	2,034,909.54	0.00

Town of Sedgwick
Profit & Loss
 July 2021

	Jul 21
Ordinary Income/Expense	
Income	
4122 · Current Property Taxes	1,725.05
4142 · Specific Ownership Taxes	126.23
4152 · Interest on Taxes	2.98
4172 · Sales Tax	25,077.03
4212 · Cigarette Tax	14.93
4222 · Road and Bridge	371.90
4232 · Motor Vehicle	53.59
4300 · Utilities Clearing	246.86
4323 · Water Sales	5,396.26
4333 · Sewer Sales	2,921.15
4386 · Trash Collections	2,432.00
4392 · Other Income	
4392.1 · Occupation Tax	80,688.62
4392.2 · Excise Tax	1,444.81
4392.3 · State of Colorado	28,241.67
4392 · Other Income - Other	0.50
Total 4392 · Other Income	110,375.60
4393 · Other Income	339.32
4412 · Highway Use Tax	1,029.30
4422 · License Fees	35.00
4802 · Interest Income	6.74
Total Income	150,153.94
Expense	
6002 · County Treasurer's Fees	34.57
6032 · Office Expense - GG	516.25
6042 · Professional Services - GG	4,709.50
6062 · Supplies and Maintenance - GG	638.30
6072 · Telephone - GG	216.95
6092 · Miscellaneous - GG	1,001.32
6120 · Bank Service Charges	5.00
6232 · Pest and Weed Control	1,000.00
6462 · Supplies and Maintenance Park	150.00
7063 · Supplies & Maintenance - Water	911.25
7093 · Miscellaneous - Water	87.12
7163 · Supplies and Maintenance - Sewer	0.00
7346 · Landfill - Trash	303.12
7406 · Miscellaneous-Trash	0.00
7800 · Salaries Clearing	
7809 · Salary-Richard M Kehm	3,496.73
7815 · Salary-Heather Moore	2,045.10
7819 · Salary - Williamson Kelly	611.94
7820 · Salary - Kim E Quayle	1,186.70
7821 · Salary - Gary L Jeffrey	129.78
Total 7800 · Salaries Clearing	7,470.25
7995 · Payroll Taxes - Clearing	447.40
Total Expense	17,491.03
Net Ordinary Income	132,662.91
Other Income/Expense	
Other Expense	
7896 · Insurance Clearing	3,747.88
8343 · Grant Expense - Local	0.00
Total Other Expense	3,747.88
Net Other Income	-3,747.88
Net Income	128,915.03



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Town of Sedgwick
 PO Box 27
 Sedgwick, CO 80749

Summary Statement

July 31, 2021

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Investor ID

COLOTRUST

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
PLUS+							
Water PLUS	519,935.72	0.00	0.00	14.40	126.23	519,943.10	519,950.12
General Use PLUS	180,017.31	0.00	0.00	4.99	27.73	180,019.87	180,022.30
CIP PLUS	594,984.95	0.00	0.00	16.52	136.43	594,993.42	595,001.47
TOTAL	1,294,937.98	0.00	0.00	35.91	290.39	1,294,956.39	1,294,973.89

Average Monthly Yield: 0.0327%

2:33 PM
08/09/21

Town of Sedgwick
Check Detail
July 13 through August 9, 2021

Num	Name	Memo	Account	Paid Amount
12221	Colorado State Treasurer		1022 · Points West Bank Ch...	
		2nd Qtr payroll	7995 · Payroll Taxes - Clearing	-47.33
TOTAL				-47.33
12222	Colorado Dep of Revenue	W2 wage withholdings	1022 · Points West Bank Ch...	
		2nd Quarter	7995 · Payroll Taxes - Clearing	-418.00
TOTAL				-418.00
12223	Points West Cardmember...		1022 · Points West Bank Ch...	
		Office supplies, Zoom, USPS, Adobe annual fee.	6032 · Office Expense - GG	-463.89
TOTAL				-463.89
12224	Richard M. Kehm	Payroll	1022 · Points West Bank Ch...	
		Payroll 17.47 hours	7809 · Salary-Richard M Kehm	-3,496.73
		Social Security	7995 · Payroll Taxes - Clearing	
		Medicare	7995 · Payroll Taxes - Clearing	
		Federal	7995 · Payroll Taxes - Clearing	
		Colorado W/H	7995 · Payroll Taxes - Clearing	
TOTAL				-2,848.93
12225	Kim E. Quayle	Payroll	1022 · Points West Bank Ch...	
		Payroll	7820 · Salary - Kim E Quayle	-1,400.19
		Social Security	7995 · Payroll Taxes - Clearing	
		Medicare	7995 · Payroll Taxes - Clearing	
		Federal	7995 · Payroll Taxes - Clearing	
		Colorado	7995 · Payroll Taxes - Clearing	
TOTAL				-1,134.08
12226	Heather M. Moore	Payroll	1022 · Points West Bank Ch...	
		Payroll	7815 · Salary-Heather Moore	-2,065.39
		Social Security	7995 · Payroll Taxes - Clearing	
		Medicare	7995 · Payroll Taxes - Clearing	
		Federal	7995 · Payroll Taxes - Clearing	
		Colorado	7995 · Payroll Taxes - Clearing	
TOTAL				-1,802.39
12227	Kelly E Williamson	Payroll	1022 · Points West Bank Ch...	
		Payroll	7819 · Salary - Williamson K...	-1,145.39
		Social Security	7995 · Payroll Taxes - Clearing	
		Medicare	7995 · Payroll Taxes - Clearing	
		Federal	7995 · Payroll Taxes - Clearing	
		Colorado	7995 · Payroll Taxes - Clearing	
		Garnishment	7995 · Payroll Taxes - Clearing	
TOTAL				-467.38
12228	Nebraska Child Support C...	Rem ID: AR2CH2GUBGSZU	1022 · Points West Bank Ch...	
		Net Income Withholdings for Remittance ID: AR2CH2GUBGSZU	7995 · Payroll Taxes - Clearing	-467.39
TOTAL				-467.39
12229	Gary L Jeffrey	Payroll	1022 · Points West Bank Ch...	
		Payroll	7821 · Salary - Gary L Jeffrey	-43.26
		Social Security	7995 · Payroll Taxes - Clearing	
		Medicare	7995 · Payroll Taxes - Clearing	
TOTAL				-39.95

2:33 PM
08/09/21

Town of Sedgwick
Check Detail
July 13 through August 9, 2021

Num	Name	Memo	Account	Paid Amount
12230	Big Springs Equipment	Invoice 135601	1022 · Points West Bank Ch...	
		Idler Assembly	6062 · Supplies and Mainten...	-49.63
TOTAL				-49.63
12231	CEBT		1022 · Points West Bank Ch...	
		Employee Health Insurance	6052 · Insurance and Bonds ...	-943.60
TOTAL				-943.60
12232	CenturyLink	Phone and Fax line	1022 · Points West Bank Ch...	
		Phone lines and Fax line	6072 · Telephone - GG	-216.95
TOTAL				-216.95
12233	CIRSA	Invoice 200852	1022 · Points West Bank Ch...	
		Addition to coverages Playground, Rodea Grounds	7896 · Insurance Clearing	-440.92
TOTAL				-440.92
12234	Consolidated Plumbing	Water Leak at east ave 8/26/19	1022 · Points West Bank Ch...	
		Urinal Repair at Community Center	6062 · Supplies and Mainten...	-104.75
TOTAL				-104.75
12235	Freedom Repair & Mainte...	BackFlow Preventors Testing	1022 · Points West Bank Ch...	
		BackFlow Preventors Testing	7063 · Supplies & Maintenan...	-441.00
TOTAL				-441.00
12236	Great Western Building a...		1022 · Points West Bank Ch...	
		paint, rollers	6062 · Supplies and Mainten...	-240.50
TOTAL				-240.50
12237	Highline Electric Ass'n		1022 · Points West Bank Ch...	
		Water Pump -66552	7073 · Utilities - Water	-564.99
		New Shop - 8280879	7994 · Utilities - Clearing	-46.44
		New Town - 822186	6102 · Utilities - TH - GG	-100.45
		Museum - 8426371	6102 · Utilities - TH - GG	-155.15
		Pump #2 - 40915	7073 · Utilities - Water	-159.46
		Street Lights -41680	6142 · Street Lighting	-189.64
		Sewer - 62657	7173 · Utilities - Sewer	-56.54
		Rodeo Grounds	6102 · Utilities - TH - GG	-36.53
		Lions Club	6102 · Utilities - TH - GG	-46.54
TOTAL				-1,355.74
12238	Journal Office		1022 · Points West Bank Ch...	
		Copy machine fees	6032 · Office Expense - GG	-35.00
TOTAL				-35.00
12239	Julesburg Family Market	Account# 8814	1022 · Points West Bank Ch...	
		Hardware, Tire Slim, Clamps	6062 · Supplies and Mainten...	-72.41
TOTAL				-72.41
12240	Kelly, P.C.		1022 · Points West Bank Ch...	
		Legal Fees - Regular	6042 · Professional Services ...	-1,306.50
TOTAL				-1,306.50

2:33 PM
08/09/21

Town of Sedgwick
Check Detail
July 13 through August 9, 2021

Num	Name	Memo	Account	Paid Amount
12241	Liittjohann Kauffman & P...		1022 · Points West Bank Ch...	
		2020 Audit Prep	6042 · Professional Services ...	-3,500.00
		2nd qtr payroll taxes	6042 · Professional Services ...	-300.00
		HUTF Report	6042 · Professional Services ...	-500.00
TOTAL				-4,300.00
12242	Marick's Waste Disposal		1022 · Points West Bank Ch...	
		Potty Cleaning	6462 · Supplies and Mainten...	-150.00
TOTAL				-150.00
12243	Northeast colorado health...	Bacteria Test	1022 · Points West Bank Ch...	
		Water Bacteria Test	7063 · Supplies & Maintenan...	-20.00
TOTAL				-20.00
12244	Planet Bounce	Bounce house for Harvest Festival	1022 · Points West Bank Ch...	
		Bounce house for Harvest Festival - (Tropical Waterslide \$700 rental \$...	6092 · Miscellaneous - GG	-1,000.00
TOTAL				-1,000.00
12245	Prairie Mountain Media	Explorer Magazine	1022 · Points West Bank Ch...	
		Advertising Expenses	6032 · Office Expense - GG	-17.36
TOTAL				-17.36
12246	Rocky Mountain Air Soluti...	Invoice 30278577	1022 · Points West Bank Ch...	
		Monthly Tank Rental	7063 · Supplies & Maintenan...	-50.25
TOTAL				-50.25
12247	S & W Auto Supply		1022 · Points West Bank Ch...	
		Misc -Oil Filter	7990 · Supplies and Maint. - ...	-8.99
TOTAL				-8.99
12248	Sedgwick County Sales	Landfill Fees	1022 · Points West Bank Ch...	
		Landfill Fees	7346 · Landfill - Trash	-303.12
TOTAL				-303.12
12249	Smith Hardware		1022 · Points West Bank Ch...	
		Kilz Paint 6 gallons	6062 · Supplies and Mainten...	-479.94
TOTAL				-479.94
12250	Town of Julesburg		1022 · Points West Bank Ch...	
		Masquito Sprying for July	6232 · Pest and Weed Control	-1,000.00
TOTAL				-1,000.00
12251	AC-DC Water Works LLC	ORC Services	1022 · Points West Bank Ch...	
		ORC Monthly Contract Services	7063 · Supplies & Maintenan...	-400.00
		Maintenance Repairs	7093 · Miscellaneous - Water	-44.72
		Attend Board Meeting to give updates	7093 · Miscellaneous - Water	-42.40
TOTAL				-487.12
12252	Colorado Dept of Public H...	annual drinking water fee	1022 · Points West Bank Ch...	
		Annual ground water supply fee	7093 · Miscellaneous - Water	-75.00
TOTAL				-75.00

5:28 PM
08/09/21

Town of Sedgwick
Check Detail
July 13 through August 9, 2021

Num	Name	Memo	Account	Paid Amount
12253	Concrete Specialties		1022 · Points West Bank Ch...	
		New water tap	7063 · Supplies & Maintenan...	-3,000.00
		Potholes to locate lines	7063 · Supplies & Maintenan...	-450.00
TOTAL				-3,450.00
12254	Northeast colorado health...	Bacteria Test	1022 · Points West Bank Ch...	
		Water Bacteria Test	7063 · Supplies & Maintenan...	-20.00
TOTAL				-20.00
12255	Prairie Mountain Media		1022 · Points West Bank Ch...	
		Advertising Expenses	6032 · Office Expense - GG	-17.36
		Advertising Expenses	6032 · Office Expense - GG	-27.39
TOTAL				-44.75
12256	Mega Music	Deposit on Stage for Band	1022 · Points West Bank Ch...	
		Harvest Festival - Deposit on Stage for Band	6092 · Miscellaneous - GG	-925.00
TOTAL				-925.00

July 01 2021 to July 31 2021

Report Generated: August 02 2021 MDT
 Signed: Unsigned, Signed
 Approved: Unapproved, Approved
 Status: Open, Paid, Archived
 Included Employees: 4 employees
 Included Account Codes: 13 account codes
 Included Time Classes: 8 time classes
 Grouped By: Employee
 Total Hours: 503.91

Hours Summary			
Standard Hours:	293.46	Holiday:	7.5
Unpayable/Salaried:	172.95	PTO:	0
Sick:	0	Other1:	0
Vacation:	30	Other2:	0

Employee: Richard Kehm - Maintenance										
Sig	Apv	Paid	Date	In	Break	Out	TZ	Account Code	Time Class	Hours
			Jul 01, 21	05:53 A		04:40 P	MDT	Msc Maintenance - Needs Notes	Unpayable/Salaried	10.78
			Jul 02, 21	05:55 A		07:47 A	MDT	Msc Maintenance - Needs Notes	Unpayable/Salaried	1.87
			Jul 06, 21	05:58 A		04:33 P	MDT	Msc Maintenance - Needs Notes	Unpayable/Salaried	10.58
			Jul 07, 21	05:57 A		04:32 P	MDT	Msc Maintenance - Needs Notes	Unpayable/Salaried	10.58
			Jul 08, 21	05:58 A		04:43 P	MDT	Msc Maintenance - Needs Notes	Unpayable/Salaried	10.75
			Jul 12, 21	10:57 A		04:34 P	MDT	Msc Maintenance - Needs Notes	Unpayable/Salaried	5.62
			Jul 13, 21	05:46 A		04:32 P	MDT	Msc Maintenance - Needs Notes	Unpayable/Salaried	10.77
			Jul 14, 21	05:55 A		04:31 P	MDT	Msc Maintenance - Needs Notes	Unpayable/Salaried	10.60
			Jul 15, 21	05:55 A		05:00 P	MDT	Msc Maintenance - Needs Notes	Unpayable/Salaried	11.08
			Jul 19, 21	05:53 A		04:32 P	MDT	Msc Maintenance - Needs Notes	Unpayable/Salaried	10.65
			Jul 20, 21	05:55 A		04:30 P	MDT	Msc Maintenance - Needs Notes	Unpayable/Salaried	10.58
			Jul 21, 21	05:47 A		04:30 P	MDT	Msc Maintenance - Needs Notes	Unpayable/Salaried	10.72
			Jul 22, 21	05:49 A		04:32 P	MDT	Msc Maintenance - Needs Notes	Unpayable/Salaried	10.72
			Jul 23, 21	05:56 A		11:05 A	MDT	Msc Maintenance - Needs Notes	Unpayable/Salaried	5.15
			Jul 26, 21	05:56 A		04:30 P	MDT	Msc Maintenance - Needs Notes	Unpayable/Salaried	10.57
			Jul 27, 21	05:49 A		04:34 P	MDT	Msc Maintenance - Needs Notes	Unpayable/Salaried	10.75
			Jul 28, 21	05:58 A		04:31 P	MDT	Msc Maintenance - Needs Notes	Unpayable/Salaried	10.55
			Jul 29, 21	05:53 A		04:31 P	MDT	Msc Maintenance - Needs Notes	Unpayable/Salaried	10.63
Totals:										172.95

Employee: Heather Moore - Account Administrator										
Sig	Apv	Paid	Date	In	Break	Out	TZ	Account Code	Time Class	Hours
			Jul 01, 21	12:32 P		04:18 P	MDT	8810 - Clerical and Office Employees	Standard	3.77
			Jul 02, 21	08:00 A		03:22 P	MDT	8810 - Clerical and Office Employees	Standard	7.37
			Jul 06, 21				MDT	8810 - Clerical and Office Employees	Vacation	7.50
			Jul 07, 21				MDT	8810 - Clerical and Office Employees	Vacation	7.50
			Jul 08, 21				MDT	8810 - Clerical and Office Employees	Vacation	7.50
			Jul 09, 21				MDT	8810 - Clerical and Office Employees	Vacation	7.50
			Jul 12, 21	07:45 A		08:20 P	MDT	8810 - Clerical and Office Employees	Standard	12.58
			Jul 13, 21	08:15 A		03:30 P	MDT	8810 - Clerical and Office Employees	Standard	7.25
			Jul 14, 21	12:22 P		03:56 P	MDT	8810 - Clerical and Office Employees	Standard	3.57
			Jul 15, 21	01:04 P		04:18 P	MDT	8810 - Clerical and Office Employees	Standard	3.23
			Jul 16, 21	08:41 A		03:39 P	MDT	8810 - Clerical and Office Employees	Standard	6.97
			Jul 19, 21	08:00 A		03:35 P	MDT	8810 - Clerical and Office Employees	Standard	7.58
			Jul 20, 21	07:57 A		03:29 P	MDT	8810 - Clerical and Office Employees	Standard	7.53
			Jul 21, 21	12:27 P		03:58 P	MDT	8810 - Clerical and Office Employees	Standard	3.52
			Jul 22, 21	12:04 P		04:20 P	MDT	8810 - Clerical and Office Employees	Standard	4.27
			Jul 23, 21	07:47 A		03:15 P	MDT	8810 - Clerical and Office Employees	Standard	7.47
			Jul 26, 21	08:05 A		03:30 P	MDT	8810 - Clerical and Office Employees	Standard	7.42
			Jul 27, 21	07:55 A		03:37 P	MDT	8810 - Clerical and Office Employees	Standard	7.70
			Jul 28, 21	12:11 P		04:25 P	MDT	8810 - Clerical and Office Employees	Standard	4.23
			Jul 29, 21	12:07 P		03:32 P	MDT	8810 - Clerical and Office Employees	Standard	3.42
			Jul 30, 21	08:29 A		03:52 P	MDT	8810 - Clerical and Office Employees	Standard	7.38
Totals:										135.26

Employee: Kim Quayle - Admin Assistant										
Sig	Apv	Paid	Date	In	Break	Out	TZ	Account Code	Time Class	Hours
			Jul 01, 21	07:58 A		12:24 P	MDT	8810 - Clerical and Office Employees	Standard	4.43
			Jul 01, 21	01:07 P		03:35 P	MDT	8810 - Clerical and Office Employees	Standard	2.47
	APV		Jul 02, 21	08:03 A		03:02 P	MDT	8810 - Clerical and Office Employees	Standard	6.98
			Jul 05, 21				MDT	8810 - Clerical and Office Employees	Holiday	7.50
			Jul 06, 21	08:07 A		01:16 P	MDT	8810 - Clerical and Office Employees	Standard	5.15
	APV		Jul 06, 21	01:45 P		03:34 P	MDT	8810 - Clerical and Office Employees	Standard	1.82

Sig	Apv	Paid	Date	In	Break Out	TZ	Account Code	Time Class	Hours
			Jul 07, 21	08:08 A	12:19 P	MDT	8810 - Clerical and Office Employees	Standard	4.18
			Jul 07, 21	01:07 P	03:31 P	MDT	8810 - Clerical and Office Employees	Standard	2.40
			Jul 08, 21	08:13 A	03:33 P	MDT	8810 - Clerical and Office Employees	Standard	7.33
			Jul 09, 21	08:08 A	10:46 A	MDT	8810 - Clerical and Office Employees	Standard	2.63
	APV		Jul 09, 21	12:47 P	02:30 P	MDT	8810 - Clerical and Office Employees	Standard	1.72
			Jul 14, 21	08:04 A	03:34 P	MDT	8810 - Clerical and Office Employees	Standard	7.50
			Jul 15, 21	08:03 A	11:34 A	MDT	8810 - Clerical and Office Employees	Standard	3.52
			Jul 15, 21	12:49 P	03:40 P	MDT	8810 - Clerical and Office Employees	Standard	2.85
	APV		Jul 16, 21	07:59 A	12:00 P	MDT	8810 - Clerical and Office Employees	Standard	4.02
	APV		Jul 16, 21	12:30 P	03:35 P	MDT	8810 - Clerical and Office Employees	Standard	3.08
			Jul 21, 21	08:08 A	03:37 P	MDT	8810 - Clerical and Office Employees	Standard	7.48
			Jul 22, 21	08:09 A	12:51 P	MDT	8810 - Clerical and Office Employees	Standard	4.70
			Jul 22, 21	01:51 P	03:39 P	MDT	8810 - Clerical and Office Employees	Standard	1.80
			Jul 28, 21	08:00 A	01:30 P	MDT	8810 - Clerical and Office Employees	Standard	5.50
	APV		Jul 28, 21	02:34 P	03:42 P	MDT	8810 - Clerical and Office Employees	Standard	1.13
	APV		Jul 29, 21	08:05 A	03:30 P	MDT	8810 - Clerical and Office Employees	Standard	7.42
			Jul 30, 21	08:00 A	03:25 P	MDT	8810 - Clerical and Office Employees	Standard	7.42
Totals:									103.03

Employee: Kelly Williamson - Maintenance

Sig	Apv	Paid	Date	In	Break Out	TZ	Account Code	Time Class	Hours
			Jul 02, 21	06:22 A	11:36 A	MDT	0042 - Landscape and Gargening	Standard	5.23
			Jul 06, 21	06:33 A	12:14 P	MDT	0042 - Landscape and Gargening	Standard	5.88
	APV		Jul 06, 21	01:04 P	03:30 P	MDT	0042 - Landscape and Gargening	Standard	2.43
			Jul 07, 21	07:28 A	10:06 A	MDT	0042 - Landscape and Gargening	Standard	2.63
	APV		Jul 08, 21	06:23 A	11:53 A	MDT	9403 - Garbage Collecting, Driving	Standard	5.50
			Jul 08, 21	12:41 P	04:00 P	MDT	0042 - Landscape and Gargening	Standard	3.32
			Jul 12, 21	06:50 A	11:47 A	MDT	0042 - Landscape and Gargening	Standard	4.95
			Jul 12, 21	12:43 P	03:29 P	MDT	0042 - Landscape and Gargening	Standard	2.77
			Jul 13, 21	06:38 A	07:37 A	MDT	Misc Maintenance - Needs Notes	Standard	0.98
			Jul 14, 21	06:04 A	12:28 P	MDT	0042 - Landscape and Gargening	Standard	6.40
			Jul 14, 21	01:27 P	02:31 P	MDT	Misc Maintenance - Needs Notes	Standard	1.07
			Jul 14, 21	03:30 P	04:23 P	MDT	Misc Maintenance - Needs Notes	Standard	0.88
			Jul 15, 21	06:35 A	11:36 A	MDT	9403 - Garbage Collecting, Driving	Standard	5.02
			Jul 15, 21	12:24 P	04:24 P	MDT	0042 - Landscape and Gargening	Standard	4.00
			Jul 16, 21	09:43 A	11:02 A	MDT	Misc Maintenance - Needs Notes	Standard	1.32
			Jul 19, 21	06:48 A	11:57 A	MDT	0042 - Landscape and Gargening	Standard	5.15
			Jul 19, 21	12:58 P	05:00 P	MDT	0042 - Landscape and Gargening	Standard	4.03
			Jul 20, 21	06:29 A	09:44 A	MDT	0042 - Landscape and Gargening	Standard	3.25
			Jul 21, 21	06:28 A	10:42 A	MDT	7520 - Waterworks Operations, Repairs	Standard	4.23
			Jul 22, 21	06:38 A	11:34 A	MDT	9403 - Garbage Collecting, Driving	Standard	4.93
			Jul 23, 21	06:27 A	11:10 A	MDT	7520 - Waterworks Operations, Repairs	Standard	4.72
			Jul 26, 21	06:29 A	10:58 A	MDT	0042 - Landscape and Gargening	Standard	4.48
			Jul 27, 21	06:30 A	07:30 A	MDT	Misc Maintenance - Needs Notes	Standard	1.00
			Jul 28, 21	07:17 A	10:41 A	MDT	0042 - Landscape and Gargening	Standard	3.40
			Jul 29, 21	06:40 A	11:58 A	MDT	9403 - Garbage Collecting, Driving	Standard	5.30
Totals:									92.67

Legend: SIG=Signed · APV=Approved · PD=Paid · SP=Split Paid · ARCH=Archived · ALR=Alert

<p><i>Supervisor Signature</i> _____ <i>Date</i> _____</p> <p>By signing above I acknowledge and certify that the information contained on this document is true and accurate.</p>	<p><i>Supervisor Signature</i> _____ <i>Date</i> _____</p> <p>By signing above I acknowledge and certify that the information contained on this document is true and accurate.</p>
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July 01 2021 to July 31 2021

Report Generated: August 02 2021 MDT
 Signed: Unsigned,Signed
 Approved: Unapproved,Approved
 Status: Open,Paid,Archived
 Included Employees: 4 employees
 Included Account Codes: 13 account codes
 Included Time Classes: 8 time classes
 Grouped By: Employee
 Total Hours: 503.91

Hours Summary			
Standard Hours:	293.46	Holiday:	7.5
Unpayable/Salaried:	172.95	PTO:	0
Sick:	0	Other1:	0
Vacation:	30	Other2:	0

Employee	Hours	Signed	Approved
Richard Kehm - Maintenance	172.95		
Heather Moore - Account Administrator	135.26		
Kim Quayle - Admin Assistant	103.03		
Kelly Williamson - Maintenance	92.67		

Legend: SIG=Signed · APV=Approved · PD=Paid · SP=Split Paid · ARCH=Archived · ALR=Alert

Supervisor Signature

Date

By signing above I acknowledge and certify that the information contained on this document is true and accurate.

Supervisor Signature

Date

By signing above I acknowledge and certify that the information contained on this document is true and accurate.

CLOSE PAYROLL PERIOD

This PRELIMINARY Payroll Report has not been saved yet! Save the report to append or close the payroll period.

Thursday Jul, 01 2021 - Saturday Jul, 31 2021

Employees Processed:	4	Total Fixed Pay:	\$8,107.70
Standard Hours:	293.46	Total Variable Pay:	\$0.00
Overtime 1.5x Hours:	0.00	Total Payroll:	\$8,107.70
Overtime 2.0x Hours:	0.00		
PTO Hours:	0.00	Total of All Hours:	503.91
Vacation Hours:	30.00	Total Hours Deducted:	0.00
Sick Hours:	0.00	Total Payable Hours:	503.91
Holiday Hours:	7.50		
Other1 Hours:	0.00	Rounding Interval Applied:	-
Other2 Hours:	0.00	Total Records Processed:	87
Unpayable/Salaried Hours:	172.95	Records Crossing Dateline:	-
		Records Qualified for Shift Differential:	-
		Records Exceeding Hours Threshold:	-

Employee	Total Hours	Deduct	1.0x	1.5x	2.0x	SIC	VAC	HOL	UnP/SAL	Signed	Aprvd	Fixed Pay
Kehm, Richard	172.95								172.95	N/A	NO	\$3,496.73
Moore, Heather	135.26		105.26				30.00			N/A	NO	\$2,065.39
Quayle, Kim	103.03		95.53					7.50		NO	NO	\$1,400.19
Williamson, Kelly	92.67		92.67							NO	NO	\$1,145.39

Jeffrey, Gary = 3.5 hours x 12.36 = \$43.26

TOWN OF SEDGWICK
 2021 BUDGET
 WATER AND SEWER FUND

	ACTUAL PRIOR YR	ACTUAL TO DATE	ESTIMATE CURRENT YEAR	2021 REQUEST BUDGET	2021 APPROVED BUDGET
REVENUE					
WATER SALES	66,581	44,397	66,596	67,000	67,000
SEWER SALES	34,568	23,036	34,554	35,000	35,000
INTEREST INCOME	1,369	501	752	700	700
OTHER	408		88,579	500	500
TRANSFER IN			30,000	230,000	230,000
TOTAL REVENUE	102,926	67,934	220,480	333,200	333,200
WATER DEPARTMENT					
SYSTEM OPER. AND ADM.					
SALARIES	26,040	12,423	18,635	16,500	16,500
EMPLOYEE INSURANCE				3,300	3,300
PAYROLL TAXES	2,094	950	1,426	1,262	1,262
SUPPLIES & MAINT.*	14,706	21,941	32,912	33,000	33,000
PUBLIC UTILITIES	4,940	4,423	6,635	6,700	6,700
INSURANCE/BONDS	3,590	1,864	2,796	2,295	2,295
MISCELLANEOUS	3,201	4,564	6,846	10,000	10,000
AUDIT & BUDGET	1,000	1,000	1,000	1,000	1,000
OFFICE	3,237	3,912	5,868	6,000	6,000
TELEPHONE	600	316	474	650	650
TOTAL WATER DEPARTMENT	59,408	51,393	76,590	80,707	80,707
SEWER DEPARTMENT					
SYSTEM OPER. AND ADM.					
SALARIES	8,680	6,213	9,320	16,500	16,500
PAYROLL TAXES	698	475	713	1,262	1,262
EMPLOYEE INSURANCE				3,300	3,300
SUPPLIES & MAINT.	39,188	12,203	18,305	30,000	30,000
UTILITIES	1,873	1,295	1,943	2,000	2,000
INSURANCE/BONDS	1,197	1,398	2,097	2,295	2,295
MISCELLANEOUS			0	500	500
AUDIT & BUDGET	1,000	1,000	1,000	1,000	1,000
OFFICE EXPENSE	900	1,100	1,650	1,650	1,650
TELEPHONE	600	316	474	650	650
TOTAL SEWER DEPARTMENT	54,136	24,000	35,500	59,157	59,157
DEBT SERVICE					
LOAN PRINCIPAL	13,967	6,983	13,967	13,967	13,967
LOAN INTEREST	0	0	0	0	0
TOTAL DEBT SERVICE	13,967	6,983	13,967	13,967	13,967
CAPITAL OUTLAY					
CAPITAL	1,506			20,000	20,000
CASUALTY REPAIR		88,979	88,979		
SYSTEM IMPROVEMENT				200,000	150,000
ENGINEERING					50,000
TOTAL CAPITAL OUTLAY	1,506	88,979	88,979	220,000	220,000
TOTAL EXPENDITURES	129,017	171,356	215,036	373,832	373,832
TRANSFERS		0			
EXCESS REVENUE./ (DISB)	(26,091)	(103,422)	5,444	(40,632)	(40,632)
BEGINNING BALANCE	178,249	152,158	152,158	157,602	157,602
ENDING BALANCE	152,158	48,736	157,602	116,970	116,970

NOTE: Includes budget for updating meters and pits.