

**Town of Sedgwick
Record of Proceedings
September 14th, 2020**

Members Present: Wayne Price, Peggy Owens, Teddy Morgan, Bill Boler, Dora Devie, Dale Jones

Employees Present: Heather Moore, Richard Kehm

Call to Order: The Town Board met in regular session. A quorum was verified, and the meeting was called to order at 6:00 pm by the Mayor Wayne Price

Roll Call

Danny Smith	Absent	Teddy Morgan	Here
Peggy Owens	Here	Bill Boler	Here
Dale Jones	Here	Dora Devie	Here

Approval of Agenda

Motion: Approval of Agenda

Dora Devie made a motion to approve the agenda with said changes, Peggy Owens seconded, all in favor; none opposed, motion carried.

Approval of Minutes

- A few spelling errors corrected, and clarifications regarding the event approved for the grand openings held over Labor Day weekend. Discussion on the fact they didn't mentioned that they were going to have a band and street dance. Board decided in the future to ask more questions before approvals of events.

Motion: Approve the minutes

Dora Devie made a motion to approve of the minutes as corrected, Peggy Owens seconded, all in favor; none opposed, motion carried

Bills (Published in Julesburg Advocate)

- Clarification and verification on specific expenses, income and bank accounts was made.

Motion: Bills Roll Call Vote

Peggy Owens made a motion to pay the bills, Dale Jones seconded. (Roll call vote – All Voted for, None Against) motion carried

Public Comments – reminded they will have 3mins.

- **None signed up, but:**
 - Shirley Salyard - asked if the American flag was hanging correctly.
 - Response was made that it is correct based on the Flag Etiquette rules.

Mayors Report

- Picked up a jack hammer and power drill for maintenance to demo the BBQ pit at the park.
- Approved the purchase of a new drill.
- Reminded the Board Members that per the Code of Conduct of the Board, that abstaining is only used for times of personal or financial interests that the vote would affect.
- We are now holding weekly staff meetings.

- Kim has now been with the Town for 3 months, would like to give her a 10% raise, if the board agrees this is acceptable. Also, it was discussed that all raises will continue to come before the Board Members.

Motion:

Peggy Owens made a motion to approve the raise of 10% equaling \$1.20 per hour to Kim Quayle, Dale Jones seconded. (Roll call vote – All Voted for, None Against) motion carried

Town Maintenance Report- Richard Kehm

- Dump Truck was test driven, it is great truck & runs good. Have been looking for 2 years and turned away several after inspection. The only issue was with the plow blade itself. It will need replaced. Contacted a company (OJ Watson) that does this, it will cost around \$8,500 for a 10' plow. Everything considered, still believes this is a very good purchase. \$36,650 total is expected for the truck and the plow.
 - \$500 deposit had been done with the Town credit card to hold the truck.
 - A few additional questions were answered regarding the truck, its condition and amount of times it will be used.
 - *Tiny (Nellie) White* interrupted to add to the conversation. After, the subject at hand was no longer the topic, several attempts were made to regain order.
 - Richard left the meeting, soon after Tiny left the meeting as well.
 - Board Discussion regarding not allowing personal attacks during meetings.

Motion:

Dale Jones made a motion to purchase the Dump Truck and the Plow for an estimated total of \$36,650, Peggy Owens seconded. (Roll call vote – All Voted for, None Against) motion carried

Clerk's Office - Heather Moore

- Carson Ebke is going to climb the water tower to conduct our annual visual inspection.
- A concerned citizen contacted the State Plumbing Board and reported that our contractor that did the bathroom remodel "Last Year", didn't pull a state permit. So we are now working with the state to become compliant.
 - State Plumbing Inspector visited made some recommendation and will return.
 - With learning these rules, our Local Building Application will point out the needs for these requirements. This applies to Homeowners doing their own work as well.
- Great Plains Structure did evaluate our Ground Water Tank, we need to replace the anodes. The cost will be around \$1200 parts and then Alan Coyne's labor to install. In a few years we will look at sealing the tank itself.
- Have started to receive reimbursement checks for the CARES act grant and the DOLA master plan grant.
- Will work with Kim this next month to submit liens for utilities that have not paid for over 3 months.
- Have added a step when entering bills as they come in. Will now scan a copy of the invoice and receipts into QuickBooks. This will make audit a little easier, it will allow the auditors to click the document and view it when they get a backup of our QuickBooks.
- Added percentages to the budget that was made for the Board, breaks out what percentage each area is of the total Budget.
- WE GOT THE PARK GRANT!

Old Business

- **Codification advisements from Town Legal Council**
 - Melinda went over all the suggested changes and responded to all questions. Made changes as suggested by the Board.
 - Next step will be holding a hearing to review the drafted final, before final adoption.

New Business

- **Rhonda Gram – Joes Bucks**
 - Not Present, will contact her to see if this should move to next month
- **Dan Pederson – Transfer of Funds**
 - Copy of the Audit is handed out. Discussion about setting up a meeting with the Auditor.
 - Need to Technically appropriate/transfer General Funds “by a motion” to the Water and Sewer Funds in the amount of \$30,000 to keep the calculation of 110% for our water loan in compliance.
 - Next, would like to point out in the audit the Independent Audit Report, this is their report on their findings. The second page of it is the “Their Opinion” paragraph. When they say, we are in compliance and acceptable, without exceptions, that is what we want.

Motion:

Dale Jones made a motion to appropriate General Funds in the amount of \$30,000 to the Water and Sewer Fund for the year 2019, Teddy Morgan seconded. (Roll call vote – All Voted for, None Against) motion carried

- **ColoTrust for Funds Holding Options (Tabled)**
 - Higher yields than a typical Savings Account.
 - Pooled funds from governmental entities in Colorado
 - Multiple named accounts allowed, (i.e. For Parks, Main Street Revitalization, CIP’s. etc..)
 - Transfer from and to by an online website and available by the next day
 - Tabled until a Special Meeting with the Auditor can be set up, to get more information.
- **Equitable Bank Signatures on Accounts (Tabled)**
 - Tabled until a meeting with the Auditors can be set up, to get more information
- **Pick Colors for Park Playground and Pavilion.**
 - The colors schemes the Board agreed on were Spring Blossom (Ocean Blue, Spring Green and Orange) for the 2-5 year old playground and then Earth (Spring Green, Blue and Iced Coffee) for the 5-12 year old playground
 - Pavilion to follow the same color scheme.
 - The Town will be responsible for the Concrete slab that the pavilion will sit on and the relocation of sprinklers.
- **Resolution 20-8 – Elected officials deemed not employees**
 - Annually CIRSA (Towns Insurance Company) asks that this be completed. This is for the workman’s comp part of our coverages.

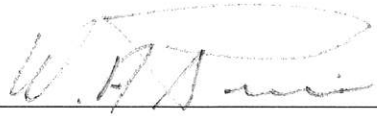
Motion:

Peggy Owens made a motion to adopt Resolution 20-8, that Board Members are not Employees, Dale Jones seconded. all were in favor, motion carried

Meeting Adjourned:

Motion:

At 7:59pm Dale Jones, made a motion to adjourn, Peggy Owens seconded, all were in favor, motion carried.



Mayor



Attest: Town Clerk

