
Town of Sedgwick

Meeting Agenda

Monday, June 8th, 2026, 6:00PM

Public Comments Information If you wish to address the Board of Trustees, there is a “Comment from the Public” scheduled time. Comments on Agenda items will be allowed following the presentation of Board deliberation. Your comments will be **limited to three (3) minutes** and can only speak once on any motion or agenda item. **Monthly staff reports to the board are not open for public comments.**

Call to Order and Pledge of Allegiance

- I. Approve Agenda**
- II. Approve of Minutes from last Meeting(s) May 11, 2026**
- III. Approve Bills**
- IV. Comments from the public**
- V. Monthly Reports**
 - **Clerk’s Office**
 - i. Still in preparation for Financial Audit
 - ii. Application for Natures of Sedgwick Annual Town License Retail & Cultivation renewals
 - iii. Consider repeal of Resolution 22-05 – Opt-Out of FAMLI (Family Medical Leave Insurance Program), Town Staff would like to revisit this option and opt in as a Local gov’t entity. With less than 9 employees, the Town would be exempt from any premiums. We would need to change personnel handbook to read as such. Town would have to maintain these premiums that employees would be paying for 3 years as of opt in date. We would need a new resolution and the Town Clerk would be doing the quarterly payroll reporting to FAMLI.
 - **Maintenance**
 - **Mayor**
 - **Board of Trustees**
- VI. Old Business**
 - Mark GMS and Kayson Native Sun Updates and next payout requests.
- VII. New Business**
- VIII. Executive Session (If needed)**
 - Executive session for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: an employee who has requested the matter be discussed in open session; any member of this board or the appointment of any person to this board; or general personnel policies, specifically regarding the Deputy Town Clerk.
- IX. Return to Public Meeting**
- X. Report from Executive Session**
 - For Discussion, Direction or Action – Deputy Town Clerk
- XI. Call to Adjourn**



**Town of Sedgwick
Record of Proceedings
May 11th, 2026**

Members Present: Traci Colbeck, Jaime Anchondo, Allison Kuhlman, Steven Intermill and Zach Ault

Employees Present: Kim Quayle, Samantha Owens and Richard Kehm

Call to Order: The Town Board met in regular session. A quorum was verified, and the meeting was called to order at 6:00 pm by Mayor Dora Devie

Roll Call: Mayor Dora Devie Here

Traci Colbeck	Here	Jaime Anchondo	Here
Allison Kuhlman	Here	Steven Intermill	Here
Zach Ault	Here	Bailey Nail	Absent

Approval of Agenda

Motion: Approval of Agenda

Traci Colbeck made a motion to approve the agenda; Jaime Anchondo seconded, all in favor; none opposed, motion carried.

Approval of Minutes

Motion: Approve the minutes

Mayor did a Roll Call, all in favor; none opposed, motion carried.

Bills (Published in Julesburg Advocate)

Question by Jaime Anchondo, reference Aflac, both types, Vision and Dental reimbursed to the Town 100% from employee paychecks. Regular Aflac is also reimbursed by employee paychecks except for \$26.00 per employee.

Question by Steve Intermill about the breakdown of Kelly P.C. invoice. Mayor Devie asked Melinda Culley about duties of the Mayor, and if the surveys were okay.

Motion: Bills Roll Call Vote

Steve Intermill made a motion to pay the bills, Jaime Anchondo seconded. (Roll Call: All Voted for, None Against) motion carried.

Public Comments – reminded they will have 3mins.

- Vicki Sandlin, Julesburg Advocate, Prairie Mountain Media: Presented a question about using the Community Center on May 27th for a County Forum for Sedgwick County Sheriff and a County Commissioner Randy Renquist. Requesting that all fees be waived since it is a non-profit and a Public Service for a County Affair.

Motion:

Traci Colbeck made a motion to waive fees for County Public Service, Allison Kuhlman seconded, none opposed, motion carried.

- Lupe Casias brought attention to “Working Circles”. They’ve already been in Julesburg and Ovid. On this list there are 30 different things that could be used to present in our Town. It is advertised and reaches a wide percentage. We are holding this meeting at the Inn.

Clerk's Office

- We are preparing for financial audit. We are preparing CIRSA annual renewals for 2027. We got documentation from CIRSA referencing our water main breaks. Pipes that are running parallel to the ground are NOT covered under our CIRSA policy. Buildings with water pipe going horizontal are insured, until they meet the parallel line. ALLEN COYNE: Even though they potholed, they found it not knowing that it 45'd off and hit the pipe breaking it. We are preparing for closing on the Supplemental Loan for \$1,418,000.00. \$500,000.00 is grant forgiveness and the balance we will pay of that loan is \$918,000.00 and are closing on May 19th. At this point we are ready to order the 1,000lb propane tank that's going to run the new generator at the lift station. It will be tested weekly. Sapp Bros is coming tomorrow to see the sight and make sure it meets qualification. Sapp Bros inspects and maintains the tanks. All of our tanks for the Town are leased. We can pay \$4200.00 plus to buy it outright or we can lease for \$400.00 a year which includes the maintenance and inspections.

Motion:

Traci Colbeck made a motion to lease the Sapp Bros Propane tank, Allison Kuhlman seconded, none opposed, motion carried.

The lights above the Crows Nest, only one of them is working. They're very old and need to be updated. I have taken pictures to send out for bid and get quotes from Better Electric, Weiss Electric and Expert Electric.

Maintenance

- Richard, we have an issue with the fuel pump for unleaded. The meter is like \$1,300.00 but the pump still works. They'll install it but we need to have an electrician hook it up. It went out like 2 weeks ago. Right now, I log everything down every time I use it. I've been logging it all along. We'll be mowing the park twice a week now. This one here we water 3 nights a week. **Dora:** How did your clean-up work? **Richard:** The Spring Clean-up, it went well.

Mayors Report

- I don't have a lot. In your packet I created a survey and would need your approval to send it out with the bills. It's just general information. **Jaime:** I'm for it, if the people want to fill it out they can or not. **Dora:** I thought it would be helpful for us.

Motion:

Jaime Anchondo made a motion to accept the Survey to be mailed out with bills, Zachary Ault seconded; none opposed, motion carried.

- As you know PCTelcom subcontractor hit our main water line twice. We had Todd Blockowitz here to do the repairs. Since it was not properly marked, they don't have to pay for it. Kim will inquire about payment from our insurance company. We will go ahead and pay Todd and see if insurance will reimburse some of it.

Motion:

Dale Jones made a motion to pay Todd Blockowitz \$6,034.80 for water break repair; Roger Munson seconded; Roll Call, none opposed, motion carried.

- **Allen Coyne ORC:** We have a comprehensive inspection every 5 years and what that means is they check the paint and go in and really clean it out. They went into the ground tank and vacuumed out all the sand off the bottom and you can see it in the video. Then to the 100 year old water tower and we just don't meet the current OSHA regs. I know you're going to get ready for the water and in the next 5 years and probably get a new Tower. They couldn't get the tower done and not in Ovid either, but we're good for this year, for 5 years for comprehensive so you can look into the possibility of getting a new tower of a sort.

Board of Trustees

- **Jaime Anchondo:** Where are we at on the manholes and fence? **Allen Coyne:** The fencing they are just trying to get the contract signed. **Mark Hornberger:** The contractor came in and walked the area. **Allen:** So I met with Alen (inaudible) in Sterling about a week and a half ago. He is supposed to come out and look at the sight, that's Concrete Specialties. I'll try tomorrow again as he is trying to get us a bid. And then SEI Enterprise, talked to him last week and he said he would try and get us something this week. Todd I've been trying to meet with him. I think the issue with him is getting everything through Sam.gov and getting all the deliverables with AIS specs. We do have our signs here.
- **Traci Colbeck:** Some of the food trucks said we might want to start booking in November for Harvest Fest. I don't think we'll have to because all of our food trucks have been here for 2 or plus years, some of them 4 years. I guarantee they'll want to rebook with us. I did talk to a lot of local business trucks around here and they would like to be included but glad they're not included because it gives them opportunity to enjoy the festivities especially after the Hot Rod Revival. I got Heidi Sittner, sophomore or junior at Revere, BEM grilling and they did gator bites and Rocky Mountain oysters at the arena. Mark with the Ovid Church booked again. They're doing the pasture golf on Sunday only this year. Theme Ideas was put out in the last utility bill and we only got 2 back. As far as our goal for past themes, lets try to keep it new, Honorary Citizens also. We have a list of past Honorary Citizens. The Town of Sedgwick donated to the Harvest Fest before as the older Harvest Fests were run by the old Lions Club before they dismembered and now the Town of Sedgwick kind of started taking it over. I would like it to be self-funded still. While everybody thinks that we have a lot of money, when we first started making money here and now we are only about half of that. Maybe should start making donation letters. Have themes and honorary citizens chosen by August meeting. Bailey usually takes care of the parade. Dale booked the band and the stage. It was talked about the donations for the band from the dispensaries. If there is no one to help an additional \$150.00 is charged from the band to tear down. FIRE DEPARTMENTS, Julesburg, Ovid and Sedgwick assisting during Water Main Breaks. During conversation, considerations were made and determined that we donate \$1,000.00 to each department.

Motion:

Jaime Anchondo made a motion to donate \$1,000.00 to each Fire Department; Allison Kuhlman seconded; none opposed, Roll-Call, motion carried.

Allen Coyne: Mentioned that we need a fire hydrant right up next to that tank, so we have access right here. We couldn't use the fire hydrant at Toyne's. we had to go to Ovid to get water, that's why we had so much time in that. That's the first service, is at Toyne's

Old Business

- **GMS Mark/Native Sun Kayson Updates:** GMS invoice #16 for \$32,929.22 and Native Sun 6th Application for \$1,243,063.67. Total of \$1,275,992.89. A lot of higher end stuff done this last month.

Motion:

Traci Colbeck made a motion to pay GMS and Native Sun recent requests for payment; Steve Intermill seconded; none opposed, Roll-Call, motion carried.

- Just an update, all 3 cells are lined and in service. Lift station, pumps are in and waiting for pump control panels due in June 22nd. Pumps for transfer lift station are in, still waiting on Union Pacific Permit to be sent to Rail Pros and that could take two weeks to get a flagger out here.

- After an election, we need to decide to reappoint our Town Clerk/Treasurer and our Municipal Attorney, Legal Council.

Motion:

Traci Colbeck made a motion to reappoint Kim Quayle as the Town Clerk/Treasurer and Melinda Culley as the Town's Legal Council through Kelly P.C., Steve Intermill seconded; none opposed, motion carried.

- We need to have a new authorization for signatures on the CWRPDA Loans for the wastewater treatment facility system, removing Danny Smith from authorized signature to the New Mayor Dora Devie to be on both the 1st loan and the new supplemental loan.

Motion:

Traci Colbeck made a motion to approve new signature authorization for CWRPDA Resolution 26-6; Jaime Anchondo seconded; none opposed, motion carried.

- **Bridget Britton:** I am handing you a draft template for the Code Red as many of the residents apparently don't use it. We want to be able to get to every single citizen in Sedgwick County. This is supposed to be an Emergency Manager, but we are short staffed there, so I am taking this responsibility. We were given some fliers to share and get notices out if there were a utility disruption, who to contact and notifications to be able to get sent out to residents. E911 is funded through our phone bills. The Town offers an assisted amount.

Motion:

Traci Colbeck made a motion to approve \$200.00 for donation to the E911 Authority Board, Allison Kuhlman seconded, none opposed, motion carried.

Meeting Adjourned:

Motion:

At 7:25pm, Traci Colbeck made a motion to adjourn, Jaime Anchondo seconded, all in favor, motion carried.

Mayor

Attest: Town Clerk

SEAL

9:35 AM
06/03/26
Accrual Basis

Town of Sedgwick
Trial Balance
As of May 31, 2026

	<u>May 31, 26</u>	
	<u>Debit</u>	<u>Credit</u>
1021 · Cash on Hand	87.09	
1022 · Points West Bank Checking		672,003.61
1029 · Savings:1030 · Points West:1031 · 9240	26,793.54	
1029 · Savings:1034 · Cash in Savings - Lottery	15,224.73	
1029 · Savings:1050 · Equitable Savings:1051 · 05-4505160	41,626.67	
1070 · COLOTRUST:1071 · General Fund #2 - Water Plus	1,311,160.52	
1070 · COLOTRUST:1072 · General Fund #4 - General Plus	1,554,178.03	
1070 · COLOTRUST:1073 · General Fund #3 - CIP Plus	1,477,116.33	
1070 · COLOTRUST:1074 · General Fund #1 - Sewer CIP	618,676.84	
1081 · Cash - County Treasurer	238.98	
TOTAL	<u>5,045,102.73</u>	<u>672,003.61</u>

**Town of Sedgwick
 Profit & Loss
 May 2026**

	May 26
Ordinary Income/Expense	
Income	
4122 · Current Property Taxes	4,604.66
4142 · Specific Ownership Taxes	52.93
4152 · Interest on Taxes	0.03
4163 · Special Assessment Taxes	225.00
4172 · Sales Tax	4,115.82
4212 · Cigarette Tax	14.39
4222 · Road and Bridge	1,683.94
4232 · Motor Vehicle	58.80
4242 · Mineral leasing	0.47
4300 · Utilities Clearing	-2,491.40
4323 · Water Sales	7,843.51
4333 · Sewer Sales	4,421.65
4386 · Trash Collections	4,232.00
4392 · Other Income	
4392.1 · Occupation Tax	38,985.78
4392.2 · Excise Tax	1,589.34
4392.3 · State of Colorado	9,374.74
4392 · Other Income - Other	800.00
Total 4392 · Other Income	50,749.86
4412 · Highway Use Tax	1,271.18
4422 · License Fees	80.00
4802 · Interest Income	15,822.32
7353 · Grant-Sewer Project	852,941.50
Total Income	945,626.46
Gross Profit	945,626.46
Expense	
6002 · County Treasurer's Fees	174.96
6032 · Office Expense - GG	85.00
6042 · Professional Services - GG	8,917.50
6052 · Insurance and Bonds - GG	7,770.32
6062 · Supplies and Maintenance - GG	435.78
6092 · Miscellaneous - GG	
6092.2 · Charitable Contributions	3,000.00
6092 · Miscellaneous - GG - Other	2,244.50
Total 6092 · Miscellaneous - GG	5,244.50
6102 · Utilities - TH - GG	544.90
6142 · Street Lighting	239.81
6160 · Dues and Subscriptions	200.00
6232 · Pest and Weed Control	1,398.00
6462 · Supplies and Maintenance Park	298.72
7063 · Supplies & Maintenance - Water	904.58
7073 · Utilities - Water	536.60
7163 · Supplies and Maintenance - Sewer	200.51
7173 · Utilities - Sewer	126.63
7346 · Landfill - Trash	414.45
7703 · Capital Outlay	
7703.2 · New Sewer System	1,275,992.89
Total 7703 · Capital Outlay	1,275,992.89
7800 · Salaries Clearing	
7806 · Salary-Ed Smith Jr.	341.10
7809 · Salary-Richard M Kehm	4,346.54
7820 · Salary - Kim E Quayle	3,169.26
7800 · Salaries Clearing - Other	3,841.18
Total 7800 · Salaries Clearing	11,698.08
7990 · Supplies and Maint. - Clearing	329.07

Town of Sedgwick
Profit & Loss
May 2026

	<u>May 26</u>
7994 · Utilities - Clearing	68.22
7995 · Payroll Taxes - Clearing	-1,025.00
Total Expense	<u>1,314,555.52</u>
Net Ordinary Income	-368,929.06
Other Income/Expense	
Other Expense	
7896 · Insurance Clearing	169.27
Total Other Expense	<u>169.27</u>
Net Other Income	<u>-169.27</u>
Net Income	<u><u>-369,098.33</u></u>

4:52 PM
06/04/26

Town of Sedgwick
Check Detail
May 11 through June 8, 2026

Num	Name	Memo	Account	Paid Amount
	Points West Community ...	Wire Transfer Fee WPCRF #7	1022 · Points West Bank Ch...	
		Wire Transfer Fee from WPCRF #7 grant through CWRPDA	6092 · Miscellaneous - GG	-20.00
TOTAL				-20.00
	Aflac	Auto Deduction for June 5 2026	1022 · Points West Bank Ch...	
885130		Auto Deduction, June 5 2026 Town Employees reimburse this amount ...	7800 · Salaries Clearing	-373.24
TOTAL				-373.24
	IRS	Auto Withdrawal May 2026	1022 · Points West Bank Ch...	
		Payroll Taxes for May 2026 (Auto Withdrawal) 270653523713179	7995 · Payroll Taxes - Clearing	-2,066.71
TOTAL				-2,066.71
13988	Julesburg Volunteer Fire ...	Donation for assistance for March 2026 Water Main Breaks	1022 · Points West Bank Ch...	
Donat...		Donation for assistance for March 2026 Water Main Breaks	692.2 · Charitable Contributio...	-1,000.00
TOTAL				-1,000.00
13989	Ovid Volunteer Fire Depar...	Donation for assistance for March 2026 Water Main Breaks	1022 · Points West Bank Ch...	
March...		Donation for assistance for March 2026 Water Main Breaks	692.2 · Charitable Contributio...	-1,000.00
TOTAL				-1,000.00
13990	Sedgwick county E911 Au...	Onsolve contract	1022 · Points West Bank Ch...	
		Yearly Reverse 911 Notifications for 2026	6160 · Dues and Subscriptions	-200.00
TOTAL				-200.00
13991	Sedgwick Volunteer Fire	Board approved donation for Water Main Breaks in March 2026	1022 · Points West Bank Ch...	
		Donation Approved for Water Main Breaks in March 2026	692.2 · Charitable Contributio...	-1,000.00
TOTAL				-1,000.00
13994	Colleen Otsuka	Community Center Rental Return due to Family issue July 31st	1022 · Points West Bank Ch...	
Rental...	Community Center	Death in Family resulting in having to cancel family reunion for July 31 - ...	6092 · Miscellaneous - GG	-600.00
TOTAL				-600.00
13995	Timothy Schlenvogt	Utility Account Balance Refund with Deposit	1022 · Points West Bank Ch...	
	Utility Customers	Property sold in Feb. 26 and was prepaid through May 2026, \$50.00 de...	7073 · Utilities - Water	-90.00
TOTAL				-90.00
13996	David Smith	Community Center Deposit Return	1022 · Points West Bank Ch...	
Celebr...	Community Center	Community Center Deposit Return for Memorial Service held on May 16...	6092 · Miscellaneous - GG	-50.00
TOTAL				-50.00
13997	Edward D Smith	April 1 - 30, 2026	1022 · Points West Bank Ch...	
		Salary	7806 · Salary-Ed Smith Jr.	-325.94
		Social Security	7995 · Payroll Taxes - Clearing	
		Medicare	7995 · Payroll Taxes - Clearing	
TOTAL				-301.00

Town of Sedgwick
Check Detail
 May 11 through June 8, 2026

Num	Name	Memo	Account	Paid Amount
13998	Richard M. Kehm	April 1 - 30 2026	1022 · Points West Bank Ch...	
		Gross Payroll	7809 · Salary-Richard M Kehm	-4,346.54
		Social Security	7995 · Payroll Taxes - Clearing	
		Medicare	7995 · Payroll Taxes - Clearing	
		Federal	7995 · Payroll Taxes - Clearing	
		Colorado W/H	7995 · Payroll Taxes - Clearing	
		AFLAC	7995 · Payroll Taxes - Clearing	
TOTAL				-3,508.38
13999	Kim E. Quayle	April 1 - 30, 2026	1022 · Points West Bank Ch...	
		Payroll	7820 · Salary - Kim E Quayle	-3,227.73
		Social Security	7995 · Payroll Taxes - Clearing	
		Medicare	7995 · Payroll Taxes - Clearing	
		Federal	7995 · Payroll Taxes - Clearing	
		Colorado	7995 · Payroll Taxes - Clearing	
		AFLAC to include dental	7995 · Payroll Taxes - Clearing	
		14.00 vision, 993.00 Medical	7995 · Payroll Taxes - Clearing	
TOTAL				-1,594.54
14000	Samantha L Owens	April 1 - 30, 2026	1022 · Points West Bank Ch...	
		Gross Payroll	7800 · Salaries Clearing	-2,732.93
		Social Security	7995 · Payroll Taxes - Clearing	
		Medicare	7995 · Payroll Taxes - Clearing	
		Federal	7995 · Payroll Taxes - Clearing	
		Colorado	7995 · Payroll Taxes - Clearing	
		Vision with CEBT	7995 · Payroll Taxes - Clearing	
		Aflac Insurance	7995 · Payroll Taxes - Clearing	
TOTAL				-2,127.73
14001	Joshua Hammons	April 1 - 30, 2026	1022 · Points West Bank Ch...	
		Gross Payroll	7800 · Salaries Clearing	-758.00
		Social Security	7995 · Payroll Taxes - Clearing	
		Medicare Tax	7995 · Payroll Taxes - Clearing	
		Federal	7995 · Payroll Taxes - Clearing	
		Colorado	7995 · Payroll Taxes - Clearing	
TOTAL				-673.01
14002	CenturyLink	334021765	1022 · Points West Bank Ch...	
May 26		Phone lines and Fax line May 2026	6072 · Telephone - GG	-283.05
TOTAL				-283.05
14003	Points West Gardmember...		1022 · Points West Bank Ch...	
May 2...		Postage Stamps and Office Supplies	6032 · Office Expense - GG	-666.39
		Blacktop Patch	6062 · Supplies and Mainten...	-119.82
TOTAL				-786.21
14004	AC-DC Water Works LLC	ORC Services May 26	1022 · Points West Bank Ch...	
May 2...		ORC Monthly Contract Services May 2026	7063 · Supplies & Maintenanc...	-400.00
		mileage at .72.5 per mile, W/W project, fence & water Tanks, board me...	7063 · Supplies & Maintenanc...	-416.91
TOTAL				-816.91
14005	Aflac Dental and Vision	Aflac D & V reimbursed by Kim and Sam Paychecks June 2026	1022 · Points West Bank Ch...	
		Dental deducted and reimbursed to Town from Kim and Samantha pay ...	7800 · Salaries Clearing	-161.29
TOTAL				-161.29
14006	CEBT	Health Insurance July 2026	1022 · Points West Bank Ch...	
2026-06		Employee Health Insurance July 2026	6052 · Insurance and Bonds -...	-3,885.16
TOTAL				-3,885.16

4:52 PM
06/04/26

Town of Sedgwick
Check Detail
May 11 through June 8, 2026

Num	Name	Memo	Account	Paid Amount
14007	CIRSA	2025 Audit Bill 01.01.25 - 01.01.26	1022 · Points West Bank Ch...	
WIN1...		Audit Invoice WINV1001248	7896 · Insurance Clearing	-169.27
TOTAL				-169.27
14008	Consolidated Plumbing	Inv. 45581	1022 · Points West Bank Ch...	
45581		Hunter PGP rotor sprinkler head	6462 · Supplies and Mainten...	-81.00
		Brown cutoff nipple	6462 · Supplies and Mainten...	-13.00
TOTAL				-94.00
14009	Highline Electric Ass'n	April 2026 Electric	1022 · Points West Bank Ch...	
May 2...		Water Pump -66552	7073 · Utilities - Water	-329.74
		New Shop - 8280879	7994 · Utilities - Clearing	-68.22
		New Town - 822186	6102 · Utilities - TH - GG	-98.28
		Museum - 8426371	6102 · Utilities - TH - GG	-62.83
		Pump #2 - 40915	7073 · Utilities - Water	-116.86
		Street Lights -41680	6142 · Street Lighting	-239.81
		Sewer - 62657	7173 · Utilities - Sewer	-77.13
		Rodeo Grounds 8450382	6102 · Utilities - TH - GG	-296.57
		Community Center 8452780	6102 · Utilities - TH - GG	-87.22
		New Sewer Lagoon 8483701	7173 · Utilities - Sewer	-49.50
TOTAL				-1,426.16
14010	IDEAL Linens & Uniform	May 2026	1022 · Points West Bank Ch...	
10108...		Community center Linens, supplies and rugs for Community Center Ma...	7990 · Supplies and Maint. - ...	-141.56
		Rug replacements for Com. Center and Town Hall May 2026 Inv. 50021...	7990 · Supplies and Maint. - ...	-89.43
		Rug replacements for June 2026 Town Hall & Com. Center Inv. 113237...	7990 · Supplies and Maint. - ...	-247.16
TOTAL				-478.15
14011	Ideal/Bluffs Facility Soluti...	Supplies for Sedgwick Community Center	1022 · Points West Bank Ch...	
512405	Community Center	t. paper and paper towels for community center provided by Ideal Linens	6062 · Supplies and Mainten...	-238.42
TOTAL				-238.42
14012	Jesse Lerud		1022 · Points West Bank Ch...	
5.15.2...		Assist with Backing up System #2 Computer	6032 · Office Expense - GG	-85.00
TOTAL				-85.00
14013	Kelly, P.C.	Muni Attorney Fees Apr 2026	1022 · Points West Bank Ch...	
May 26		Board Meeting 5.11.26 & Packet Review	6042 · Professional Services ...	-450.00
		Resolution for Appointments	6042 · Professional Services ...	-22.50
		Review updated loan doc, finalize, general council letter	6042 · Professional Services ...	-247.50
TOTAL				-720.00
14014	Littjohann Kauffman & P...	Prep of Audit 12/31/24	1022 · Points West Bank Ch...	
May 2...		1st qtr payroll taxes and calculations	6042 · Professional Services ...	-450.00
TOTAL				-450.00
14015	Marick's Waste Disposal	Porta Potty Cleaning May 2026	1022 · Points West Bank Ch...	
		Porta Potty Clean once a week during summer May 2026	6462 · Supplies and Mainten...	-480.00
TOTAL				-480.00
14016	Northeast colorado health...	Bacteria Test April and May 26	1022 · Points West Bank Ch...	
2026...		Water Bacteria Test 2026-4 & 5	7063 · Supplies & Maintenanc...	-45.00
TOTAL				-45.00

4:52 PM
06/04/26

Town of Sedgwick Check Detail May 11 through June 8, 2026

Num	Name	Memo	Account	Paid Amount
14017	Planet Bounce	Bounce house for Harvest Festival Inv #0225 Omitting Item #4	1022 · Points West Bank Ch...	
Inv 0225		Bounce house for Harvest Festival 2026 - (Island Falls Waterslide \$80...	6092 · Miscellaneous - GG	-1,550.00
TOTAL				-1,550.00
14018	S & W Auto Supply	May 2026 Statement	1022 · Points West Bank Ch...	
May 2...		Carb Cleaner	7990 · Supplies and Maint. - ...	-13.87
		Fuel Filter	7990 · Supplies and Maint. - ...	-51.13
		Grinding and Cut off wheels	7990 · Supples and Maint. - ...	-12.27
TOTAL				-77.27
14019	Sapp Bros. Petroleum	Petroleum	1022 · Points West Bank Ch...	
OD22...		Annual Propane Tank Rentals for Town of Sedgwick 6/2026 - 6/2027	6092 · Miscellaneous - GG	-360.00
TOTAL				-360.00
14020	Sedgwick County Sales	Landfill Fees May 2026	1022 · Points West Bank Ch...	
May 2...		Landfill Fees May 2026	7346 · Landfill - Trash	-414.45
TOTAL				-414.45
14021	SINGLEPOINT LLC	New Sharp BP Copier Rental/Loan May 2026	1022 · Points West Bank Ch...	
20314...		New Copier Monthly Payment Invoice May 2026 #20314534	7990 · Supplies and Maint. - ...	-115.00
TOTAL				-115.00
14022	Spencer Fane	CWRPDA Supplemental WPCRF Loan Bond Attorney	1022 · Points West Bank Ch...	
55099...		Bond Attorney for Town for File 5509974-003 CWRPDA Supplemental ...	6042 · Professional Services ...	-7,500.00
TOTAL				-7,500.00
14023	UNCC (CO811)	Tickets Issued Fees May 2026	1022 · Points West Bank Ch...	
22605...		Positive Response Re-Notifications May 26	6092 · Miscellaneous - GG	-24.50
TOTAL				-24.50
14024	Usa Blue Book	Inv #1038583 and Inv #01035213	1022 · Points West Bank Ch...	
94346...		Manhoie Cover Lifter, \$50.95 plus frt \$36.72 Inv# 01038583	7063 · Supplies & Mainten...	-87.67
		Repl Testing Kits for Bacteria tests \$155.51 plus frt \$45.00 Inv# 010352...	7163 · Supplies and Mainten...	-200.51
TOTAL				-288.18

Friday May, 01 2026 - Sunday May, 31 2026

Users Processed	4	Total Fixed Pay	\$9,832.72
Standard Hours	259.62	Total Variable Pay	\$0.00
Overtime 1.5x Hours	4.90	Total Payroll	\$9,832.72
Overtime 2.0x Hours	0.00		
Sick Hours	8.00	Total of All Hours	470.11
Vacation Hours	16.00	Total Deducted Hours	0.00
Holiday Hours	24.00	Total Payable Hours	470.11
Unpayable/Salaried Hours	157.59		

Rounding Interval Applied —
 Total Records Processed 59
 Records Crossing Dateline —
 Records Qualifying for Shift Differential —
 Records Exceeding Hours Threshold —

	Total Hours	Deduct	1.0x	1.5x	2.0x	SIC	VAC	HOLUnP/Sal	\$	Fixed Pay
Kehm, Richard	165.59							8.00	157.59	\$4,346.54
		Deduct	1.0x	1.5x	2.0x	SIC	VAC	HOLUnP/Sal	\$	Fixed Pay
Owens, Samantha	133.93	109.28		0.65			16.00	8.00	X	\$2,282.34
		Deduct	1.0x	1.5x	2.0x	SIC	VAC	HOLUnP/Sal	\$	Fixed Pay
Quayle, Kim	170.59	150.34		4.25		8.00		8.00	X	\$3,203.84
		Deduct	1.0x	1.5x	2.0x	SIC	VAC	HOLUnP/Sal	\$	Fixed Pay
Sanchez, Eduardo	0.00									\$0.00

Edward Duane Smith 21.5 hrs X 15.16 = \$ 325.94
 Joshua Hammons 50.00 hrs X 15.16 = \$ 758.00

Legend

- ⊕ View Details/Notes
- ⊖ User Signed
- ⊙ Approved
- X One or more records not signed/approved
- N/A

NOTICE OF AWARD

To: Mr. Kevin R. Christner, VP
Concrete Graphics, Inc. (CGI Fence)
20215 Elmwood Street
Sterling, CO 80751

PROJECT Description: Wastewater Treatment Facility and Collection System Improvements
Base Bid Item Nos. 35, 36a, 36b and 37
(Pursuant to Negotiated Bid Tab Item Nos. 35, 36a, 36b and 37 submitted April 8, 2026 and
Negotiated Final Price dated May 13, 2026)

The OWNER has considered the BID submitted by you for the above-described WORK in response to its Advertisement for Bids dated August 29, 2025, Bids received for Bid Items noted above on April 8, 2026, and Negotiated final price dated May 13, 2026, and Information for Bidders.

You are hereby notified that your BID has been accepted for items in the amount of \$226,743.00, BASED ON THE SUPPLIED PROPOSAL FOR BASE BID TIME NOS. 35, 36a, 36b and 37 ONLY, ATTACHED HERETO AND MADE A PART HEREOF BY REFERENCE.

You are required by the Information for Bidders to execute the Agreement and furnish the required CONTRACTOR'S Performance BOND, Payment BOND and certificates of insurance within ten (10) calendar days from the date of this Notice to you.

If you fail to execute said Agreement and to furnish said BONDS within ten (10) days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your BID as abandoned and as a forfeiture of your BID BOND. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this 3rd day of June, 2026.

Town of Sedgwick
Owner

By *Dora R. Devie*
Title Dora R. Devie, Mayor

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged

by Concrete Graphics, Inc. (CGI Fence)

this the _____ day of June, 2026.

By _____

Title Vice President



CGI FENCE

MAY 13, 2026

20215 ELMWOOD ST

STERLING CO 80751

970-520-5486

kevinchristner1@gmail.com

SEDGWICK SEWER PROJECT

1910' OF B/W REMOVAL	\$ 10,460.00
1275' OF INSTALLATION OF NEW 5 STRAND B/W	\$ 10,150.00
Evaporation pond security fence 2890'	\$112,890.00
LIFT STATION FENCE 250'	\$ 12,757.00
STABILIZATION CELL 1&2 2020'	<u>\$ 80,486.00</u>
	\$226,743.00

ALL CORNERS AND END MUST BE MARKED BEFORE STARTING AND MUST BE CLEAR OF OBSTRUCTIONS

ANY WORK THAT NEEDS TO BE DONE BY HAND DUE TO EXTREME SLOPES OR NOT ABLE TO GET OUR MACHINES/ EQUIPMENT IN THERE WILL BE AN ADDITIONAL CHARGE

CGI IS NOT RESPONSIBLE FOR ANY PRIVATE LINES OR ANY PRIVATE LOCATES

PRICES GOOD FOR 90 DAYS

Kevin Christner
KEVIN CHRISTNER, CGI FENCE



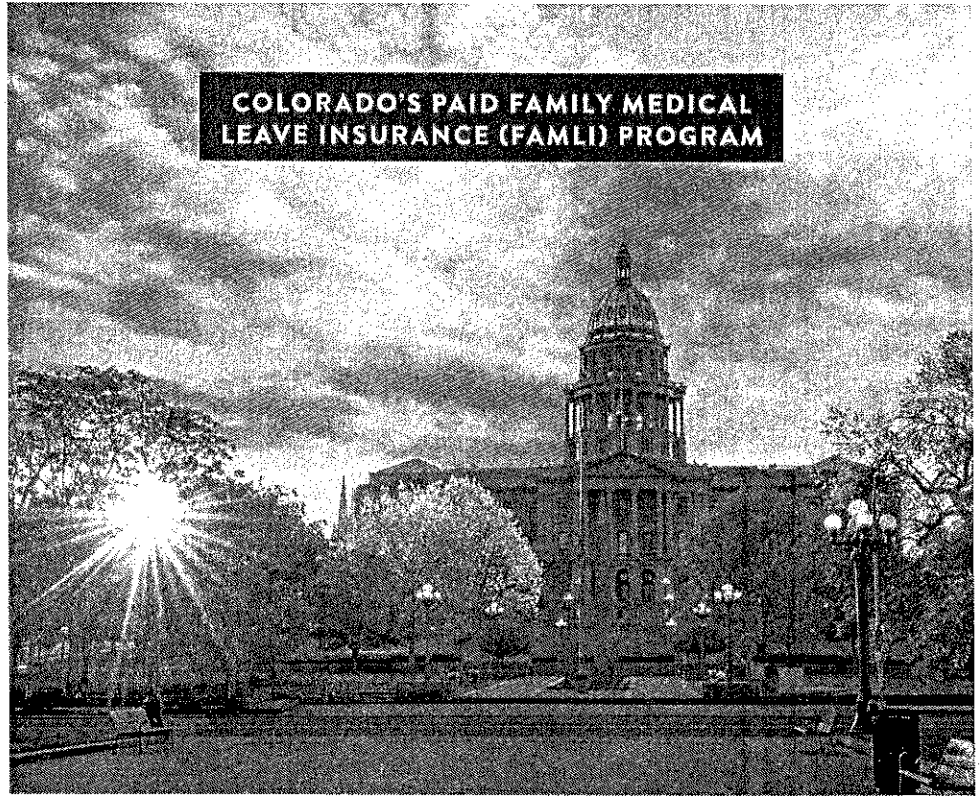
COLORADO
MUNICIPAL
LEAGUE

Knowledge

KNOWLEDGE NOW – PRACTICAL RESEARCH ON TIMELY TOPICS

Briefing

- The FAMLI program provides employees with 12 weeks of paid leave to take care of themselves or a family member
- Participation in FAMLI is automatic for municipalities unless they formally opt out
- Opt-out votes and notice to the FAMLI Division should occur before the end of 2022 to avoid premium assessments in 2023
- Employees can take part in FAMLI even if their municipality declines to participate



COLORADO'S PAID FAMILY MEDICAL LEAVE INSURANCE (FAMLI) PROGRAM

FAMLI: WHAT'S RIGHT FOR YOUR CITY OR TOWN?

URGENT ACTION IS NEEDED. Colorado municipalities must make immediate decisions regarding their participation in Colorado's Paid Family Medical Leave Insurance (FAMLI) program. Participation will have a substantial impact on your municipal budget, operations, and employee relations. **Participation is automatic for any municipality unless your council or board formally votes to decline participation or opt out. The FAMLI**

Division must be notified by the end of 2022 to avoid premium liability. CML is not encouraging municipalities to participate or to decline participation in the program. Each municipality should assess the program for themselves. Opting out now does not prevent later participation, and employees can still participate individually and should receive the full benefit of the program.

Continued on page 2

Colorado Municipal League
1144 Sherman St. • Denver, CO • 80203
303 831 6411 / 866 578 0936
www.cml.org



Empowered cities and towns, united for a strong Colorado

What is FAMLI?

In November 2020, Colorado voters approved Proposition 118, which paved the way for a state-run Paid Family Medical Leave Insurance (FAMLI) program. FAMLI is codified at C.R.S. §§ 8-13.3-501 to -524, and is administered through the Colorado Department of Labor and Employment, Division of Family and Medical Leave Insurance (famli.colorado.gov). Premiums will be collected (including employer and employee shares) starting **Jan. 1, 2023**, and benefits will be available starting **Jan. 1, 2024**.

FAMLI provides covered employees with 12 weeks of paid leave to take care of themselves or a family member during life events like injury, serious illness, or pregnancy. An additional 4 weeks are available to employees who experience pregnancy or childbirth complications. Payments would be a rate below the employee's weekly rate, as described below. Leave can be taken together or intermittently. FAMLI benefits are portable between jobs.

FAMLI also provides job protection for employees who were employed for at least 180 days before the protected leave occurs. This means that an employer must return the employee to the same or an equivalent position with equivalent benefits, pay, and other terms and conditions following the leave. Employers must also maintain healthcare benefits during the leave, but the employee would have to continue to pay their share of the cost. Accrual of seniority and other benefits are not protected.

FAMLI is a separate program from the paid sick leave requirements of the Healthy Families and Healthy Workplaces Act and the Federal Family and Medical Leave Act (FMLA).

What will participation in FAMLI cost my city or town?

Participating employers and employees will contribute to premiums for FAMLI, and municipalities will bear the administrative costs of compliance. Premiums will be 0.9% of an employee's wage (HB22-1305 is pending in the General Assembly and

would reduce this to 0.81% for the first six months of the program). Wages and exempt items are determined under administrative rules (7 CCR 1107-1:1.5.3 and 1.5.4). A municipality can expect to contribute an amount equal to at least 0.45% of its current employee "wages" on an annual basis and possibly up to 0.90% of that figure. The FAMLI Division will provide notice of expected premiums and publish due dates and guidance on premium remittance.

A participating municipality (unless it has fewer than 10 employees) must remit 100% of the premium for each employee. The employer must directly contribute at least 50% of that amount (i.e., 0.45% of the employee's wage) and may require the employee to deduct the remaining 50% from their paycheck (i.e., employees would see a deduction of about 0.45% from their pay). An employer can choose to contribute part or all of the employee portion of the premium. For a municipality with fewer than 10 employees there is no "employer share"; the municipality can require the employee to deduct up to 50% but can also choose to contribute part or all of the employee portion.

An employer is responsible for any error it makes in calculating, deducting, and remitting premiums, including the employee portion.

If a municipality does not participate in FAMLI, the employee would be solely responsible for 50% of the premium if the employee elects to participate individually. The municipality can, but need not, deduct the employee portion from payroll and remit it to the state. If the municipality is involved in deducting or remitting the employee portion, any error would be the municipality's responsibility.

Why would my city or town not participate in FAMLI?

Declining participation in the FAMLI program is a significant decision, but it must be made quickly to meet FAMLI's initial deadlines. If a municipality does not opt out now, it must wait three years to decline participation. If a municipality opts out now, it can opt in any future year. It must renew its decision to decline participation at least every eight years.

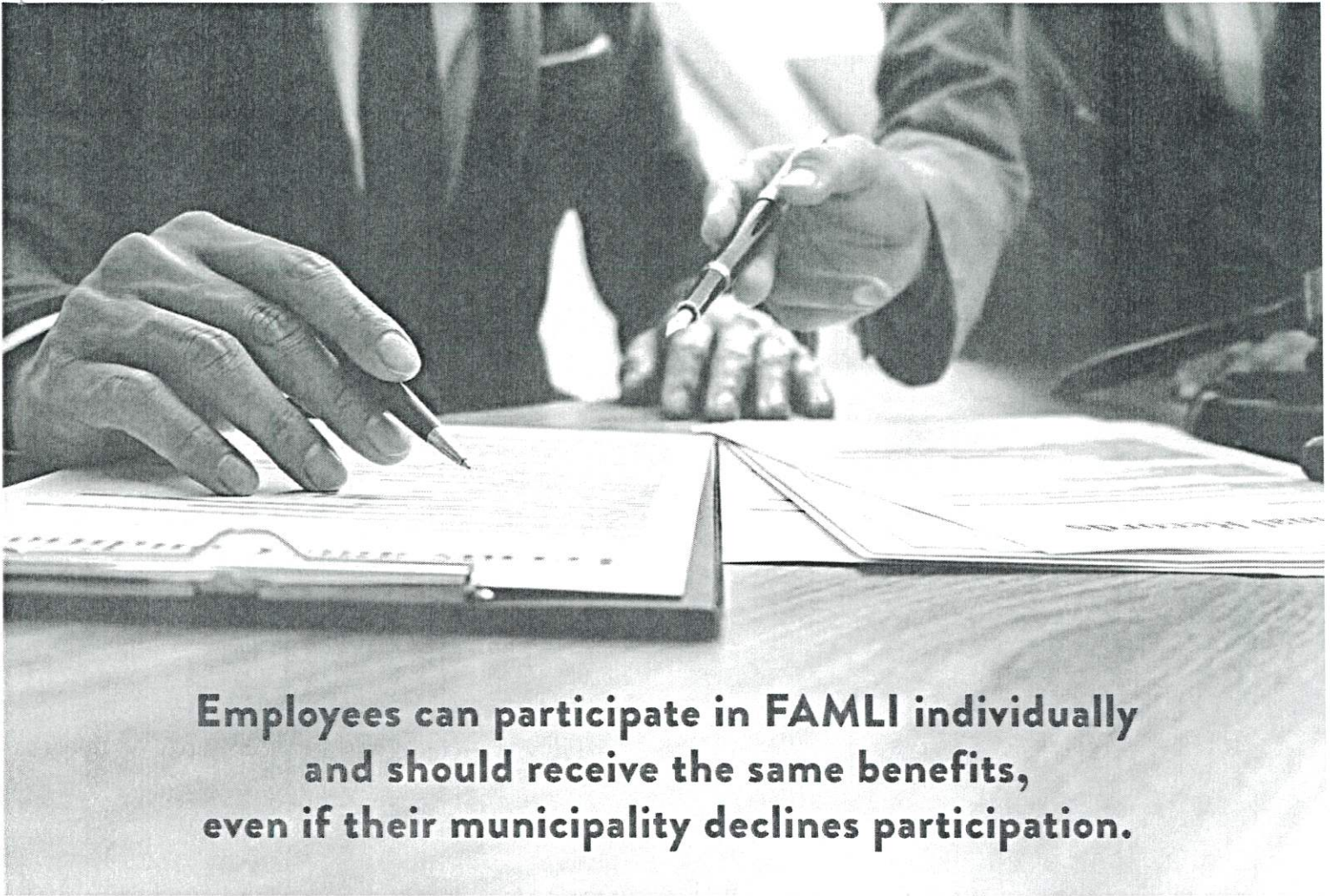
The cost of the FAMLI program may outweigh the benefits to the municipality and its employees. FAMLI program participation will increase municipal budgets by at least 0.45% of its employees' wages annually and potentially more. FAMLI also includes additional administrative work for finance and human resources staff and raises employer liability concerns. Employees who want the paid benefits of FAMLI can participate individually at no greater personal cost and without imposing a cost on the municipality and other employees who do not want to participate.

Municipalities may want to make a local decision as to how to provide employee benefits and protections. Participation in the FAMLI program could conflict with existing employer benefits plans or collective bargaining agreements. Alternatives, like a private plan pursuant to C.R.S. § 8-13.3-521 (or adopted independently after opting out of FAMLI by a vote) or a supplemental insurance program, could be a better fit for your organization.

Because FAMLI is a new program and the program rules have not been fully established, a municipality may choose to be cautious and opt out initially so it can evaluate the program in operation to determine if it is the best choice for the municipality. By opting out, a municipality can determine budgetary and employment impacts locally. Because FAMLI assigns the costs of errors in calculating and remitting premiums to employers, a municipality may wish to wait until procedures can be developed to ensure compliance. Finally, the FAMLI Division has yet to issue all necessary administrative rules, including explaining the interplay between the program and other federal and state laws.

What is best for our employees?

Employees can still participate individually (C.R.S. § 8-13.3-514) and should receive the same benefits, even if the municipality declines participation. Benefits rules to be issued this year will hopefully confirm that benefits will apply equally. The cost to the employee who wants FAMLI coverage is the same whether the employer



Employees can participate in FAMLI individually and should receive the same benefits, even if their municipality declines participation.

participates or not; employees who do not want this coverage would not have to pay any premium.

Employees who choose to participate individually when the municipality opts out would be required to remit their premium share directly to the FAMLI Division unless the municipality chooses to handle this payment by deducting the premium from the employee's pay or paying it on the employee's behalf.

Employees may benefit from a municipality opting out because the municipality would have no financial responsibility for 50% of the premium. The municipality could choose to use that savings to benefit employees directly, such as by paying for some or all of the 50% premium for employees who participate individually.

Employment protections under the statute do not apply if a municipality declines participation in FAMLI, but the

Federal Family and Medical Leave Act (for employers with 50 or more employees in the current or prior year) and any local standards would still apply.

What are the costs and benefits for employees?

Employees bear up to 50% of the premium (or 0.45% of their weekly wage) if the municipality participates or the employee chooses to participate individually. Employees who do not want to participate must still pay a premium if the municipality does not decline participation. Job protections defined in C.R.S. § 8-13.3-509, apply only if a municipality participates in the program.

By statute, an employee would receive a weekly benefit under FAMLI in the amount of 90% of their weekly wage that is equal to or less than 50% of the state average weekly wage, and 50% of their weekly wage that is more than 50% of the state

average weekly wage. Weekly benefits are capped at 90% of the state average weekly wage until 2025, when the maximum weekly benefit is limited to \$1,100 per week. The FAMLI Division suggests that an employee would receive benefits between 37% (\$1,100 based on a weekly wage of \$3,000 or more), 55% (\$1,100 based on a weekly wage of \$2,000), 68% (\$1,018 based on a weekly wage of \$1,500), 77% (\$768 based on a weekly wage of \$1,000), and 90% (\$450 based on a weekly wage of \$500) of the employee's weekly wage.

Benefits rules have not been finalized. The FAMLI Division provides a premium and benefits calculator on its website. Federal income tax may apply to benefits, but benefits are exempt from state income taxes.

How do we opt out?

All municipalities are included in FAMLI by default, regardless of size. A municipality

may opt out and avoid the employer portion of premiums by a vote of a governing body. The opt-out procedure is governed by C.R.S. § 8-13.3-514 and administrative rules at 7 CCR 1107-2. Declination takes effect 180 days after the vote so employees can elect to individually participate in the FAMLI program if they choose. A municipality cannot decline part of FAMLI's provisions.

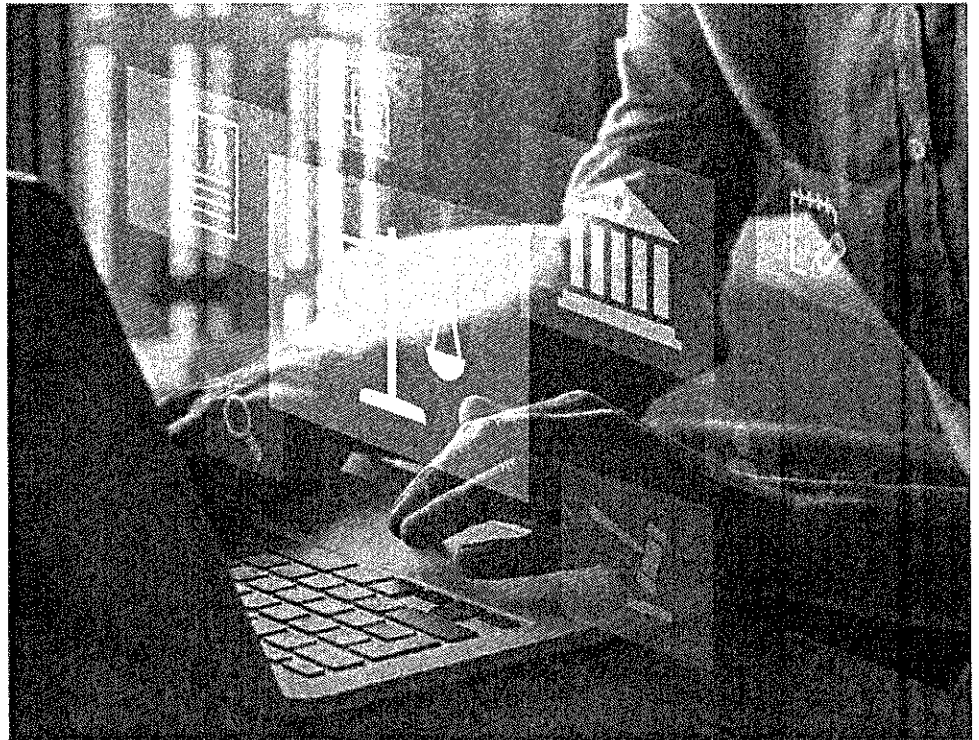
Pre-vote notices: The municipality must give prior notice of the vote in the same manner it notices other public business. Under the Colorado Open Meetings Law, this means at least 24 hours advance notice must be posted. Local requirements may apply.

Special notice must be provided to employees in writing before the vote indicating the voting process and providing an opportunity to submit comments to the governing body. Information about individual opt-in may also be required (see 7 CCR 1107-2: 2.6.A.4), although those standards likely apply only to post-vote notices. The rules do not indicate that email communication is not appropriate (7 CCR 1107-2: 2.6.A.2). Municipalities might consider both email and written communications to employees.

A description of the voting process could identify the local requirements for the governing body to approve an action, including the potential to make a motion, council or board deliberation, and vote requirements. Municipalities could also consider allowing both oral testimony at the meeting and a written comment option.

Hearing and vote: The vote must occur at least 180 days before the declination will be effective (This deadline appears to apply to an initial declination before the program even begins in 2023, but the rules are not clear). While a formal hearing is not required, the rules require the governing body to take testimony before voting. This could include both verbal and written comments from any interested person.

The rules require that the vote follow the entity's procedures for formal votes and be a "decision by an affirmative vote of the local government's governing body



to decline participation in the [FAMLI] program" (7 CCR 1107-2: 2.6.A). The rules do not indicate that any formal approval mechanism is required, unless one is required by local standards. A motion, resolution, or ordinance may suffice but could modify the "voting process" that needs to be detailed to employees in the advance notice. At a minimum, the document should probably include language indicating that notice was given to employees and the public as required, testimony was taken, and that the body voted affirmatively to decline participation in the FAMLI program.

Post-vote actions: After a vote to decline participation, the municipality must provide several notices. First, the municipality must provide written notice to the FAMLI Division "memorializing the decision" and identifying the date of the vote. The rules are silent on the timing of notice to the FAMLI Division; prompt action is advised. The FAMLI Division has suggested that a letter would be sufficient and expects to have an electronic portal for submissions ready in late 2022. A certified record of the meeting (e.g., minutes showing the motion, vote, and date; resolution; ordinance) with a cover letter would provide a more concrete explanation of the vote and demonstrate compliance with other requirements (7 CCR 1107-2: 2.5.A and, 2.6.A).

Second, the municipality must provide written, individual notices to employees within 30 days after the vote. This notice must indicate the vote to decline coverage and "the impact toward FAMLI, or other paid family and leave insurance coverage" (7 CCR 1107-2: 2.6.A.3). The notice must explain the difference between the FAMLI program and any private plan offered by the local government and identify FMLA eligibility and other local benefits.

The employee notice (and possibly the pre-vote notice) must also provide information on the right of the employee to voluntarily opt in to FAMLI pursuant to C.R.S. § 8-13.3-514, and FAMLI Division contact information (7 CCR 1107-2: 2.6.A.4).

Third, the municipality must post the post-vote notice in a "conspicuous and accessible place in each establishment where employees are employed" (7 CCR 1107-2: 2.6.A.4). Email notice or posting on a web- or app-based platform is recommended and is required for employers with no physical workplace and for employees who work through a web- or app-based platform or work remotely.



Special Notice Standards: The post-vote notice, at a minimum, and potentially all notices must be provided in English and any language representing the first language spoken by at least 5% of the municipality's workforce.

The FAMLI Division will make posters and notices available, but municipalities must request the materials and should expect to pay printing and mailing costs. Notices and posters in languages other than English or Spanish must be specially ordered.

Declination renewal: The declination must be renewed every eight years or the municipality is automatically added back in to FAMLI (7 CCR 1107-2: 2.5.C). The rules require "a similar vote process and margin." That likely means the same number of votes needed to approve an action, not passage by the exact same number of votes as the prior declination.

How do we opt back in to the FAMLI program?

A municipality that previously opted out of the FAMLI program may opt back in by affirmative vote "of a quorum of the governing body" at the beginning of the annual local budgeting cycle, as determined by the municipality (7 CCR 1107-2: 2.5 and 2.6). Coverage would begin no later than the quarter after the vote and submission of one quarter's premium. Municipalities who opt into FAMLI must stay in the program for at least three fiscal years.

Opting back in also involves employee notice requirements. No more than 90 days after the vote, individual employees who opted in must be personally notified in writing that the municipality has opted back into FAMLI. The notice must include the date for the municipality's first submittal of quarterly premiums and any potential lapses or changes in benefits eligibility. The local government must publicly post a notice of the date the employer will begin paying FAMLI premiums and when coverage is expected to start. Employees who did

not opt in must also be notified in writing, both publicly and personally, no later than 180 days after the vote to opt back into FAMLI. The notice must contain a detailed explanation of employee rights under the FAMLI program, including program requirements, benefits, claims processes, payroll deductions, premiums, and employee protections like the right to job protection and benefit continuation and protection against retaliatory or discriminatory information, among other things.

Anticipate updates to FAMLI program.

Municipalities must act now to determine if they want to participate in the FAMLI program, but they should expect updates throughout 2022. Several administrative regulations have yet to be finalized, including benefits rules and the interaction between FAMLI and other federal and state leave laws. The Colorado Supreme Court is also considering a court challenge to the premium requirement that might be decided this year.