

**Town of Sedgwick  
Record of Proceedings  
December 11th, 2023**

**Members Present:** Roger Munson, Darrin Tobin, Traci Sanchez, Dale Jones, Peggy Owens

**Employees Present:** Heather Moore, Kim Quayle and Richard Kehm

**Call to Order:** The Town Board met in regular session. A quorum was verified, and the meeting was called to order at 6:00 pm by Mayor Danny Smith

**Roll Call Mayor Danny Smith Here**

Traci Sanchez	Here	Juan De La Hoya	Resigned
Peggy Owens	Here	Roger Munson	Here/Late
Dale Jones	Here	Darrin Tobin	Here/Late

**Approval of Agenda**

**Motion: Approval of Agenda**

Roger Munson made a motion to approve the agenda with corrections; Peggy Owens seconded, all in favor; none opposed, motion carried.

**Approval of Minutes**

- Correction of two spelling errors and one capitalization. And Darrin name is spelled incorrectly on page two.

**Motion: Approve the minutes**

Peggy Owens made a motion to approve the minutes with the corrections; Darrin Tobin seconded, all in favor; none opposed, motion carried.

**Bills (Published in Julesburg Advocate)**

**Motion: Bills Roll Call Vote**

Dale Jones made a motion to pay the bills, Traci Sanchez seconded. (Roll Call: All Voted for, None Against) motion carried.

**Public Comments – reminded they will have 3mins.**

- Nelly White
  - Wishes the board would consider on days that trash pick up is on a holiday instead of not picking up that week, do it another day that week.
- Vickie Sandler
  - The Explorer Magazine is coming up soon. I just wanted to remind you that the past amount the Town has contributed is \$214.50 I expect that to be the same.
    - *The board would like that added to next month's agenda.*

**Clerk's Office**

- Working on GMS Requests for Grants and Loans.
- Easement requests have been coming in for Signatures.
- Set up the Town Board and Staff Christmas Dinner.
- Finishing up next year's Insurance Renewal Paperwork

**Maintenance**

- Received two quotes to have the quick connect installed at the power pole for our generator at the Water Treatment Plant. One was Fetzer's at \$3100 and Better Electric was \$4500

**Motion:**

Dale Jones made a motion to hire Fetzer to install the disconnect, Traci Sanchez seconded. all in favor; none opposed, motion carried.

- We will begin servicing mowers and the tractor.
- Eddie Sanchez has been doing good.

**Mayors Report**

- I would like to ask if we are going to do our Staff Christmas bonuses this year?
  - Board discussion about the rate. The clerk reminded them in past years it was 3% of their annual, but last year due to economic struggles they did 5%.. The Board felt 5% was still acceptable to keep employees and economics have not come back yet.

**Motion: Bills Roll Call Vote**

Dale Jones made a motion to do a 5% Christmas bonus for the Staff, Peggy Owens seconded. (Traci Sanches Abstained, Darrin Tobin, Roger Munson, Peggy Owns and Dale Jones Voted for) motion carried.

- Juan Delahoya has submitted his Resignation Letter

**Motion:**

Traci Sanchez made a motion to accept Juan Delahoya's Resignation, Dale Jones seconded. all in favor; none opposed, motion carried.

**Motion:**

Dale Jones made a motion to not appoint a new trustee at this time, and wait for Aprils Election, Roger Munson seconded. all in favor; none opposed, motion carried.

**Board of Trustees**

- **Roger Munson**
  - Asked Town Clerk if the information about using the remainder of the Covid funds for the Fire Department?
    - *The clerk responded, No we can't be donated like that. But we can use the funds for our sewer project.*

**New Business**

- **Rhonda Graham – Monthly Updates (not present)**
- **Renewal of "The Bar" tavern Liquor License**
  - The clerk reported no issues or complaints has been submitted.

**Motion:**

Peggy Owens made a motion to approve "The Bar" Liquor License, Dale Jones seconded. all in favor; none opposed, motion carried.

- **Renewal of “Sedgwick Liquor” Retail Liquor License**
  - The clerk reported no issues or complaints has been submitted.

**Motion:**

Peggy Owens made a motion to approve “Sedgwick Liquor’s” Liquor License, Dale Jones seconded. all in favor; none opposed, motion carried.

- **Resolution 23-5 Elected Official Deemed Not to Be Employees.**
  - This is done annually for the workman’s comp renewal paperwork.

**Motion:**

Darrin Tobin made a motion to approve Resolution 23-5, Traci Sanchez seconded. all in favor; none opposed, motion carried.

- **Stop Sign Locations – Darrin Tobin Presenting**
  - A map was presented in the Board packets. They discussed taking down the ones along McKinstry. They discussed adding cross traffic onto Main Ave at Intersection at 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup>.
  - No Public comments were provided.

**Motion:**

Dale Jones made a motion to remove the stop signs along McKinstry, Roger Munson seconded. all in favor; none opposed, motion carried.

**Motion:**

Dale Jones made a motion to install new stop signs for the cross traffic onto Main Ave at 1<sup>st</sup> Street and 2<sup>nd</sup> Street only and the type that have Solar Flashing lights, Peggy Owens seconded. all in favor; none opposed, motion carried.

## Old Business

- **Resolution 23-6 - Highway Use Tax Continued**

**Motion:**

Dale Jones made a motion to adopt Resolution 23-6 – Highway Use Tax Budget, Roger Munson seconded. all in favor; none opposed, motion carried.

- **Resolution 23-7 - 2024 Budget.**
  - **Kim Orth for SCOR** - Request of \$15,000 donation for 2024.
    - She presented it for Victoria Dunker. Kim went over some future plans. Talks of what they have done already and of what they can offer to the town and county. How they plan to be self-sustainable as they grow. And they shared the other towns and companies that have donated or supported them thus far.
  - **Donny Schneider – Sedgwick County Economic Development** – Request of \$15,000 donation for 2024
    - Rhonda has been working hard for our county. We would like to ask for a consideration to assist us again. I feel we are heading in the right direction.
  - **The fire departments request was on an annual basis.** This was submitted during the 2023 budget hearing.
  - **The Board Collaborated.**

- Roger Munson spoke on behalf of the Fire department. And at their last meeting they discussed offering up their donation amount for the Sedgwick County Economic Development instead.
  - Public Comment from Dora Devie expressed that service is mainly geared towards the east side of the county. I support donating to them, but not the whole \$15,000 they are requesting.

**Motion:**

Roger Munson made a motion to use the Fire Departments Annual \$15,000 donation for SCOR, Peggy made a Counter Motion to decline \$15,000 and only do \$10,000 donation, Darrin Tobin seconded. all in favor; none opposed, motion carried.

- Discussion on the Sedgwick County Economic Development expressed and interest of matching Julesburg's amount. Last year the Town of Sedgwick Donated \$3000. This year the Town of Julesburg budget to donated \$6000.

**Motion:**

Roger Munson made a motion to match Julesburg's donation amount of \$6000 towards the Sedgwick County Economic Development, Peggy Owens seconded. Dale Jones Abstained, Traci Sanchez, Darrin Tobin, Roger Munson and Peggy Owens in favor, motion carried.

- Next Discussion was the fact that The Fire Department annual request is for \$15,000. And the Board made a motion to give \$10,000 to SCOR. Some board members felt it was right to still give the remaining \$5000 to the Fire Department.

**Motion:**

Darrin Tobin made a motion to Donate \$5000 to the Sedgwick Volunteer Fire Department, Peggy Owens seconded. Roger Munson Abstained, Traci Sanchez, Darrin Tobin, Peggy Owens and Dale Jones in favor, motion carried.

- Dan Pedersen went over the change requests, added the funds for the new Hired Maintenance person. He added the donations discussed this evening. Let the board know they need to adopt resolutions for the Mill Levi and for the appropriation of funds. Valuation came back at \$763165 which is lower this year due to the State, reducing the Town income by \$2500.00

**Motion:**

Dale Jones made a motion to adopt Resolution 23-7 – 2024 Budget with tonight's changes., Traci Sanchez seconded. all in favor; none opposed, motion carried.

**Motion:**

Dale Jones made a motion to adopt Resolution 23-8 – Adopt the Mill Levi of 15.713Mils, Roger Munson seconded. all in favor; none opposed, motion carried.

**Motion:**


Peggy Owens made a motion to adopt Resolution 23-9 – to Appropriate the funds for the Budget., Roger Munson seconded. all in favor; none opposed, motion carried.

**Meeting Adjourned:**

**Motion:**

At 6:51pm, Dale Jones made a motion to adjourn, Traci Sanchez seconded, all were in favor, motion carried.

  
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Mayor

  
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Attest: Town Clerk

