
Town of Sedgwick

Meeting Agenda

Monday, December 11, 2023, 6:00PM

Public Comments Information

If you wish to address the Board of Trustees, there is a "Comment from the Public" scheduled time.

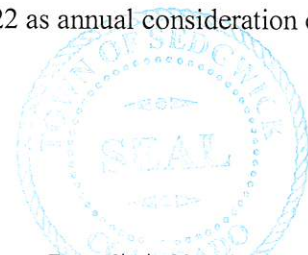
Comments on Agenda items will be allowed following the presentation or Board deliberation. Your comments will be **limited to three (3) minutes** and can only speak once on any motion or agenda item.

Monthly staff reports to the board are not open for comments.

- I. Call to Order**
- II. Pledge Allegiance**
- III. Approve Agenda**
- IV. Approve of Minutes from last Meeting(s)**
- V. Approve of Bills**
- VI. Comments from the public**
- VII. Monthly Reports**
 - Clerk's Office
 - Maintenance
 - Mayor
 - Christmas Bonus's
 - Board of Trustees
- VIII. New Business**
 - Rhonda Graham – Monthly Updates
 - Bryan Dickerson – Shipping Container
 - Renewal of "The Bar's" Tavern/Liquor License
 - Renewal of the "Sedgwick Liquor's" Retail Liquor License
 - **Resolution 23-5** – Town Officials Shall be Deemed Not to be "Employees"
 - Stop Signs on McKinstry vs. Main Ave.
- IX. Old Business**
 - **Resolution 23-6** - Highway Use Tax Continued
 - **Resolution 23-7** - Proposed 2024 Budget Continued
 - i. Donation to Sedgwick County Organized Recreation (Requesting \$15,000)
 - ii. Sedgwick County Donation for the Economic Development – (Unknown amount)
 - iii. Sedwick Volunteer Fire Department (Requested in 2022 as annual consideration of \$15,000)
- X. Executive Session (If needed)**
- XI. Call to Adjourn**

Posted on this 8th day of December 2023 by Kim Quayle @ 3:30pm

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting Heather Moore, Town Clerk, 29 Main Ave, Sedgwick, CO 80749, Phone (970) 463-8814, or FAX (970) 463-5537. At least a 48 hour advance notice prior to the scheduled meeting would be appreciated so that arrangements can be made to locate the requested auxiliary aid(s).



Fixed spelling + added "paint"

**Town of Sedgwick
Record of Proceedings
November 13th, 2023**

Members Present: Roger Munson, Darrin Tobin, Traci Sanchez, Dale Jones, Peggy Owens

Employees Present: Heather Moore

Call to Order: The Town Board met in regular session. A quorum was verified, and the meeting was called to order at 6:00 pm by Mayor Danny Smith

Roll Call Mayor Danny Smith Here

Traci Sanchez	Here	Juan De La Hoya	Absent
Peggy Owens	Here	Roger Munson	Here/Late
Dale Jones	Here	Darrin Tobin	Here/Late

Approval of Agenda

Motion: Approval of Agenda

Traci Sanchez made a motion to approve the agenda with corrections; Dale Jones seconded, all in favor; none opposed, motion carried.

Approval of Minutes

- With one correction of location of the Truck-R-Treat in Ovid. And one spelling correction.

Motion: Approve the minutes

Dale Jones made a motion to approve the minutes with the corrections; Traci Sanchez seconded, all in favor; none opposed, motion carried.

Bills (Published in Julesburg Advocate)

- Handed out new checks printed list for the board since a few bills came in late.

Motion: Bills Roll Call Vote

Darrin Tobin made a motion to pay the bills, Roger Munson seconded. (Roll Call: All Voted for, None Against) motion carried.

Public Comments – reminded they will have 3mins.

- Shelly Stange with Economic Development
 - We are doing a cookie exchange and Tree gift exchange.
 - Small Businesses can apply for a pay-it-forward grant we received to pay utility bills, we draw for 3 months starting in middle of December.

Clerk's Office

- Talked with Melinda about the bulk rates for big tanks getting filled. And having them pay our base rate is acceptable. This has been set up in our billing system.
- Talked with GMS and the State Rep, the State ran out of funds for this cycle, so we won't apply until the next cycle.
- Been preparing for Budget and reviewing the changes sent over.

6:30pm - Highway Use Tax Public Hearing Opens

- Dan Pederson clarified this is the meeting for the use of Highway funds, which we use for lighting and maintenance.
 - The public was asked if anyone had any questions, there were no questions.

Public Hearing Adjourned at 6:45pm**6:45pm - Proposed 2024 Budget Public Hearing Opens**

- **Dan Pederson for Preliminary Budget Preparation**
 - I did increase the revenues from the Water and Sewer since there was talk of a rate increase.
 - We talked about adding funding for the Community Building. So I kept that in as well.
 - There are possibilities for the fairgrounds improvements so added \$35,000.
 - Added \$25,000 for Covid Funds that still haven't been spent.
 - With the new full time Employee, I added \$36,000 for that expense.
 - Even if we don't know if the sewer project will be done completely next year, I still added the 3.4Mil for it just in case.
 - These were the changes we discussed.
- No Public comments.
- The Board Tabled the Budget approval for next meeting with the new requests for donations coming in.

Public Hearing Adjourned at 6:55pm**New Business**

- **Jesse Smith – Nebraska Junk Jaunt**
 - To clarify this will be separate from them, maybe something like NE Colorado Junk Jaunt... or something. But I would like to see how many communities would show an interest in doing something like it to bring in business and people.
 - This is a giant garage sale, a website with maps of locations throughout each town that wants to participate. My goal is to get this going next year.
- **Victoria Dunker – SCOR**
 - We are asking for support from the Town. Our goal is to work towards being self-sufficient, but because we are just starting out, we would ask the Board to consider donating \$15,000. and if you can't do the full amount anything helps.
 - Roger Munson supports the idea of donating; this program is starting from the ground up.
 - Danny Smith reminded the Board we have a lot of big projects coming up, and it seems like everyone is coming to us asking for large amounts of money.
 - Lupe Cassias asked if this could be tabled, so the other citizens of the town can have the opportunity to comment on this, because I keep hearing questions of what the Town is doing for "It's" Citizens.
 - Please visit our Facebook page, Sedgwick County Organized Rec. for events, upcoming gym memberships and more.

10:42 AM
12/08/23
Accrual Basis

Town of Sedgwick
Trial Balance
As of December 11, 2023

	Dec 11, 23	
	Debit	Credit
1021 · Cash on Hand	117.09	
1022 · Points West Bank Checking	292,297.97	
1022 · Points West Bank Checking:1022.1 · Harvest Festival	674.29	
1029 · Savings:1030 · Points West:1031 · 9240	26,793.54	
1029 · Savings:1034 · Cash in Savings - Lottery	9,606.29	
1029 · Savings:1040 · Points West Bank:1043 · Water Surcharge Account	111,567.08	
1029 · Savings:1050 · Equitable Savings:1051 · 05-4505160	39,259.05	
1070 · COLOTRUST:1074 - Sewer CIP	1,201,241.38	
1070 · COLOTRUST:1071 · Water Plus	1,063,528.94	
1070 · COLOTRUST:1072 · General Plus	979,356.93	
1070 · COLOTRUST:1073 · CIP Plus	1,075,169.25	
1081 · Cash - County Treasurer	260.63	
TOTAL	4,799,872.44	0.00

Town of Sedgwick
Profit & Loss
 November 1 through December 11, 2023

Nov 1 - Dec 11, 23

Ordinary Income/Expense	
Income	
4122 · Current Property Taxes	637.80
4142 · Specific Ownership Taxes	103.71
4152 · Interest on Taxes	38.27
4172 · Sales Tax	18,206.55
4212 · Cigarette Tax	68.26
4222 · Road and Bridge	24.02
4232 · Motor Vehicle	57.80
4300 · Utilities Clearing	1,525.23
4323 · Water Sales	5,485.98
4333 · Sewer Sales	3,857.45
4386 · Trash Collections	2,385.25
4392 · Other Income	
4392.1 · Occupation Tax	55,128.74
4392.2 · Excise Tax	708.59
4392.3 · State of Colorado	13,682.07
4392.4 · Lodging Tax	40.00
4392 · Other Income - Other	100.00
Total 4392 · Other Income	69,659.40
4393 · Other Income	0.00
4412 · Highway Use Tax	1,142.69
4422 · License Fees	97.50
4802 · Interest Income	4,540.89
4803 · Interest Income	14,542.65
Total Income	122,373.45
Expense	
6002 · County Treasurer's Fees	14.00
6032 · Office Expense - GG	40.00
6042 · Professional Services - GG	307.50
6052 · Insurance and Bonds - GG	986.60
6062 · Supplies and Maintenance - GG	351.35
6092 · Miscellaneous - GG	1,396.46
6162 · Street Maintenance	122.16
7033 · Office Expense - Water	82.50
7043 · Telephone - Water	342.00
7063 · Supplies & Maintenance - Water	1,057.50
7093 · Miscellaneous - Water	414.39
7163 · Supplies and Maintenance - Sewe	0.00
7346 · Landfill - Trash	574.69
7800 · Salaries Clearing	
7806 · Salary-Ed Smith Jr.	409.50
7809 · Salary-Richard M Kehm	7,955.44
7815 · Salary-Heather Moore	4,563.53
7820 · Salary - Kim E Quayle	2,967.30
7800 · Salaries Clearing - Other	3,771.71
Total 7800 · Salaries Clearing	19,667.48
7990 · Supplies and Maint. - Clearing	18.57
7995 · Payroll Taxes - Clearing	-1,580.42
Total Expense	23,794.78
Net Ordinary Income	98,578.67
Other Income/Expense	
Other Expense	
8343 · Grant Expense - Local	0.00
Total Other Expense	0.00
Net Other Income	0.00
Net Income	98,578.67

10:45 AM

12/08/23

Town of Sedgwick
Check Detail
November 14 through December 11, 2023

Num	Name	Memo	Account	Paid Amount
13054	Edward D Smith	Payroll	1022 - Points West Bank Ch...	
		Salary	7806 - Salary-Ed Smith Jr.	-150.15
		Social Security	7995 - Payroll Taxes - Clearing	
		Mediciad	7995 - Payroll Taxes - Clearing	
TOTAL				-138.66
13055	Richard M. Kehm	Payroll	1022 - Points West Bank Ch...	
		Payroll	7809 - Salary-Richard M Kehm	-3,977.72
		Social Security	7995 - Payroll Taxes - Clearing	
		Medicare	7995 - Payroll Taxes - Clearing	
		Federal	7995 - Payroll Taxes - Clearing	
		Colorado W/H	7995 - Payroll Taxes - Clearing	
TOTAL				-3,202.42
13056	Heather M. Moore	Payroll	1022 - Points West Bank Ch...	
		Payroll	7815 - Salary-Heather Moore	-2,249.62
		Social Security	7995 - Payroll Taxes - Clearing	
		Mediciad	7995 - Payroll Taxes - Clearing	
		Federal	7995 - Payroll Taxes - Clearing	
		Colorado	7995 - Payroll Taxes - Clearing	
TOTAL				-1,945.52
13057	Kim E. Quayle	Payroll	1022 - Points West Bank Ch...	
		Payroll	7820 - Salary - Kim E Quayle	-1,597.65
		Social Security	7995 - Payroll Taxes - Clearing	
		Medicare	7995 - Payroll Taxes - Clearing	
		Federal	7995 - Payroll Taxes - Clearing	
		Colorado	7995 - Payroll Taxes - Clearing	
TOTAL				-1,308.43
13058	Eduardo Sanchez		1022 - Points West Bank Ch...	
		Payroll	7800 - Salaries Clearing	-1,948.20
		Social Security	7995 - Payroll Taxes - Clearing	
		Medicare	7995 - Payroll Taxes - Clearing	
		Federal	7995 - Payroll Taxes - Clearing	
		Colorado	7995 - Payroll Taxes - Clearing	
TOTAL				-1,667.16
13059	AC-DC Water Works LLC	ORC Services	1022 - Points West Bank Ch...	
		ORC Monthly Contract Services	7063 - Supplies & Maintenanc...	-400.00
		Generator repairs at the Water Plant, and attend board meeting.	7093 - Miscellaneous - Water	-214.39
TOTAL				-614.39
13060	CEBT		1022 - Points West Bank Ch...	
		Employee Health Insurance	6052 - Insurance and Bonds -...	-986.60
TOTAL				-986.60
13061	CenturyLink	Phone and Fax line	1022 - Points West Bank Ch...	
		Phone lines and Fax line	6072 - Telephone - GG	-230.97
TOTAL				-230.97
13062	Collins Control & Electric ...		1022 - Points West Bank Ch...	
		Labor on Generator Repairs.	7063 - Supplies & Maintenanc...	-637.50
TOTAL				-637.50

10:45 AM
12/08/23

Town of Sedgwick
Check Detail
November 14 through December 11, 2023

Num	Name	Memo	Account	Paid Amount
13063	Colorado Rural Water	Annual Membership	1022 · Points West Bank Ch...	
		Annual Membership	7093 · Miscellaneous - Water	-200.00
TOTAL				-200.00
13064	Consolidated Plumbing		1022 · Points West Bank Ch...	
		New Hot Water Tank at Community Center (Inv#42016)	6092 · Miscellaneous - GG	-1,127.46
		PVC Parts, Meter Key, Brass Fittings. (Inv#41986, 41833, 41746)	6062 · Supplies and Mainten...	-189.08
TOTAL				-1,296.54
13065	Cranmore Fire Protection	Fire Extinguisher Inspections	1022 · Points West Bank Ch...	
		Fire Extinguisher inspections	6062 · Supplies and Mainten...	-202.00
TOTAL				-202.00
13066	Highline Electric Ass'n		1022 · Points West Bank Ch...	
		Water Pump -66552	7073 · Utilities - Water	-273.36
		New Shop - 8280879	7994 · Utilities - Clearing	-51.26
		New Town - 822186	6102 · Utilities - TH - GG	-77.77
		Museum - 8426371	6102 · Utilities - TH - GG	-52.04
		Pump #2 - 40915	7073 · Utilities - Water	-160.24
		Street Lights -41680	6142 · Street Lighting	-247.18
		Sewer - 62657	7173 · Utilities - Sewer	-58.35
		Rodeo Grounds	6102 · Utilities - TH - GG	-36.92
		Community Center	6102 · Utilities - TH - GG	-45.52
TOTAL				-1,000.64
13067	IDEAL Linens & Uniform		1022 · Points West Bank Ch...	
		Community Center Rugs, Mop and push broom	7990 · Supplies and Maint. - ...	-18.57
TOTAL				-18.57
13068	Journal Office		1022 · Points West Bank Ch...	
		Copy machine fees	6032 · Office Expense - GG	-40.00
TOTAL				-40.00
13069	Julesburg Family Market	Account# 8814	1022 · Points West Bank Ch...	
		Hardware, connectors	6062 · Supplies and Mainten...	-40.44
TOTAL				-40.44
13070	Kelly, P.C.		1022 · Points West Bank Ch...	
		Legal Fees - Regular	6042 · Professional Services ...	-307.50
TOTAL				-307.50
13071	N E Colorado Health	Bacteria testing	1022 · Points West Bank Ch...	
		Bacteria testing	7063 · Supplies & Maintenan...	-20.00
TOTAL				-20.00
13072	Points West Cardmember...		1022 · Points West Bank Ch...	
		Postage	7033 · Office Expense - Water	-82.50
		Blacktop Patch	6162 · Street Maintenance	-122.16
TOTAL				-204.66
13073	Sedgwick County Lumber		1022 · Points West Bank Ch...	
		Drill Bit and Torch Bits	6062 · Supplies and Mainten...	-27.57
TOTAL				-27.57

10:45 AM

12/08/23

Town of Sedgwick
Check Detail
November 14 through December 11, 2023

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
13074	Sedgwick County Sales	Landfill Fees	1022 · Points West Bank Ch...	
		Landfill Fees	7346 · Landfill - Trash	-574.69
TOTAL				<u>-574.69</u>

Wednesday Nov, 01 2023 - Thursday Nov, 30 2023

Users Processed:	4	Total Fixed Pay:	\$9,773.19
Standard Hours:	283.42	Total Variable Pay:	\$0.00
Overtime 1.5x Hours:	0.00	Total Payroll:	\$9,773.19
Overtime 2.0x Hours:	0.00		
PTO Hours:	0.00	Total of All Hours:	459.87
Vacation Hours:	0.00	Total Deducted Hours:	0.00
Sick Hours:	32.00	Total Payable Hours:	459.87
Holiday Hours:	91.50		
Other1 Hours:	0.00	Rounding Interval Applied:	—
Other2 Hours:	0.00	Total Records Processed:	69
Unpayable/Salaried Hours:	52.95	Records Crossing Dateline:	—
		Records Qualifying for Shift Differential:	—
		Records Exceeding Hours Threshold	—

	Total Hours	Deduct	1.0x	1.5x	2.0x	SIC	VAC	Hol	UnP/Sal	⌘	ⓧ	Fixed Pay
Kehm, Richard	108.95					32.00		24.00	52.95	—	ⓧ	\$3,977.72
	Total Hours	Deduct	1.0x	1.5x	2.0x	SIC	VAC	Hol	UnP/Sal	⌘	ⓧ	Fixed Pay
Moore, Heather	129.81		108.81					21.00		—	ⓧ	\$2,249.62
	Total Hours	Deduct	1.0x	1.5x	2.0x	SIC	VAC	Hol	UnP/Sal	⌘	ⓧ	Fixed Pay
Quayle, Kim	106.51		84.01					22.50		ⓧ	ⓧ	\$1,597.65
	Total Hours	Deduct	1.0x	1.5x	2.0x	SIC	VAC	Hol	UnP/Sal	⌘	ⓧ	Fixed Pay
Sanchez, Eduardo	114.60		90.60					24.00		ⓧ	ⓧ	\$1,948.20

Ed Duane Smith has 11 hour for November at 13.65 = \$150.15

**TOWN OF SEDGWICK
RESOLUTION # 23-5**

A RESOLUTION PROVIDING THAT CERTAIN ELECTED AND/OR
APPOINTED OFFICIALS OF THE TOWN OF SEDGWICK
SHALL BE DEEMED NOT TO BE "EMPLOYEES"
WITHIN THE MEANING OF THE WORKERS' COMPENSATION LAWS

WHEREAS, C.R.S. Section 8-40-202(1)(a)(I)(B) permits the Town of Sedgwick to opt not to include certain elected and appointed officials under the Town of Sedgwick's workers' compensation coverage; and

WHEREAS, such officials must not receive any compensation for service rendered as such, other than reimbursement of actual expenses; and

WHEREAS, said option may be exercised as to any category or combination of categories of such officials; and

WHEREAS, said option may be exercised for any policy year by the Town Board of Trustees by the filing of a statement with the Division of Workers' Compensation of the Colorado Department of Labor and Employment not less than 45 days before the start of the policy year for which the option is to be exercised;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN/CITY COUNCIL/BOARD OF TRUSTEES OF THE TOWN OF SEDGWICK:

Section 1. Effective with the policy year starting on January 1, 2023, the following categories of elected and/or appointed officials who receive no compensation for service rendered as such, other than reimbursement of actual expenses, shall be excluded from the definition of an "employee" for purposes of workers' compensation coverage, and shall not be covered under the Town of Sedgwick's workers' compensation coverage:

- a. Town Trustees and Mayor

Section 2. The Town of Sedgwick's Clerk shall transmit a copy of this resolution to each official who is a member of the bodies identified in Section 1 above.

Section 3. The Town of Sedgwick's Clerk shall transmit a copy of this resolution to the Colorado Intergovernmental Risk Sharing Agency (CIRSA) and to the Division of Workers' Compensation of the Colorado Department of Labor and Employment.

Adopted this 11th day of December 2023.

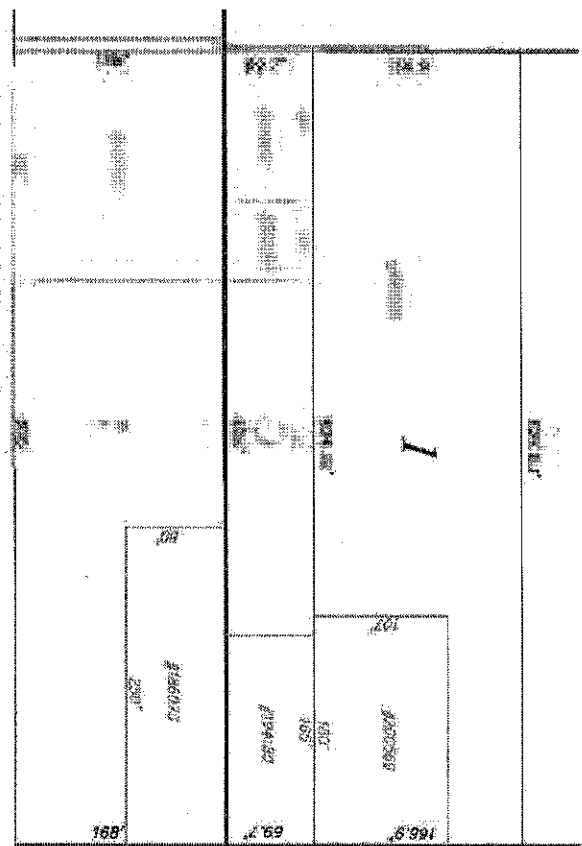
Town of Sedgwick

Seal

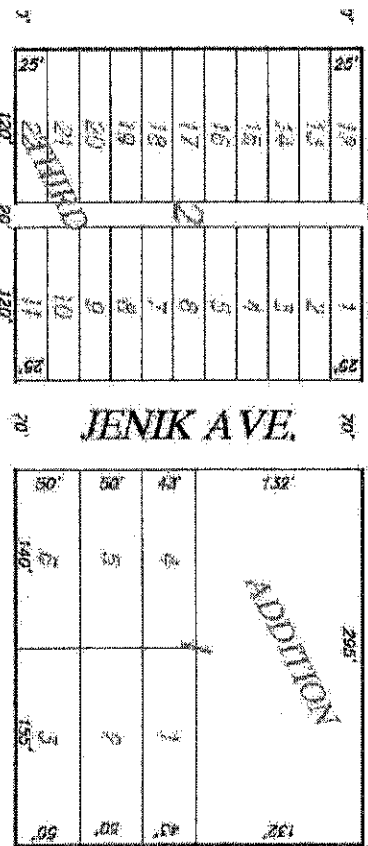
By: _____
Mayor

Attest: _____
Clerk

McK



SECOND STREET

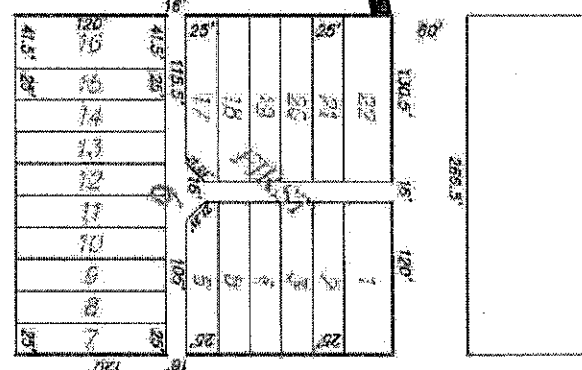


JENIK AVE.

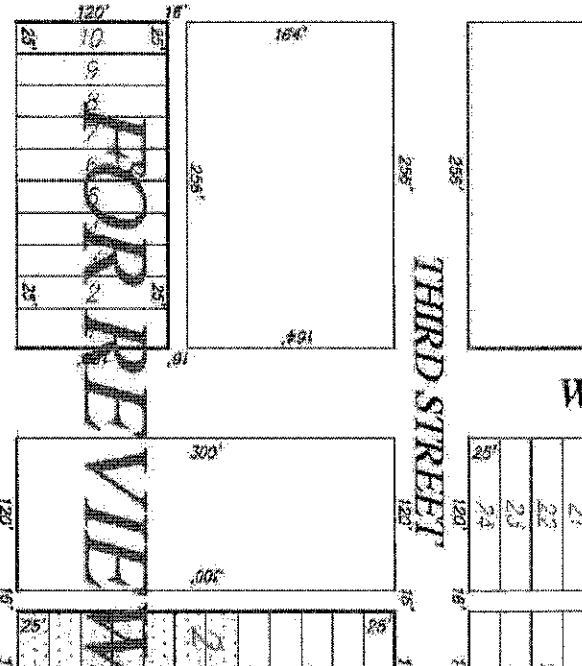
ADDITION

A call to remove stop signs at McKinstry Ave & Thrid Street
 & Thrid Street
 Current placement:

M



N

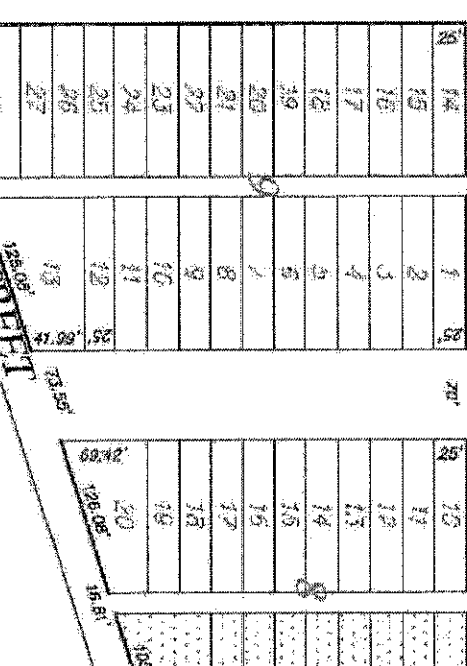
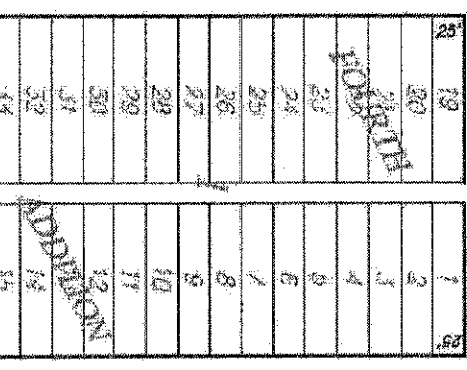


THIRD STREET

SECOND STREET

FOR REVIEW

ORIGINAL TOWN OF SEBASTIAN



FIRST STREET

158.08'

158.08'

158.08'

158.08'

158.08'

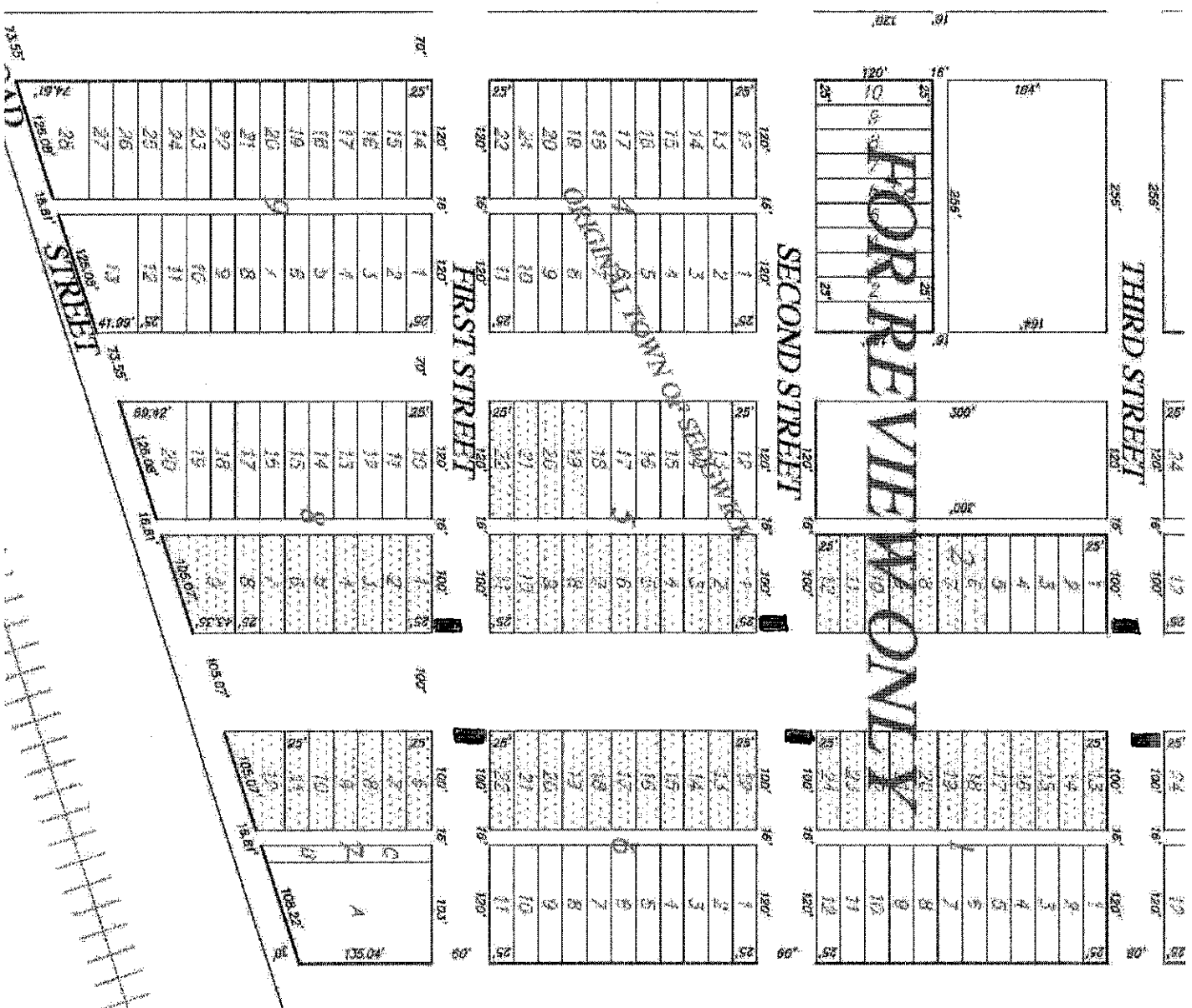
158.08'

158.08'

158.08'

158.08'

FOR REVIEW ONLY



Legend: ■
 proposed locations for new stop signs with cross traffic does not stop notice.

HWY #138

