
Town of Sedgwick Meeting Agenda

Monday, February 14, 2022, 6:00PM

Public Comments Information

If you wish to address the Board of Trustees, there is a "Comment from the Public" scheduled time.

Comments on Agenda items will be allowed following the presentation or Board deliberation. Your comments will be limited to three (3) minutes and can only speak once on any motion or agenda item.

Monthly staff reports to the board are not open for comments.

- I. Call to Order
- II. Pledge Allegiance
- III. Approve Agenda
- IV. Approve of Minutes from last Meeting(s)
- V. Approve of Bills
- VI. Comments from the public
- VII. Monthly Reports
 - o Mayor Wayne Price
 - o Maintenance – Richard Kehm
 - o Town Clerk – Heather Moore
 - o Board of Trustees
- VIII. New Business
 - o Jason Toyne – Proposal for Water Tower Repair of Sonar Device Repair
 - o Rhonda Graham – NE Colorado Economic Recovery & Resiliency Roadmap
 - o Resolution 02-2022 – Authorizing a Mail Ballot Election to be held for the Town of Sedgwick Regular Municipal Election on April 5, 2022.
- IX. Old Business
 - o K&K Welding Sign estimates for Community Center. (Revisit after clarification on the last estimate)
 - o Reintroduction of Ordinance 01-2021 – Adoption of Code Book First Reading Continued.
- X. Executive Session (If needed)
- XI. Call to Adjourn

Town of Sedgwick

Meeting Agenda

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 - GMS
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Posted on the 11th of February 2022, by Kim Quayle @ 12:00pm



**Town of Sedgwick
Record of Proceedings
January 10th, 2022**

Members Present: Wayne Price, Peggy Owens, Danny Smith, Dora Devie, Bill Boler (By Phone), Dale Jones,
Employees Present: Heather Moore, Kim Quayle, Richard Kehm

Call to Order: The Town Board met in regular session. A quorum was verified by the Mayor, and the meeting was called to order at 6:00 pm by the Mayor Wayne Price.

Roll Call Mayor Wayne Price Here

Danny Smith	Here	Teddy Morgan	Absent/Resigned
Peggy Owens	Here	Bill Boler	Here
Dale Jones	Here	Dora Devie	Here

Approval of Agenda

Motion: Approval of Agenda

Danny Smith made a motion to approve the agenda, Dale Jones seconded, all in favor; none opposed, motion carried.

Approval of Minutes

- A few spelling corrections.

Motion: Approve the minutes

Dora Devie made a motion to approve of the minutes as corrected, Danny Smith seconded, all in favor; none opposed, motion carried.

Bills (Published in Julesburg Advocate)

- One question was “what was the \$136.50 labeled Local Grant spending for?” by Dora Devie
 - It was clarified being legal fees for the Opioid Settlement resolution that was created.

Motion: Bills Roll Call Vote

Danny Smith made a motion to pay the bills, Dale Jones seconded. (Roll Call: All Voted for, None Against) motion carried.

Motion:

Dora Devie made a motion to transfer funds of \$20,000 to CIP & \$10,000 to Water Plus accounts with ColoTrust., Danny Smith seconded. (Roll Call: All Voted for, None Against) motion carried.

Public Comments – reminded they will have 3mins.

- **Rhonda Graham** – Thank you for the donation to chamber bucks, and gave a rundown of the amount collected, and \$48,000 still out in the community to use by February 28th.

Mayors Report

- Town looks good, maintenance is doing a great job.

Maintenance

- The water tower is sending false readings, 40 warning so far. The depth Sensor/Controller has been ordered. It was last replaced in 2014. Will take 4 weeks to arrive and it around \$1400 to order the parts.
- Divers have completed the Dive inspection. Report has been sent by email.

- The Transfer pump #2 is not working properly when running off the Generator, they run on 240 - 3phase system. The generator is a 208 - 3 phase. This will need addressing.
- The heater in the Liquid Chlorine room is not functioning correctly, currently using a heat lamp to heat the room. We need a new one.
- The tractor tire went flat again, they will be coming to look at it.
- CDOT is still moving forward with the project, we have asked for a better idea of the size, in 60days to 90days they should be about 60% done with their engineering plans.

Clerk's Office - Heather Moore

- Getting ready for the election, packets and papers for the Candidates.
- End of year reports
- Beginning moving 2021 to Archive and creating 2022 books and folders.
- Auditors and W9s
- Computers have been maintained and updated.
- I was informed today that Teddy Morgan has resigned effective immediately
 - Board accepted his resignation.
 - Will add that seat to the April Election.

Motion:

Danny Smith made a motion to accept Teddy Morgan's resignation effective 1/10/22., Peggy Owens seconded. (All Voted for, None Against) motion carried.

- At the last meeting Dora with support of the Board requested the Town Staff to reach out to Jim Beck and see what it would cost to have a new sign made for the Community Center. After reviewing the estimate that Jim sent over it was decided to wait until the price of Metal goes down.

Board of Trustees

- **Danny Smith:**
 - GMS let me know they will not need the flow meter installed at the lift station anymore. And the ponds will not be required to be as large as originally estimated. They are still looking for land for potential sites. They will have more information at their next meeting with us.
 - They also are thinking that we should reconsider doing the Water project. They have been aware of addition funds that came available for water projects. They will also talk about this at the meeting.
 - Asked if anyone knew of anyone else that might want to run for the Board.
- **Bill Boler:**
 - Thank you to Dale for your efforts in the Grant information
 - Thank you to Maintenance for removing the Snow, our Streets looked better than Ovid.
- **Dale Jones:**

Information on the Grant for the Rodeo Grounds has been given to Town Hall Staff. We will need to get estimates on how much it will cost. I believe the grant is available up to \$50,000. They accept appl
- **Dora Devie:**
 - Asked Dale if he was being compensated for watering the 150 cows in the pasture by his house. Dora believed that they would use 210,000 gallons of water. Since the Board Member don't get overages, is that fair to the Town?
 - Dale did respond that he is not receiving any compensation.

- *Kurt Hodel requested to know if the meters are being read monthly to calculate the compensation amount to the Board Members.*
 - *Dale Jones did respond that the Board Members meters are being read monthly for all members.*

New Business

- **Beth Ritter**
 - I just wanted to let the Board and Town Stall know that as a representative of the Northeast Colorado Health Department, I will be going door to door handing out coupons to residence for radon testing. Radon is a cause of cancer.
 - I am also working on a Grant for Mitigation; people will need to let us know if the results indication the need for mitigation before we can go forward with the Grant.
- **Sedgwick Liquor License Annual Renewal**
 - No complaints or issues have been reported.
 - *Dora asked if it's a requirement to be in-person for such an approval*
 - *Town Clerk does respond that it's not a requirement for a renewal, its only nice if there are any questions.*

Motion:

Danny Smith made a motion to approve the Sedgwick Liquor License., Dale Jones seconded. (All Voted for, None Against) motion carried.

- **RD's LLC (DBA: The Bar) Tavern Liquor License Annual Renewal**
 - No complaints or issues have been reported.

Motion:

Peggy Owens made a motion to approve the RD's Tavern Liquor License., Danny Smith seconded. (All Voted for, None Against) motion carried.

- **High Plainz Strains Retail Marijuana Store License Annual Renewal**
 - No complaints or issues have been reported.

Motion:

Danny Smith made a motion to approve the High Plainz Retail Marijuana Store License., Dale Jones seconded. (All Voted for, None Against) motion carried.

- **Peak Holdings Dispensary Retail Marijuana Store License Annual Renewal**
 - They did report there had been an attempted break-in, nothing was accessible, so theft was not reported.

Motion:

Dora Devie made a motion to approve the Peak Holdings Dispensary Retail Marijuana Store License., Peggy Owens seconded. (All Voted for, None Against) motion carried.

- **Resolution 22-01 Town Meeting and Holiday dates.**
 - This is done annually to set on record the regular scheduled Town Meetings of the Board and to acknowledge the Federal Holidays that the Town recognizes.

- *Bill Boler did ask if the board wanted to consider changing the way we offer Time off for the staff. At this time, it was not changed.*

Motion:

Danny Smith made a motion to approve Resolution 22-01 Town Meetings and the Holidays acknowledged., Dale Jones seconded. (All Voted for, None Against) motion carried.

Old Business

- **Ordinance 01-2021 Introduction to the Code Book – First Reading Continued**
 - No discussion tonight because the entire committee was not present.

Motion:

Dora Devie made a motion to table Ordinance 01-2021., Dale Jones seconded. (All Voted for, None Against) motion carried.

Meeting Adjourned:

Motion:

At 7:12pm, Danny Smith made a motion to adjourn, Dale Jones seconded, all were in favor, motion carried.

Mayor

Attest: Town Clerk

SEAL

**Town of Sedgwick
Record of Proceedings
Public Hearing
January 31st, 2022**

Members Present: Dora Devie, Peggy Owens, Dale Jones, and Danny Smith

Employees Present: Heather Moore

Call to Order: The Town Board met in special session Public Hearing. A quorum was verified, and the meeting was called to order at 6:00 pm by the Mayor Pro-Tem Danny Smith

Roll Call

Bill Boler	Absent	Teddy Morgan	Resigned
Peggy Owens	Here	Danny Smith	Here
Dora Devie	Here	Dale Jones	Here (Mayor Pro-Tem)

New Business

- **GMS Engineering – Sewer System/Wastewater Treatment Project Funding**
 - GMS submitted the attached 4 pages that was the outline of the meeting with all the information that was discussed.
 - A few clarifications were requested from Kurt Hodel and Darrin Tobin.
 - *Darrin asked if the design would allow for growth of the Town*
 - *Response from GMS: Evaporative system will allow for more than enough; we believe it will allow for 50% more capacity.*
 - *Dora and Mr. Hodel asked if we could use Town Funds to pay down the obligation of Loans to lessen the burden on the Citizens.*
 - *Response from GMS: Might be beneficial to wait, the loans since there are not early payoff penalties, then pay them off. Having all funds going through the grant and loan process, you're likely to see higher Grant amounts.*
 - *Alan Coyne asked if the current design would offer grinders or additional screens to assist with the Wipes that people flush.*
 - *Response from GMS: Currently they did not, but the discussion of Grinder pumps or additional screens will begin.*
 - Small discussion on Water Project funding. They did mention that there is a large amount of funding available, higher than that of Sewer Projects. Seeing this done within the next 5 years might be good.

Meeting Adjourned:

Motion:

At 6:45pm, Dale Jones made a motion to adjourn, Peggy Owens seconded, all were in favor, motion carried.

Mayor

Attest: Town Clerk

SEAL

TOWN OF SEDGWICK

PUBLIC HEARING ON WASTEWATER TREATMENT FACILITY IMPROVEMENTS

January 31, 2022

Wastewater Treatment Facility Improvements

- The Town will undertake a comprehensive evaluation of its wastewater treatment facility. This will result in a Preliminary Engineering Report (PER) focused on the Town's existing Wastewater Treatment Facility. A report is projected to be issued in 1st quarter of 2022.
- The current facility is a discharging, 2-cell lagoon system with intended discharge to a borrow pit. A discharge permit through the Colorado Department of Public Health and Environment (CDPHE) was never acquired. Currently, only the 1st cell holds wastewater, while the 2nd cell has remained dry. It is unknown if the 2nd cell has ever held wastewater. The 1st cell is seeping untreated wastewater into the groundwater.
- The Town has not received an enforcement order for the current state of the facility, but it is likely that once CDPHE- Water Quality Control Division (WQCD) becomes aware of the situation that an enforcement order would be forthcoming.
- The likely final recommendation will be to modify the existing facility into a two cell stabilization lagoon with synthetic membrane liners followed by a transfer pump to convey the treated wastewater to an evaporative cell. This will eliminate the need for a discharge permit and remove the need to comply with more stringent discharge requirements in the near future. The total cost of undertaking the project is estimated at \$2,605,000.
- The proposed wastewater treatment facility project consists of the following:
 - Modification of the existing wastewater treatment facility
 1. Modify the existing lagoons by removing the existing biosolids, modify the existing two stabilization cells, install manholes, level control structures, synthetic membrane liner to the top edge of the berm, piping and an influent flow measuring flume manhole prior to the first new cell.
 2. Construct a transfer pump station to include electric service at the existing site and force main to a new evaporative lagoon located at a new site.
 3. Construct an evaporation cell and install synthetic membrane liner to the top of the berm, with associated yard piping.
 4. Complete all site work including signage and seeding as well as installation of all associated appurtenances for the facility including valves, electric extension, ballast trench, and underground electric.

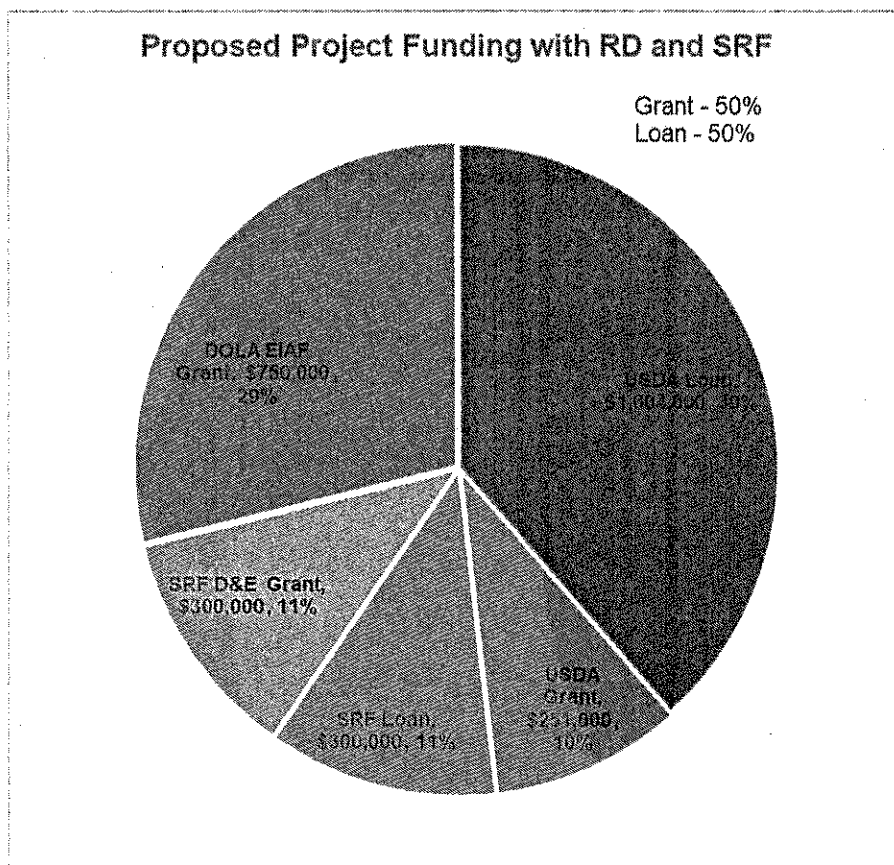
- The consultant will seek out funding which may include an application for a Water Pollution Control Revolving Fund (WPCRF) loan and initiate the process with USDA-Rural Development loan/grant combination. The Department of Local Affairs (DOLA) offers two different grant programs; the Energy/Mineral Assistance Fund (EIAF) or Community Development Block Grant (CDBG). An application for CDBG may be prepared. The following project financing is what will initially be pursued for the Town through the various funding sources.

- Proposed project financing and status:

- Total project cost: \$2,605,000
- DOLA EIAF grant: \$750,000 will be submitted in September 2022. If this grant is unsuccessful or available funding changes then a CDBG application will be submitted in February 2023. This application will be the first application the Town has submitted to DOLA regarding this request. Status – Application stage.
- Colorado Department of Public Health and Environment/Colorado Water Resources & Power Development Authority (CWR&PDA), Water Pollution Control Revolving Fund loan. Depending on the funding sources the loan amount will vary from \$300,000 to \$1,600,000. The final amount will be determined as the project progresses. Status – Pre-application stage.
- USDA Rural Development Water and Waste Disposal Loan Program-

➤ Summary:

DOLA EIAF grant	\$ 750,000
USDA RD Loan	\$ 1,004,000
USDA RD Grant	\$ 251,000
WPCRF Loan	\$ 300,000
WPCRF D&E	\$ <u>300,000</u>
Total.....	\$ 2,605,000



- Rate adjustments:

1. Current Average Expense.....	\$ 28.98
2. New debt service.....	\$ 23.96
3. New debt service reserve requirement.....	\$ 2.40
4. RD Short-lived asset replacement reserve.....	\$ 1.48
Total.....	\$56.82

On the basis of the anticipated funding, the average sewer rate needs to be increased from the \$25.35 per month base rate per residential unit to approximately \$56.82 per month. This rate increase is also recommended to add the debt service and reserve requirement to the inactive users as well such that there are a total of 149 accounts that will receive the rate increase. Other grant sources will be pursued during the project, this is the worst-case scenario.

The DOLA estimated municipal median 2020 monthly sewer rate is \$36.06.

- Wastewater Treatment Facility Improvements project schedule

- Initiate WPCRF Process with PrequalificationMarch 2022
- Initiate USDA RD Process.....March 2022
- Complete PER.....April 2022
- Submit Site ApplicationJuly 2022
- Submit Project Needs Assessment (WPCRF loan process).....July 2022
- Submit Environmental Assessment.....August 2022
- Submit PER and EA to Rural Development and loan application.....August 2022
- Submit EIAF Application to DOLA.....September 2022
- Receive Letter of Conditions from USDA.....November 2022
- Submit plans and specifications to CDPHE for reviewFebruary 2023
- Submit Process Design ReportFebruary 2023
- Submit WPCRF funding applicationFebruary 2023
- Apply for bridge loan for USDA RDFebruary 2023
- Obtain CWR&PDA funding commitment.....April 2023
- Finalized EIAF and WPCRF ContractsJune 2023
- Advertise for Bids.....July 2023
- Bid opening.....August 2023
- Project award.....August 2023
- Initiate construction.....September 2023
- Complete construction.....July 2024

This schedule is assuming there are no delays in CDPHE approvals and no delays in funding

- Construction/Environmental Impacts

- Eliminate untreated wastewater seeping into the groundwater from the existing wastewater treatment facility.
- Construct an evaporative, non-discharging wastewater lagoon system.
- Short-term construction impacts will consist of noise, dust and added traffic. Given the location of the project's activities, impacts will be acute for areas near the wastewater treatment facility.
- Construction activities will incorporate the appropriate best management practices to mitigate any potential of erosion or sedimentation as appropriate.
- No long-term environmental impacts will occur as a result of the project.

- Community Development Block Grant funds
 - Other areas where CDBG funds may be utilized
 1. Economical Development – drawing in a specific business
 2. Housing
 3. Public Works
 - The Wastewater Treatment Facility Improvements project has been determined to be a high priority by the elected officials. Does the constituency have any other identified needs?

2:54 PM
02/15/22
Accrual Basis

Town of Sedgwick
Trial Balance
As of January 31, 2022

	Jan 31, 22	
	Debit	Credit
1021 · Cash on Hand	195.09	
1022 · Points West Bank Checking	209,722.77	
1022 · Points West Bank Checking:1022.1 · Harvest Festival	4,032.00	
1022 · Points West Bank Checking:1022.1 · Harvest Festival:1022.2 · Demolition D...	6,792.86	
1029 · Savings:1030 · Points West:1031 · 9240	26,782.84	
1029 · Savings:1034 · Cash in Savings - Lottery	5,695.20	
1029 · Savings:1040 · Points West Bank:1043 · Water Surcharge Account	131,945.86	
1029 · Savings:1050 · Equitable Savings:1051 · 05-4505160	39,003.74	
1070 · COLOTRUST:1071 · Water Plus	932,089.27	
1070 · COLOTRUST:1072 · General Plus	180,053.88	
1070 · COLOTRUST:1073 · CIP Plus	1,175,722.18	
1081 · Cash - County Treasurer	238.20	
TOTAL	2,712,273.89	0.00

Town of Sedgwick
Profit & Loss
 January 2022

	Jan 22
Ordinary Income/Expense	
Income	
4122 · Current Property Taxes	0.00
4142 · Specific Ownership Taxes	161.30
4152 · Interest on Taxes	0.00
4172 · Sales Tax	21,365.70
4212 · Cigarette Tax	21.48
4222 · Road and Bridge	0.00
4232 · Motor Vehicle	82.00
4300 · Utilities Clearing	858.15
4323 · Water Sales	5,115.51
4333 · Sewer Sales	2,860.10
4386 · Trash Collections	2,362.50
4392 · Other Income	
4392.1 · Occupation Tax	69,121.10
4392.2 · Excise Tax	765.69
4392.3 · State of Colorado	16,604.39
Total 4392 · Other Income	86,491.18
4412 · Highway Use Tax	1,009.63
4422 · License Fees	90.00
4802 · Interest Income	13.60
4803 · Interest Income	131.58
Total Income	120,562.73
Expense	
6002 · County Treasurer's Fees	0.00
6032 · Office Expense - GG	401.13
6042 · Professional Services - GG	1,189.50
6052 · Insurance and Bonds - GG	1,913.20
6062 · Supplies and Maintenance - GG	603.81
6072 · Telephone - GG	214.40
6102 · Utilities - TH - GG	284.03
6142 · Street Lighting	233.67
6262 · Harvest Festival	0.00
6462 · Supplies and Maintenance Park	160.00
7063 · Supplies & Maintenance - Water	2,270.87
7073 · Utilities - Water	461.50
7093 · Miscellaneous - Water	1,208.90
7173 · Utilities - Sewer	58.51
7346 · Landfill - Trash	250.92
7406 · Miscellaneous-Trash	0.00
7800 · Salaries Clearing	
7809 · Salary-Richard M Kehm	3,496.73
7815 · Salary-Heather Moore	2,107.12
7820 · Salary - Kim E Quayle	1,450.73
7822 · - William Townsend	332.84
Total 7800 · Salaries Clearing	7,387.42
7990 · Supplies and Maint. - Clearing	117.52
7994 · Utilities - Clearing	57.34
7995 · Payroll Taxes - Clearing	1,397.87
Total Expense	18,210.59
Net Ordinary Income	102,352.14
Other Income/Expense	
Other Expense	
7896 · Insurance Clearing	3,633.52
8343 · Grant Expense - Local	0.00
Total Other Expense	3,633.52
Net Other Income	-3,633.52
Net Income	98,718.62



Town of Sedgwick
 PO Box 27
 Sedgwick, CO 80749

Summary Statement
 January 31, 2022
 Page 1 of 5
 Investor ID: C

COLOTRUST

PLUS+

Average Monthly Yield: 0.0735%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Water PLUS	932,031.09	0.00	0.00	58.18	58.18	932,059.91	932,089.27
General Use PLUS	180,042.65	0.00	0.00	11.23	11.23	180,048.21	180,053.88
CIP PLUS	1,175,648.78	0.00	0.00	73.40	73.40	1,175,685.14	1,175,722.18
TOTAL	2,287,722.52	0.00	0.00	142.81	142.81	2,287,793.26	2,287,865.33

Tel: (877) 311-0219

<https://www.colotrust.com/>

Town of Sedgwick
Check Detail
 January 11 through February 14, 2022

Num	Name	Memo	Account	Paid Amount
12430	Colorado Dep of Revenue	W2 wage withholdings	1022 · Points West Bank Ch...	
		4nd Quarter	7995 · Payroll Taxes - Clearing	-633.00
TOTAL				-633.00
12431	Colorado State Treasurer		1022 · Points West Bank Ch...	
		4nd Qtr payroll	7995 · Payroll Taxes - Clearing	-73.22
TOTAL				-73.22
12432	AC-DC Water Works LLC	ORC Services	1022 · Points West Bank Ch...	
		ORC Monthly Contract Services	7063 · Supplies & Maintenanc...	-400.00
		Misc	7093 · Miscellaneous - Water	-232.10
TOTAL				-632.10
12433	CEBT		1022 · Points West Bank Ch...	
		Employee Health Insurance	6052 · Insurance and Bonds -...	-956.60
TOTAL				-956.60
12434	CenturyLink	Phone and Fax line	1022 · Points West Bank Ch...	
		Phone lines and Fax line	6072 · Telephone - GG	-214.40
TOTAL				-214.40
12435	Colorado Rural Water	Annual Membership	1022 · Points West Bank Ch...	
		Annual Membership	7093 · Miscellaneous - Water	-200.00
TOTAL				-200.00
12436	Core & Main	N544166	1022 · Points West Bank Ch...	
		Water Meter rebuild parts	7063 · Supplies & Maintenanc...	-26.87
TOTAL				-26.87
12437	Highline Electric Ass'n		1022 · Points West Bank Ch...	
		Water Pump -66552	7073 · Utilities - Water	-273.36
		New Shop - 8280879	7994 · Utilities - Clearing	-72.07
		New Town - 822186	6102 · Utilities - TH - GG	-94.46
		Museum - 8426371	6102 · Utilities - TH - GG	-127.16
		Pump #2 - 40915	7073 · Utilities - Water	-168.00
		Street Lights -41680	6142 · Street Lighting	-258.78
		Sewer - 62657	7173 · Utilities - Sewer	-60.27
		Rodeo Grounds	6102 · Utilities - TH - GG	-34.37
		Community Center	6102 · Utilities - TH - GG	-56.95
TOTAL				-1,145.42
12438	Journal Office		1022 · Points West Bank Ch...	
		Copy machine fees	6032 · Office Expense - GG	-40.00
TOTAL				-40.00
12439	Marick's Waste Disposal		1022 · Points West Bank Ch...	
		Potty Cleaning	6462 · Supplies and Mainten...	-160.00
TOTAL				-160.00
12440	Miller Septic Service	Emergency Empty Lift Station	1022 · Points West Bank Ch...	
		Town Shop Septic	6062 · Supplies and Mainten...	-450.00
TOTAL				-450.00

2:55 PM
02/15/22

Town of Sedgwick Check Detail January 11 through February 14, 2022

Num	Name	Memo	Account	Paid Amount
12441	Points West Cardmember...		1022 - Points West Bank Ch...	
		Lamp, Key Boards, Binders, Postage, Replacement Security Camera	6032 - Office Expense - GG	-308.49
TOTAL				-308.49
12442	Sedgwick County Sales	Landfill Fees	1022 - Points West Bank Ch...	
		Landfill Fees	7346 - Landfill - Trash	-250.92
TOTAL				-250.92
12447	Richard M. Kehm	Payroll	1022 - Points West Bank Ch...	
		Payroll 17.47 hours	7809 - Salary-Richard M Kehm	-3,601.63
		Social Security	7995 - Payroll Taxes - Clearing	
		Medicare	7995 - Payroll Taxes - Clearing	
		Federal	7995 - Payroll Taxes - Clearing	
		Colorado W/H	7995 - Payroll Taxes - Clearing	
TOTAL				-2,936.11
12448	Kim E. Quayle	Payroll	1022 - Points West Bank Ch...	
		Payroll	7820 - Salary - Kim E Quayle	-1,353.66
		Social Security	7995 - Payroll Taxes - Clearing	
		Medicare	7995 - Payroll Taxes - Clearing	
		Federal	7995 - Payroll Taxes - Clearing	
		Colorado	7995 - Payroll Taxes - Clearing	
TOTAL				-1,103.10
12449	Heather M. Moore	Payroll	1022 - Points West Bank Ch...	
		Payroll	7815 - Salary-Heather Moore	-2,051.99
		Social Security	7995 - Payroll Taxes - Clearing	
		Medicare	7995 - Payroll Taxes - Clearing	
		Federal	7995 - Payroll Taxes - Clearing	
		Colorado	7995 - Payroll Taxes - Clearing	
TOTAL				-1,799.02
12450	William Townsend	Payroll	1022 - Points West Bank Ch...	
		Gross Paryroll	7822 - William Townsend	-374.06
		Social Security	7995 - Payroll Taxes - Clearing	
		Medicald	7995 - Payroll Taxes - Clearing	
TOTAL				-345.45
12451	Kelly, P.C.		1022 - Points West Bank Ch...	
		Legal Fees - Regular	6042 - Professional Services ...	-1,045.50
TOTAL				-1,045.50
12452	Blochowitz Ditching		1022 - Points West Bank Ch...	
		1/17/22 Repair	7063 - Supplies & Mainten...	-668.00
TOTAL				-668.00
12453	Great Western Building a...		1022 - Points West Bank Ch...	
		Lumber	6062 - Supplies and Mainten...	-16.20
TOTAL				-16.20
12454	Julesburg Family Market	Account# 8814	1022 - Points West Bank Ch...	
		Tube Cutter	6062 - Supplies and Mainten...	-22.17
TOTAL				-22.17

Town of Sedgwick
Check Detail
 January 11 through February 14, 2022

Num	Name	Memo	Account	Paid Amount
12455	Liittjohann Kauffman & P...		1022 - Points West Bank Ch...	
		2022 Budget	6042 - Professional Services ...	-1,750.00
		4th qtr payroll taxes	6042 - Professional Services ...	-650.00
TOTAL				-2,400.00
12456	N E Colorado Health	Bacteria testing	1022 - Points West Bank Ch...	
		Bacteria testing	7063 - Supplies & Mainten...	-20.00
		Nitrate testing	7063 - Supples & Mainten...	-19.50
		Shipping	7063 - Supplies & Mainten...	-9.00
TOTAL				-48.50
12457	Prairie Mountain Media		1022 - Points West Bank Ch...	
		Advertising Expenses	6032 - Office Expense - GG	-52.64
TOTAL				-52.64
12458	S & W Auto Supply		1022 - Points West Bank Ch...	
		Diesel Additive	7990 - Supplies and Maint. - ...	-117.52
TOTAL				-117.52

PRELIMINARY PAYROLL REPORTS

The time records used to calculate this report can be approved all at once. The payroll accuracy of this preliminary report is not guaranteed as these user's timesheets and their records may continue to be edited prior to being closed for final payroll.

Saturday Jan, 01 2022 - Monday Jan, 31 2022

Employees Processed:	4	Total Fixed Pay:	\$7,381.34
Standard Hours:	242.64	Total Variable Pay:	\$0.00
Overtime 1.5x Hours:	0.00	Total Payroll:	\$7,381.34
Overtime 2.0x Hours:	0.00		
PTO Hours:	0.00	Total of All Hours:	416.60
Vacation Hours:	0.00	Total Hours Deducted:	0.00
Sick Hours:	7.00	Total Payable Hours:	416.60
Holiday Hours:	7.00		
Other1 Hours:	0.00	Rounding Interval Applied:	-
Other2 Hours:	0.00	Total Records Processed:	67
Unpayable/Salaried Hours:	159.96	Records Crossing Dateline:	-
		Records Qualified for Shift Differential:	-
		Records Exceeding Hours Threshold:	-

Employee	Total Hours	Deduct	1.0x	1.5x	2.0x	SIC	VAC	HOL	UnP/SAL	Signed	Aprvd	Fixed Pay
Kehm, Richard	159.96								159.96	N/A	NO	\$3,601.63
Moore, Heather	130.45		116.45			7.00		7.00		N/A	NO	\$2,051.99
Quayle, Kim	96.69		96.69							NO	NO	\$1,353.66
Townsend, William	29.50		29.50							NO	NO	\$374.06

Jason Toyne

P.O. Box 33
Sedgwick, CO 80749

Date 2/10/2022
Invoice # 1171

Town of Sedgwick
121 Main Ave.
Sedgwick, CO 80749

Date	Item	Description	Qty	Rate	Amount
2/10/2021	Labor	Repair Water Level Indicator; Paint Level Marks		1,200.00	1,200.00
	Labor	Replace Sonar Device		1,500.00	1,500.00
	Supplies - Cu...	Spring Links; Pulley; Angle Iron; Nuts; Bolts; Hose Clamps		120.00	120.00
		Proposal for Water Tower Work			

Total \$2,820.00
Payments/Credits \$0.00
Balance Due \$2,820.00

Thank You!

RESOLUTION NO. 02-2022

A RESOLUTION AUTHORIZING A MAIL BALLOT ELECTION TO BE HELD FOR THE TOWN OF SEDGWICK REGULAR MUNICIPAL ELECTION ON APRIL 5, 2022

WHEREAS, the Town will conduct its regular municipal election on April 5, 2022; and

WHEREAS, pursuant to the Municipal Election Code of 1965 at C.R.S. § 31-10-908, the Board of Trustees may determine that an election shall be conducted by mail ballot; and

WHEREAS, the Board of Trustees finds it in the best interests of the Town of Sedgwick to conduct its regular municipal election on April 5, 2022 as a mail ballot election;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF SEDGWICK, COLORADO:

Section 1. Pursuant to C.R.S. § 31-10-908, the Town of Sedgwick regular municipal election to be held on April 5, 2022 shall be conducted as a mail ballot election.

Section 2. The Town Clerk is hereby directed to take all such steps as are necessary to conduct the April 5, 2022 election as a mail ballot election pursuant to the Municipal Election Code of 1965.

INTRODUCED, READ AND ADOPTED this ____ day of _____, 2022.

Wayne Price, Mayor

ATTEST:

Heather Moore, Town Clerk

K & K WELDING JAMES R. BECK

14000 COUNTY ROAD 35
OVID, CO 80744

Estimate

Date	Estimate #
1/12/2022	13

Name / Address
SEDGWICK TOWN HALL 121 MAIN SEDGWICK, COLO. 80749

			Project
Description	Qty	Cost	Total
MAKE SIGN FOR COMMUNITY CENTER (FIG. 2) THIS INCUDES LABOR AND MATERIALS	4.5	120.00	540.00
THIS IS JUST A ESTIMATE. COST MAY VERY. THANK YOU FOR YOUR CONSIDERATION		Total	\$540.00

Customer Signature _____

52

FIG. 1

SEIDGWICK
COMMUNITY
CENTER

26

72

FIG. 2

56

SEIDGWICK
COMMUNITY
CENTER

39

BETTER Electric, Inc.

PO Box 267
Sterling CO 80751

Estimate

Name / Address
Town of Sedgwick PO Box 27 Sedgwick CO 807491

Date	Estimate #
2/9/2022	67285-T

Phone: (970) 521-1030
Fax # (970) 521-0176
E-mail: betterelectric@kci.net
Web Site: www.betterelectric.com

Description
Estimate to install 20 RV plugs at fairgrounds.

Item	Description	Qty	Cost	Total
Bid	<p>An estimate to supply and install 20 RV pedestals at the fairgrounds.</p> <p>Pedestals will be unmetered, combination 50A 240V, 30A 120V, 20A 120V.</p> <p>Required service of 600 amp, 120/240V single phase. 4-200 amp panels with individual pedestal protection. Each panel will control 5 spaces.</p> <p>To also supply 1-120V circuit to the new crownsnest.</p> <p>Does not include any charges from Highline Electric.</p> <p>Includes, labor, equipment, permitting, inspections and locates.</p>	1	26,500.00	26,500.00

This is an estimate only, not a contract for services. This is an estimate only and does not include material price increases or additional labor or materials which may be required during the scope of the job. This estimate is good for 20 days from the date hereof. Better Electric, Inc., its officers and employees are not responsible for repair or replacement of any underground or customer-owned utilities which are not clearly marked or identified, or for any work done by any employee that is not first authorized by an agent of the company. Customer agrees to pay all amounts due within 30 days. Any outstanding balance over 30 days will accrue interest at the rate of 18% per annum. Customer agrees to pay all collection costs, including reasonable attorneys' fees, court costs and other expenses.

Acceptance: The above prices, specifications and conditions are satisfactory and are hereby accepted. Better Electric is authorized to do the work as specified.

Subtotal	\$26,500.00
Sales Tax (0.0%)	
Total	\$26,500.00

Signature _____