

**Town of Sedgwick**  
**Regular Meeting Agenda**  
**&**  
**Public Hearing**  
**Monday, December 8th, 2025, 6:00PM**

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**Public Comments Information**

If you wish to address the Board of Trustees, there is a "Comment from the Public" scheduled time. Comments on Agenda items will be allowed following the presentation of Board deliberation. Your comments will be limited to three (3) minutes and can only speak once on any motion or agenda item. **Monthly staff reports to the board are not open for comments.**

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- I. Call to Order and Pledge Allegiance**
- II. Approve of Agenda**
- III. Approve of Minutes from last Meeting(s)**
- IV. Approve Bills**
- V. Comments from the public**
- VI. Monthly Reports**
- VII. Clerk's Office**
  - Lucy's will be catering our Christmas Party, Saturday Dec. 13<sup>th</sup> at 6:00 p.m.
  - Peak Holdings Marijuana Retail License Renewal
  - Sedgwick Liquor Retail License Renewal
  - The Bar Liquor License Renewal
- VIII. Mayor**
  - Dan Pedersen with Resolutions 25-5, 25-6 and 25-7 for Budget to sign
  - Notice of Sewer Project Awarded to Native Suns with final bid dollar amount
  - Resolution 26-1 2026 Recognized Holidays and Meeting Days
- IX. Board of Trustees**
- X. Public Hearing – Wastewater Systems Improvement Project**
  - State Revolving Fund- Supplemental Loan Application & PNA, Environmental Assessment
  - Payment Requests for Wastewater Systems Improvement Project
- XI. New Business**
  - Victoria Dunker (SCOR) Donation Request
  - Rhonda Graham – Monthly update Sedgwick County Chamber
- XII. Old Business**
  - Tabled from last meeting, incentivizing the Board of Trustees and Mayor
  - Tabled from last meeting, World Philanthropy Days donation
- XIII. Executive Session (If needed)**
- XIV. Call to Adjourn**



**Town of Sedgwick  
Record of Proceedings  
November 10th, 2025**

**Members Present:** Danny Smith, Roger Munson, Traci Colbeck, Bailey Nail, Jaime Anchondo, Phone: Dale Jones  
**Employees Present:** Richard Kehm, Kim Quayle and Samantha Owens

**Call to Order:** The Town Board met in regular session. A quorum was verified, and the meeting was called to order at 6:00 pm by Mayor Danny Smith

**Roll Call    Mayor Danny Smith    Here**

Traci Colbeck	Here	Bailey Nail	Here
Peggy Owens	Absent	Roger Munson	Here
Dale Jones	By Phone	Jaime Anchondo	Here

**Approval of Agenda**

**Motion: Approval of Agenda**

Traci Sanchez made a motion to approve the agenda; Roger Munson seconded, all in favor; none opposed, motion carried.

**Approval of Minutes**

Misspelling of Jaime's name is corrected

**Motion: Approve the minutes**

Roger Munson made a motion to approve the minutes with corrections; Traci Colbeck seconded, all in favor; none opposed, motion carried.

**Bills (Published in Julesburg Advocate)**

Jaime: I've got a couple or at least one, on the expenses, it's showing Supplies & Maintenance at 0. I just wanted to make sure that's correct.

**Motion: Bills Roll Call Vote**

Roger Munson made a motion to pay the bills, Jaime Anchondo seconded. (Roll Call: All Voted for, None Against) motion carried.

**Public Comments – reminded they will have 3mins.**

- Tiny White: This is the third time I have asked about the Garbage pick-up. Why we have to wait till the following Thursday (Holiday(s)), why can't it be picked up on Wednesday. We all pay for a whole month of service so are you going to give a credit or refund? Like I said before, I'm willing to do a survey for you about this. We've got a pink slip that will be going out in next months billings for dates of pick-up.
- Susan Wolff: Richard Thank you for all the road work you did it has made a big difference. May I make a comment on the tree project? We are under the impression that December is our cutoff. If we don't spend that ten thousand from the Grant. Lottery money is available, but I just want you to know there are some other avenues to look at.

**Clerk's Office**

- We sent letters out to residents acknowledging utility bills as water and sewer went up \$2.00 for each utility except trash. They were supposed to take effect in July but I/we failed to see that till we looked at an older Minutes packet from November of last year.
- November 17<sup>th</sup> we will be having a Pre-Construction meeting where our new contractors will be coming in. Cirsa appraisers are coming through on that day also.
- Tree Grant we are still waiting for approval of what's been quoted. L & D Can start anytime.
- We did get our final numbers from Native Sun, we just got them today so as far as it being on the Agenda, we legitimately can't do that. So we will confirm whether we have to do a special meeting pending minutes of last meeting. Susan Wolff Tree Comment will be under Public Comments:

**Maintenance**

- I'm going to have Braiden come back and work Mondays, doing some tree trimming in alleyways and filling some pot holes.

**Mayors Report**

- As you know Eddie quit. So do you want me to search for another man. Braiden will help on Mondays and Duane helps with trash. Do you want someone right away or should we wait till Spring. Decision to wait till next spring.
- Do you still want to have a Christmas Party and have Lucy's cater it? When and what time?

**Motion:**

Dale Jones made a motion to proceed with the Christmas Party on December 13th and have Lucy's cater it; Roger Munson seconded, all in favor; none opposed, motion carried.

- Would the Board like to offer the Employees a Christmas Bonus again this year. Initially agreed to 3%, thinking that's what last years bonuses were. The Board agreed to give the same percentage as the previous 2 years.

**Motion: (Amended after hearings)**

Dale Jones made a motion to give the Town Employees a Christmas Bonus of 3% of years wages.; Jaime Anchondo seconded, none opposed, motion carried.

- Salary raises, do you want to give salary raises this year or? Roger said I think so. Tabled to find out what COLA raises were done before.
- Tabled last meeting about incentive for board members. If we could I'd like to table that till December's meeting

**Motion:**

Dale Jones made a motion to give the Town Employees a salary increase of 3%; Roger Munson seconded, (Roll Call: All Voted for, None Against), motion carried.

**Board of Trustees**

- **Roger Munson**

Yes, did you ever get ahold of Highline? Yes, for street light fixture replace, we didn't get a specific date but. They were out there today 2<sup>nd</sup> and McKinstry.

**New Business**

- **Rhonda Graham** – Just so you know the State of Events page. We'll advertise for you. We are going to do a housing meeting in January instead of November. I will be bringing our State of Housing person on the 21<sup>st</sup> of November. World philanthropy days. The last one was in 2016. This year we decided to host in Yuma for three days, I am the chair of the programming committee. In 2016 Sedgwick donated \$250.00. I'll give a letter to Kim, it usually pulls in 250-300 people. Will be doing tours, I'm working with the Historical Society, the whole weeks events are done on Friday and going to do a Grab-n-Go lunch. One of the thoughts is with Perkins Canal coming in, offering a bus tour and highlights how the Perkins Canal can destroy history of Sedgwick County. More to come and this will be July 2026. I'm going to leave information of what you get at your levels, just recognition. Danny Smith stated we would table this till next month as well.
- **Lupe Casias** – Mine is about the school. What I'm here to ask the Town to consider 3 things, here is a map. I'm looking to divide and sell a piece of that property. I discovered the property is zoned Commercial and will have to be rezoned. The Town Maintenance Shop owns a portion of the property. Towns north lot goes right down the middle of the north driveway. Possible agreement of that driveway. It could get messy over time. Need to consider dividing the property, driveway area and rezoning.

**Adjourn this portion of the meeting for Hearings:****Motion:**

Traci Colbeck made a motion to adjourn this meeting; Roger Munson seconded, motion carried.

**6:30 PM Hearing: Highway Users Tax**

- Dan explained how the \$14,000 HUTF tax funds are used. It will be used to maintain the Streets, this is for snow removal, the potholes and wages for the employees maintaining them. It's an allocation and projected to be \$14,000.00
- There were no comments from the public.

**6:33 PM HUTF Hearing was adjourned, Regular meeting continued.**

- **Regular Meeting continued: Danny Smith:** Did anybody else come up with any other issues or suggestions for the Budget? Will just leave salaries in the budget the way they are, with Eddie not here and hiring in the spring. **Traci Colbeck** was informed by Deputy Clerk, last year and the year before the Christmas Bonuses were actually 7%. Therefore, motion was amended to be just that. **Kim Quayle** asked about \$5,000.00 anticipated for the water towers dives. **Dan Pedersen:** We've got enough maintenance to cover that. We always budget about \$20,000 so we have enough to cover it.

**Amended from previous Motion of 3%:**

Dale Jones made a motion to give the Town Employees a Christmas Bonus of 7% of this years wages; Traci Colbeck seconded, (Roll Call: All Voted for, None Apposed), motion carried.

**Susan Wolff:** Every town and every county of the State gets lottery money. Julesburg, the last we heard has \$90,000 Board of Commissioners are now aware of it. \$9,000 of the \$90,000 were given to irrigate the Fairgrounds. Any trees going to the fairgrounds can now be watered. Ovid may have gotten around \$5,000, but I cannot find Sedgwick. **Danny:** We used some on the park and the playground.

**6:45 PM Hearing: 2026 Budget**

- After a quick update from Dan about whether we can adopt the budget tonight or wait till the next meeting, he stated that we don't have to wait for the Mil-levy and we could adopt the budget tonight.

**Motion:**

Traci Colbeck made a motion to adopt the 2026 budget, Roger Munson seconded, none opposed, motion carried.

- Now we have to make a motion to set the Mil-levy based on State of Colorado statutes.

**Motion:**

Traci Colbeck made a motion to set the Mil-levy according to State of Colorado Statutes, Roger Munson seconded, none apposed, motion carried.

- Now we need a motion to appropriate the funds.

**Motion:**

Traci Colbeck made a motion to appropriate the funds, Roger Munson seconded, none apposed, motion carried.

**6:55 PM Budget Hearing was adjourned, Regular meeting continued.**

**Old Business: None**

**Regular Meeting Adjourned:**

**Motion:**

At 6:58pm, Traci Sanchez made a motion to adjourn, Jaime Anchondo seconded, all were in favor, none apposed motion carried.

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Mayor

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Attest: Town Clerk

SEAL

12:43 PM

12/03/25

Accrual Basis

**Town of Sedgwick  
Trial Balance  
As of November 30, 2025**

	Nov 30, 25	
	Debit	Credit
1021 · Cash on Hand	87.09	
1022 · Points West Bank Checking	286,460.59	
1029 · Savings:1030 · Points West:1031 · 9240	26,793.54	
1029 · Savings:1034 · Cash in Savings - Lottery	13,969.63	
1029 · Savings:1040 · Points West Bank:1043 · Water Surcharge Account	78,467.89	
1029 · Savings:1050 · Equitable Savings:1051 · 05-4505160	40,037.01	
1070 · COLOTRUST:1071 · General Fund #2 - Water Plus	1,432,133.17	
1070 · COLOTRUST:1072 · General Fund #4 - General Plus	1,524,974.63	
1070 · COLOTRUST:1073 · General Fund #3 - CIP Plus	1,449,360.83	
1070 · COLOTRUST:1074 · General Fund #1 - Sewer CIP	1,798,539.75	
1081 · Cash - County Treasurer	238.98	
<b>TOTAL</b>	<b><u>6,651,063.11</u></b>	<b><u>0.00</u></b>

11:21 AM

11/04/25

Accrual Basis

**Oct 25**

**Oct 25**

**Town of Sedgwick**  
**Profit & Loss**  
**October 2025**

Ordinary Income/Expense	
Income	
4122 · Current Property Taxes	258.41
4142 · Specific Ownership Taxes	128.39
4152 · Interest on Taxes	11.83
4172 · Sales Tax	4,722.58
4212 · Cigarette Tax	20.68
4222 · Road and Bridge	21.34
4232 · Motor Vehicle	173.92
4242 · Mineral leasing	0.00
4300 · Utilities Clearing	9.32
4323 · Water Sales	6,574.47
4333 · Sewer Sales	4,223.65
4386 · Trash Collections	2,616.00
4392 · Other Income	
4392.1 · Occupation Tax	40,248.59
4392.2 · Excise Tax	1,130.79
4392.3 · State of Colorado	10,479.20
4392.4 · Lodging Tax	76.00
Total 4392 · Other Income	51,934.58
4393 · Other Income	10.00
4412 · Highway Use Tax	1,400.35
4802 · Interest Income	21,887.17
Total Income	93,992.69
Gross Profit	93,992.69
Expense	
6002 · County Treasurer's Fees	5.82
6032 · Office Expense - GG	492.84
6042 · Professional Services - GG	215.00
6052 · Insurance and Bonds - GG	3,450.96
6062 · Supplies and Maintenance - GG	457.89
6092 · Miscellaneous - GG	-92.60
6140 · Contributions	8,000.00
6162 · Street Maintenance	5,681.70
7093 · Miscellaneous - Water	20.00
7163 · Supplies and Maintenance - Sewer	0.00
7603 · Note Payments - Water System	6,983.33
7800 · Salaries Clearing	
7809 · Salary-Richard M Kehm	4,219.94
7820 · Salary - Kim E Quayle	2,777.22
7825 · Salary-Eduardo Sanchez	3,926.40
7800 · Salaries Clearing - Other	2,586.40
Total 7800 · Salaries Clearing	13,509.96
7995 · Payroll Taxes - Clearing	1,401.39
Total Expense	40,126.29
Net Ordinary Income	53,866.40
Other Income/Expense	
Other Expense	
8343 · Grant Expense - Local	0.00
Total Other Expense	0.00
Net Other Income	0.00
Net Income	53,866.40

3  
Verified  
Var US mo to mo  
Aug 5,000  
Sept 65,00  
July 0  
June 0  
May 0  
Apr 71,00

12:53 PM

12/03/25

Accrual Basis

**Town of Sedgwick**  
**Profit & Loss**  
**November 1 through December 1, 2025**

Nov 1 - Dec 1, 25

<b>Ordinary Income/Expense</b>	
<b>Income</b>	
4122 · Current Property Taxes	174.57
4142 · Specific Ownership Taxes	134.50
4152 · Interest on Taxes	10.47
4172 · Sales Tax	4,226.08
4212 · Cigarette Tax	15.61
4222 · Road and Bridge	10.47
4232 · Motor Vehicle	71.54
4300 · Utilities Clearing	-2,454.01
4323 · Water Sales	8,033.38
4333 · Sewer Sales	4,212.92
4386 · Trash Collections	2,591.25
4392 · Other Income	
4392.1 · Occupation Tax	41,788.54
4392.2 · Excise Tax	2,120.13
4392.3 · State of Colorado	10,880.42
4392 · Other Income - Other	100.00
<b>Total 4392 · Other Income</b>	<b>54,889.09</b>
4393 · Other Income	710.00
4412 · Highway Use Tax	1,299.65
4422 · License Fees	797.50
4802 · Interest Income	20,842.85
7353 · Grant-Sewer Project	29,414.77
<b>Total Income</b>	<b>124,980.64</b>
<b>Gross Profit</b>	<b>124,980.64</b>
<b>Expense</b>	
6002 · County Treasurer's Fees	3.89
6032 · Office Expense - GG	271.19
6042 · Professional Services - GG	636.00
6052 · Insurance and Bonds - GG	1,763.36
6062 · Supplies and Maintenance - GG	582.95
6092 · Miscellaneous - GG	-109.00
6102 · Utilities - TH - GG	290.54
6120 · Bank Service Charges	20.00
6142 · Street Lighting	392.29
7043 · Telephone - Water	378.00
7073 · Utilities - Water	498.18
7163 · Supplies and Maintenance - Sewer	21.50
7173 · Utilities - Sewer	65.14
7703 · Capital Outlay	
7703.2 · New Sewer System	29,165.20
7703 · Capital Outlay - Other	249.57
<b>Total 7703 · Capital Outlay</b>	<b>29,414.77</b>
7800 · Salaries Clearing	
7806 · Salary-Ed Smith Jr.	431.77
7809 · Salary-Richard M Kehm	11,976.03
7820 · Salary - Kim E Quayle	8,451.11
7825 · Salary-Eduardo Sanchez	3,882.37
7800 · Salaries Clearing - Other	8,453.28
<b>Total 7800 · Salaries Clearing</b>	<b>33,194.56</b>
7994 · Utilities - Clearing	55.76
7995 · Payroll Taxes - Clearing	-3,570.48
<b>Total Expense</b>	<b>63,908.65</b>
<b>Net Ordinary Income</b>	<b>61,071.99</b>
<b>Net Income</b>	<b>61,071.99</b>

12:11 PM  
12/05/25

**Town of Sedgwick  
Check Detail**  
November 10 through December 8, 2025

Num	Name	Memo	Account	Paid Amount
	Aflac	Auto Deduct Dec. 5th 25	1022 · Points West Bank Ch...	
968841		Aflac Insurance December 2025 (partial paid by town)	7800 · Salaries Clearing	-413.15
TOTAL				-413.15
13810	GMS	GMS Draw #2 11.19.27	1022 · Points West Bank Ch...	
		GMS Invoice #10 November 2025	7703.2 · New Sewer System	-29,185.20
TOTAL				-29,185.20
13811	Prairie Mountain Media	Bid posting Sewer, Advertisement/Postings	1022 · Points West Bank Ch...	
		Advertisement/Postings	6032 · Office Expense - GG	-36.66
		Advertisement For Bids	7703 · Capital Outlay	-249.57
TOTAL				-286.23
13812	Edward D Smith	November 2025 Payroll	1022 · Points West Bank Ch...	
		Salary	7806 · Salary-Ed Smith Jr.	-300.00
		Social Security	7995 · Payroll Taxes - Clearing	
		Mediciad	7995 · Payroll Taxes - Clearing	
TOTAL				-277.05
13813	Richard M. Kehm	Payroll November 2025	1022 · Points West Bank Ch...	
		Gross Payroll	7809 · Salary-Richard M Kehm	-4,219.94
		Social Security	7995 · Payroll Taxes - Clearing	
		Medicare	7995 · Payroll Taxes - Clearing	
		Federal	7995 · Payroll Taxes - Clearing	
		Colorado W/H	7995 · Payroll Taxes - Clearing	
		AFLAC	7995 · Payroll Taxes - Clearing	
TOTAL				-3,401.47
13814	Kim E. Quayle	Payroll November 2025	1022 · Points West Bank Ch...	
		Payroll	7820 · Salary - Kim E Quayle	-2,936.52
		Social Security	7995 · Payroll Taxes - Clearing	
		Medicare	7995 · Payroll Taxes - Clearing	
		Federal	7995 · Payroll Taxes - Clearing	
		Colorado	7995 · Payroll Taxes - Clearing	
		AFLAC	7995 · Payroll Taxes - Clearing	
		Eye & Vision Ins.	7995 · Payroll Taxes - Clearing	
TOTAL				-2,175.51
13815	Samantha L Owens	Payroll November 2025	1022 · Points West Bank Ch...	
		Gross Payroll	7800 · Salaries Clearing	-2,498.24
		Social Security	7995 · Payroll Taxes - Clearing	
		Medicare	7995 · Payroll Taxes - Clearing	
		Federal	7995 · Payroll Taxes - Clearing	
		Colorado	7995 · Payroll Taxes - Clearing	
		Eye & Vision Ins.	7995 · Payroll Taxes - Clearing	
		Aflac Insurance	7995 · Payroll Taxes - Clearing	
TOTAL				-1,913.39
13816	Braiden W Thomas	November 25 payroll	1022 · Points West Bank Ch...	
		Gross Payroll	7800 · Salaries Clearing	-510.00
		Social Security Tax	7995 · Payroll Taxes - Clearing	
		Medicare Tax	7995 · Payroll Taxes - Clearing	
		Federal Tax	7995 · Payroll Taxes - Clearing	
		State Tax	7995 · Payroll Taxes - Clearing	
TOTAL				-459.98

12:11 PM

12/05/25

**Town of Sedgwick**  
**Check Detail**  
**November 10 through December 8, 2025**

Num	Name	Memo	Account	Paid Amount
13817	Edward D Smith	Christmas Bonus 2025  Salary Social Security Mediciad	1022 · Points West Bank Ch...  7806 · Salary-Ed Smith Jr. 7995 · Payroll Taxes - Clearing 7995 · Payroll Taxes - Clearing	-71.77
				<hr/>
TOTAL				-66.28
13818	Richard M. Kehm	Christmas Bonus 2025  Gross Payroll Social Security Medicare Federal Colorado W/H	1022 · Points West Bank Ch...  7809 · Salary-Richard M Kehm 7995 · Payroll Taxes - Clearing 7995 · Payroll Taxes - Clearing 7995 · Payroll Taxes - Clearing 7995 · Payroll Taxes - Clearing	-3,536.15
				<hr/>
TOTAL				-2,888.64
13819	Kim E. Quayle	Christmas Bonus 2025  Payroll Social Security Medicare Federal Colorado	1022 · Points West Bank Ch...  7820 · Salary - Kim E Quayle 7995 · Payroll Taxes - Clearing 7995 · Payroll Taxes - Clearing 7995 · Payroll Taxes - Clearing 7995 · Payroll Taxes - Clearing	-2,391.77
				<hr/>
TOTAL				-1,917.80
13820	Samantha L Owens	Christmas Bonus 2025  Gross Payroll Social Security Medicare Federal Colorado	1022 · Points West Bank Ch...  7800 · Salaries Clearing 7995 · Payroll Taxes - Clearing	-1,458.10
				<hr/>
TOTAL				-1,277.56
13821	Braiden W Thomas	Christmas Bonus 2025  Gross Payroll Social Security Tax Medicare Tax	1022 · Points West Bank Ch...  7800 · Salaries Clearing 7995 · Payroll Taxes - Clearing 7995 · Payroll Taxes - Clearing	-247.04
				<hr/>
TOTAL				-228.14
13822	Points West Cardmember...	Statement 10.23.25 - 11.21.25	1022 · Points West Bank Ch...	
Nov 25		Office supplies, checks, envelopes batteries Richard CDL Medical Cold Patch for Road and new outside flags	6032 · Office Expense - GG 6042 · Professional Services ... 6062 · Supplies and Mainten...	-234.53 -120.00 -512.34
				<hr/>
TOTAL				-866.87
13823	AC-DC Water Works LLC	ORC Services November 2025	1022 · Points West Bank Ch...	
Nov 25		ORC Monthly Contract Services mileage at .70 per mile, Tank Inspection and Board Meeting	7063 · Supplies & Maintenan... 7063 · Supplies & Maintenan...	-400.00 -192.00
				<hr/>
TOTAL				-592.00
13824	CEBT	Health Insurance Dec. 2025	1022 · Points West Bank Ch...	
2026-01		Employee Health Insurance Dec 2025	6052 · Insurance and Bonds -...	-2,953.16
TOTAL				<hr/>
-	-	-	-	-2,953.16
13825	CenturyLink	334021765	1022 · Points West Bank Ch...	
Nov 1...		Phone lines and Fax line	6072 · Telephone - GG	-282.14
TOTAL				<hr/>
				-282.14

12:11 PM

12/05/25

**Town of Sedgwick**  
**Check Detail**  
November 10 through December 8, 2025

Num	Name	Memo	Account	Paid Amount
13826	Highline Electric Ass'n	November 2025 Electric	1022 · Points West Bank Ch...	
Nov 2...		Water Pump -66552 New Shop - 8280879 New Town - 822186 Museum - 8426371 Pump #2 - 40915 Street Lights -41680 Sewer - 62657 Bulb, Photo Electric - New 50w Light () Rodeo Grounds Community Center	7073 · Utilities - Water 7994 · Utilities - Clearing 6102 · Utilities - TH - GG 6102 · Utilities - TH - GG 7073 · Utilities - Water 6142 · Street Lighting 7173 · Utilities - Sewer 6142 · Street Lighting 6102 · Utilities - TH - GG 6102 · Utilities - TH - GG	-262.87 -81.62 -104.54 -54.35 -106.17 -251.68 -66.25 -157.50 -43.50 -72.20
TOTAL				-1,180.68
13827	IDEAL Linens & Uniform	November 25	1022 · Points West Bank Ch...	
11297...		Community center Linens, supplies and rugs for Town Hall November 25	7990 · Supplies and Maint. - ...	-136.80
TOTAL				-136.80
13828	Julesburg Family Market	Account# 8814	1022 · Points West Bank Ch...	
Nov. 25		Hardware, Battery, deck screws 28 Forged Lopper Panhandle PU	6062 · Supplies and Mainten... 6062 · Supplies and Mainten... 6062 · Supplies and Mainten...	-35.66 -44.99 -11.36
TOTAL				-92.01
13829	Kelly, P.C.	Muni Attorney Fees Oct 2025	1022 · Points West Bank Ch...	
Nov 25		WWTP Contract Ordinance and Zoning Review	6042 · Professional Services ... 6042 · Professional Services ...	-344.00 -365.50
TOTAL				-709.50
13830	Liitjohann Kauffman & P...	Prep of Audit 12/31/24	1022 · Points West Bank Ch...	
Nov 25		3rd qtr payroll taxes, W2s and 1099s	6042 · Professional Services ...	-400.00
TOTAL				-400.00
13831	Marick's Waste Disposal	Porta Potty Cleaning	1022 · Points West Bank Ch...	
Nov 25		Potty Cleaning November 2025 Inv: 30681	6462 · Supplies and Mainten...	-120.00
TOTAL				-120.00
13832	Northeast colorado health...	Bacteria Test	1022 · Points West Bank Ch...	
2025-11		Water Bacteria Test 2025-11	7063 · Supplies & Maintenan...	-20.00
TOTAL				-20.00
13833	Power Manager	Annual Utility Program Renewal for 2026	1022 · Points West Bank Ch...	
PMG...		Annual Utility Program Renewal for 2026	7093 · Miscellaneous - Water	-3,541.84
TOTAL				-3,541.84
13834	S & W Auto Supply	Nov 2025 Statement	1022 · Points West Bank Ch...	
465681		Radiator Cap, fuel filter, oil filter Battery, core deposit	7990 · Supplies and Maint. - ... 7990 · Supplies and Maint. - ...	-175.28 -373.98
TOTAL				-549.26
13835	Sapp Bros. Petroleum	Petroleum	1022 · Points West Bank Ch...	
OD20...		Unleaded Fuel Deisel Fuel and Delsel Fuel #1 Deisel Fuel Clear Winter #2	7990 · Supplies and Maint. - ... 7990 · Supplies and Maint. - ... 7990 · Supplies and Maint. - ...	-905.26 -598.10 -551.93
TOTAL				-2,055.29

12:11 PM

12/05/25

**Town of Sedgwick**  
**Check Detail**  
November 10 through December 8, 2025

Num	Name	Memo	Account	Paid Amount
13836	Sedgwick County Sales	Landfill Fees	1022 · Points West Bank Ch..	
Nov. 25		Landfill Fees November 2025	7346 · Landfill - Trash	-482.16
TOTAL				-482.16
13837	WPCI	Inv: S172143	1022 · Points West Bank Ch..	
S1721...		CDL Follow-up Testing Consortium ES Nov 2025 Inv S172143	6042 · Professional Services ...	-215.00
TOTAL				-215.00

**Saturday Nov, 01 2025 - Sunday Nov, 30 2025**

Users Processed	4	Total Fixed Pay	\$9,654.70								
Standard Hours	244.28	Total Variable Pay	\$0.00								
Overtime 1.5x Hours	0.00	Total Payroll	\$9,654.70								
Overtime 2.0x Hours	0.00										
Sick Hours	26.00	Total of All Hours	486.04								
Vacation Hours	0.00	Total Deducted Hours	0.00								
Holiday Hours	75.50	Total Payable Hours	486.04								
Unpayable/Salaried Hours	140.26										
Rounding Interval Applied	—										
Total Records Processed	67										
Records Crossing Dateline	—										
Records Qualifying for Shift Differential	—										
Records Exceeding Hours Threshold	—										
<b>Kehm, Richard</b>											
<b>Bonus \$ 3,530.15</b>											
Total Hours	Deduct	1.0x	1.5x	2.0x	SLC	VAC	HOLUnP/Sal	⌘	✖	⌚	Fixed Pay
166.76					2.50	24.00	140.26	—			\$4,219.94
<b>Owens, Samantha</b>											
<b>Bonus \$ 1,458.10</b>											
Total Hours	Deduct	1.0x	1.5x	2.0x	SLC	VAC	HOLUnP/Sal	⌘	✖	⌚	Fixed Pay
156.14					15.50	27.50	—				\$2,498.24
<b>Quayle, Kim</b>											
<b>Bonus \$ 2,391.77</b>											
Total Hours	Deduct	1.0x	1.5x	2.0x	SLC	VAC	HOLUnP/Sal	⌘	✖	⌚	Fixed Pay
163.14					8.00	24.00	—				\$2,936.52
<b>Sanchez, Edwardo</b>											
<b>Bonus \$ 171.77</b>											
Total Hours	Deduct	1.0x	1.5x	2.0x	SLC	VAC	HOLUnP/Sal	⌘	✖	⌚	Fixed Pay
0.00							—				\$0.00

**Legend**

- ⊕ View Details/Notes
- ⌘ User Signed
- ⌚ Approved
- ✖ One or more records not signed/approved
- N/A

Smith, Edward D. = 20 hrs x \$15.00 = \$300.00 Bonus \$171.77

Thomas, Braeden = 34 hrs x \$15.00 = \$510.00 Bonus \$247.04

## NOTICE OF AWARD

To: Mr. Ernest Jessop, President  
Native Sun Construction Inc.  
15020 Woodcarver Rd  
Monument, CO 80132

PROJECT Description: Wastewater Treatment Facility and Collection System Improvements

(Pursuant to Negotiated Bid Tab Attached Hereto and Made a Part Hereof By Reference)

The OWNER has considered the BID submitted by you for the above-described WORK in response to its Advertisement for Bids dated August 29, 2025, and Information for Bidders.

You are hereby notified that your BID has been accepted for items in the amount of \$4,273,058.50, pursuant to the Negotiated Bid Tab attached hereto and made a part hereof by reference.

You are required by the Information for Bidders to execute the Agreement and furnish the required CONTRACTOR'S Performance BOND, Payment BOND and certificates of insurance within ten (10) calendar days from the date of this Notice to you.

If you fail to execute said Agreement and to furnish said BONDS within ten (10) days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your BID as abandoned and as a forfeiture of your BID BOND. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this 10<sup>th</sup> day of November, 2025.

Town of Sedgwick  
Owner  
By Danny R. Smith  
Title Dan Smith, Mayor

## ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged

by Native Sun Construction Inc.  
this the 12th day of November, 2025.  
By E. Jessop  
Title Vice President

## **RESOLUTION 26-1**

### **A RESOLUTION SETTING REGULAR MEETING DATES FOR THE TOWN OF SEDGWICK BOARD OF TRUSTEES, ESTABLISHING TOWN RECOGNIZED HOLIDAYS, AND SETTING THE OFFICIAL LOCATION OF POSTINGS FOR THE YEAR OF 2026.**

**WHEREAS**, the Town of Sedgwick is governed by the laws of the State of Colorado; and

**WHEREAS**, regularly scheduled meeting days have historically been during the Second Monday of each month; and

**WHEREAS**, the laws of the State of Colorado necessitate the establishment of places to post public information for the good of the community; and

**WHEREAS**, it is in the best interest for the functioning of the Town of Sedgwick to designate holidays recognized by the Town of Sedgwick,

### **NOW, THEREFORE, LET IT BE RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF SEDGWICK THAT;**

1. Meetings will commence on the following dates at 6 PM at the Town Hall, 29 Main Ave, Sedgwick, CO, unless otherwise designated by the Town Clerk. If a quorum can not be met the meeting will be rescheduled the following Monday and posted with the new date.

Monday, January 12, 2026
Monday, February 09, 2026
Monday, March 09, 2026
Monday, April 13, 2026
Monday, May 11, 2026
Monday, June 08, 2026
Monday, July 13, 2026
Monday, August 10, 2026
Monday, September 21, 2026
Monday, October 19, 2026
Monday, November 09, 2026
Monday, December 14, 2026

2. Meetings, and other information pertinent to the residents of the Town of Sedgwick, shall be posted in accordance with the laws of the State of Colorado at the following locations: Front entrance of the Town of Sedgwick Town Hall; Town of Sedgwick United States Post Office bulletin board; and the Town of Sedgwick website.

3. The recognized 2026 holidays for the Town of Sedgwick are:

Holiday:	Date Town Office is Closed:
New Year'	Thursday, January 1 <sup>st</sup>
Martin Luther King Day	Monday, January 19 <sup>th</sup>
President's Day	Monday, February 16 <sup>th</sup>
Memorial Day	Monday, May 25 <sup>th</sup>
Juneteenth	Friday, June 19 <sup>th</sup>
Independence Day	Saturday, July 4 <sup>th</sup>
Labor Day	Monday, September 7 <sup>th</sup>
Columbus Day	Monday, October 12 <sup>th</sup>
Veterans Day	Wednesday, November 11 <sup>th</sup>
Thanksgiving Day	1/2-day Wednesday November 25 <sup>th</sup> , Thursday 27 <sup>th</sup> & Friday 28 <sup>th</sup>
Christmas	1/2-day Thursday December 24 <sup>th</sup> , Friday December 25 <sup>th</sup>

This Resolution was passed by a vote of the Board of Trustees for the Town of Sedgwick.  
INTRODUCED, READ, APPROVED AND ADOPTED this 8<sup>th</sup> day of December 2025.

By: \_\_\_\_\_  
Danny Smith, Mayor

Attest:

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Kim Quayle, Town Clerk