

# Town of Sedgwick

## Meeting Agenda

### Monday, January 12, 2026, 6:00PM

---

#### Public Comments Information

If you wish to address the Board of Trustees, there is a “Comment from the Public” scheduled time. Comments on Agenda items will be allowed following the presentation or Board deliberation. Your comments will be limited to three (3) minutes and can only speak once on any motion or agenda item. **Monthly staff reports to the board are not open for comments.**

---

- I. Call to Order and Pledge Allegiance**
- II. Approve the Agenda**
- III. Approval of Minutes from last Meeting(s)**
- IV. Approval of Bills**
- V. Comments from the public**
  - VI. Monthly Reports**
    - Clerk’s Office**
      - i. Proposing Resolution on Mail in Ballot approval**
      - ii. Samantha “Working Circles” possible “Town Hall Working Circle” with SCED and Tree removal is complete, and paid for, waiting for refund from CSU Forestry Grant.**
      - iii. Working on information to begin election process**
      - iv. Trying to get 2025 annual reports sent out to Cirsa, The State Reports**
    - Maintenance**
    - Mayor**
    - Board of Trustees**
  - VII. New Business**
    - Renewal of Annual Town’s High Plainz Strains Retail Marijuana License**
    - Rhonda Graham**
  - VIII. Old Business – None**
    - GMS / Native Sun Updates**
    - Lupe Casias RE: Survey and Rezone**
  - IX. Executive Session (If needed)**
  - X. Call to Adjourn**



**Town of Sedgwick  
Record of Proceedings  
December 8th, 2025**

**Members Present:** Danny Smith, Roger Munson, Peggy Owens, Traci Colbeck, & Dale Jones

**Employees Present:** Kim Quayle and Samantha Owens

**Call to Order:** The Town Board met in regular session. A quorum was verified, and the meeting was called to order at 6:00 pm by Mayor Danny Smith

**Roll Call    Mayor Danny Smith    Here**

Traci Colbeck	Here	Bailey Nail	Absent
Peggy Owens	Here	Roger Munson	Here
Dale Jones	Here	Jaime Anchondo	Absent

**Approval of Agenda**

**Motion: Approval of Agenda**

Traci Colbeck made a motion to approve the agenda; Peggy Owens seconded, all in favor; none opposed, motion carried.

**Approval of Minutes**

Corrected minutes approved

**Motion: Approve the minutes**

Roger Munson made a motion to approve the minutes with corrections; Peggy Owens seconded, all in favor; none opposed, motion carried.

**Bills (Published in Julesburg Advocate)**

Additional bills added: Valley Repair \$96.40, Journal Office Supply \$42.91 and Prairie Mountain Media \$131.13

**Motion: Bills Roll Call Vote**

Traci Colbeck made a motion to pay the bills, Peggy Owens seconded. (Roll Call: All Voted for, None Against) motion carried.

**Public Comments**

- None

**Clerk's Office**

- Lucys is catering our Town Christmas Party. Bring your own drinks if you want something special.
- Peaks Holding is requesting their annual renewal; we have had no problems or issues. By the State they only have to do it every two years, however the local authority can still do every year.

**Motion: Peak Withholdings Dispensary**

Traci Colbeck made a motion to Renew the Town Marijuana License for Peak Dispensary, Dale Jones seconded. all in favor; none opposed, motion carried.

- Sedgwick Liquor Retail License renewal, there were some issues regarding neighbors, but it has been determined that it doesn't relate to the Liquor Store.

**Motion: Sedgwick Liquor License Renewal**

Dale Jones made a motion to Renew the Sedgwick Liquor License, Peggy Owens seconded. all in favor; none opposed, motion carried.

- The Bar Liquor License annual renewal, same issues as the liquor store but determined the issue doesn't apply.

**Motion: The Bar Liquor License Renewal**

Peggy Owens made a motion to Renew "The Bar" annual Liquor License, Roger Munson seconded. all in favor; none opposed, motion carried.

- The only other thing I had, Samantha is doing this one, as far as Tree Removal, we did accept the bid from L&D Tree Service of \$10,000 and they have begun cutting down trees. We wanted to ask when they are completely done with the removals, that we get approval to issue their check.

**Motion: to Approve Issuance of check to L&D upon Completion**

Traci Colbeck made a motion to Approve Issuance of check to L&D for \$10,000 upon Completion, Roger Munson seconded. all in favor; none opposed, motion carried.

- **Samantha** spoke up to relay that Highline has had 4 streetlights repaired and replaced as they are getting old.

**Mayors Report**

- Dan Pedersen's not going to be here so we need to approve resolutions 25-5, 25-6 and 25-7 as they relate to the new budget for 2026. Resolutions are attached to the Budget. We just need approval from the board to be able to sign them when we get them.

**Motion:**

Traci Colbeck made a motion to approve Danny and Kim to sign Resolutions 25-5, 25-6 and 25-7. Dale Jones seconded, all in favor; none opposed, motion carried.

- As you know Native Sun was approved for the Sewer Project final bid \$4 million 400 hundred something like that. As you noticed they started work out there and they are doing a fantastic job, I gave them the okay to park their campers over there to house some of their workers. I was in contact with Mark and talked to Kayson today and Mark is gone for the week. Typically, Mark would be bringing information from the GMS office. Colby will be taking over for Mark for the week.
- Have you read the Resolution 26-1 approving Monday Board meetings and 2026 Holidays.

**Motion: to Approve Resolution 26-1**

Traci Colbeck made a motion to Approve Resolution 26-1 recognizing 2026 Holidays and meeting days, Roger Munson seconded. all in favor; none opposed, motion carried.

**New Business**

- None

**Adjourn this portion of the meeting for Hearings:****Motion:**

Dale Jones made a motion to adjourn this portion of the regular meeting; Traci Colbeck seconded, none opposed, motion carried.

**6:30 PM Public Hearing:**

- Public Sign in Sheet.
- All this is a requirement for the supplemental loan that the town is looking to do. Provides a full wastewater facility. Last construction was back in 1972. The lagoons were never issued permits therefore we are upgrading to be compliant with the State, so we have to meet state regulatory standards. The project is estimated at 5.6 million. I'm going to show you. It's the total of the project and not just the construction. We have been involved in every grant request possible. We will be asking for an additional \$1,400,000.00. We will be asking for principal forgiveness, and we will be eligible for a disadvantaged communities grant. We will revisit our 2024 budget and our 2024 Audit to see if that is sufficient for the supplemental application. We are predicting that Native Sun would be completed by the end of March. This will conclude the public hearing part.

**Motion: To adjourn Public Hearing**

Traci Colbeck made a motion to adjourn the Public Hearing, Dale Jones seconded, none apposed, motion carried.

**• Regular Meeting continued:**

- Dannah continued, Danny stated he had gotten a compliment to you on how courteous the trucking had been keeping it slow and to keep the dust down to a minimum. I had talked to Kayson about the directions of the truck loading area about empty coming in on one road and loaded exiting on another so as to not have two way traffic coming either way.
- Additional discussion on supplemental applications and the chart on what to possibly pay off in lieu of raising the utilities to the residents.
- The request for payment is less 5% as it is always held till the end of the job. Always tracking at every request with a payment chart. The other certification is referencing the David-Bacon wage requirement.

**Motion:**

Traci Colbeck made a motion to approve the signatures to be made by Danny and Kim for the funds disbursement requests, Dale Jones seconded, none apposed, motion carried.

**• Old Business:**

Rhonda Graham no show, World Philanthropy Days, asking for a donation. Would it be appropriate to suggest that we bypass this donation this year.

**Motion:**

Peggy Owens made a motion to decline donations for World Philanthropy Days, Traci Colbeck seconded, none apposed, motion carried.

Victoria Dunker (SCOR) did not show up

Pay for Board Members revisited: Melinda Culley, present by phone: If you guys want to start paying board members, it has to be approved by Ordinance but it cannot apply to sitting board members. So, your next election is April 2026, if your board adopts a compensation ordinance before that election, the board members elected or re-elected, would be able to be paid but the remaining sitting board members cannot be paid until the next board election of April 2028.

Danny: We don't have to worry about this for another month or two.

Melinda: So if you want it to apply to this election then you would probably want to adopt it by the February Meeting.

**Motion:**

Dale Jones made a motion to table the compensation for the Board, Peggy Owens seconded, none apposed, motion carried.

**Lupe Casias:** I presented last month and everybody got a copy. I just wondered where that's at.

**Danny Smith:** We are waiting for you to do a survey, so we know where the property line is, and if you want, does the board have any problem with rezoning from industrial to commercial. Should be rezoning from commercial to residential.

**Melinda Culley:** Have to do it through a public hearing, we can't take action on that tonight.

**Danny Smith:** So, we'll set up a public hearing for next month.

**Lupe Casias:** So, if I have permission to rezone it after I get it surveyed as it will cost around \$2,000 dollars to have it surveyed and platted.

**Traci Colbeck:** So, you'll have to wait until it goes into a public meeting.

**Melinda Culley:** So we'll need a legal description of the property after the survey before the town can rezone it because that legal description needs to be available to all the public hearing notices. If you can, complete the survey before the public hearing.

**Regular Meeting Adjourned:****Motion:**

At 7:15pm, Traci Colbeck made a motion to adjourn, Dale Jones seconded, all were in favor, none apposed motion carried.

---

Mayor

---

Attest: Town Clerk

SEAL

12:27 PM

01/08/26

Accrual Basis

**Town of Sedgwick  
Trial Balance  
As of December 31, 2025**

	Dec 31, 25	
	Debit	Credit
1021 · Cash on Hand	87.09	
1022 · Points West Bank Checking	41,080.90	
1029 · Savings:1030 · Points West:1031 · 9240	26,793.54	
1029 · Savings:1034 · Cash in Savings - Lottery	14,584.91	
1029 · Savings:1040 · Points West Bank:1043 · Water Surcharge Account	78,665.86	
1029 · Savings:1050 · Equitable Savings:1051 · 05-4505160	40,037.01	
1070 · COLOTRUST:1071 · General Fund #2 - Water Plus	1,436,927.64	
1070 · COLOTRUST:1072 · General Fund #4 - General Plus	1,530,079.87	
1070 · COLOTRUST:1073 · General Fund #3 - CIP Plus	1,454,212.97	
1070 · COLOTRUST:1074 · General Fund #1 - Sewer CIP	1,804,560.86	
1081 · Cash - County Treasurer	238.98	
<b>TOTAL</b>	<b><u>6,427,269.63</u></b>	<b><u>0.00</u></b>

12:37 PM

01/08/26

Accrual Basis

**Town of Sedgwick**  
**Profit & Loss**  
December 2025

Dec 25

Ordinary Income/Expense	
Income	
4122 · Current Property Taxes	39.44
4142 · Specific Ownership Taxes	77.70
4152 · Interest on Taxes	2.76
4172 · Sales Tax	10,488.65
4212 · Cigarette Tax	15.45
4222 · Road and Bridge	5.23
4232 · Motor Vehicle	111.04
4242 · Mineral leasing	0.00
4300 · Utilities Clearing	-1,496.95
4323 · Water Sales	9,719.48
4333 · Sewer Sales	4,392.30
4386 · Trash Collections	2,599.25
4392 · Other Income	
4392.1 · Occupation Tax	40,490.57
4392.2 · Excise Tax	0.00
4392.3 · State of Colorado	4,387.82
4392.4 · Lodging Tax	212.00
4392 · Other Income - Other	1,160.00
Total 4392 · Other Income	46,250.39
4393 · Other Income	10.00
4412 · Highway Use Tax	1,212.82
4422 · License Fees	622.50
4514 · Lottery Proceeds	579.75
4802 · Interest Income	20,820.44
4803 · Interest Income	197.97
4806 · Interest Income - TF	35.53
Total Income	95,683.75
Gross Profit	95,683.75
Expense	
6002 · County Treasurer's Fees	0.94
6032 · Office Expense - GG	2,788.55
6042 · Professional Services - GG	11,324.50
6052 · Insurance and Bonds - GG	2,953.16
6062 · Supplies and Maintenance - GG	219.15
6072 · Telephone - GG	282.14
6102 · Utilities - TH - GG	274.59
6142 · Street Lighting	409.18
6462 · Supplies and Maintenance Park	120.00
7063 · Supplies & Maintenance - Water	592.00
7073 · Utilities - Water	369.04
7163 · Supplies and Maintenance - Sewer	0.00
7173 · Utilities - Sewer	66.25
7346 · Landfill - Trash	
7703 · Capital Outlay	482.16
7703.2 · New Sewer System	
Total 7703 · Capital Outlay	306,798.26
7800 · Salaries Clearing	
7806 · Salary-Ed Smith Jr.	371.77
7809 · Salary-Richard M Kehm	7,756.09
7820 · Salary - Kim E Quayle	5,328.29
7800 · Salaries Clearing - Other	5,126.53
Total 7800 · Salaries Clearing	18,582.68
7990 · Supplies and Maint. - Clearing	136.80


306,798.26
306,798.26
  
371.77
7,756.09
5,328.29
5,126.53

*Checks written to  
LMS + Native Sun  
Not yet posted  
Wires from DOLA  
and WPCRF Loan  
as of 01-01-26*

12:37 PM

01/08/26

Accrual Basis

### Town of Sedgwick

### Profit & Loss

December 2025

	Dec 25
7994 · Utilities - Clearing	61.62
7995 · Payroll Taxes - Clearing	-187.30
<b>Total Expense</b>	<b>345,273.72</b>
<b>Net Ordinary Income</b>	<b><del>-249,589.97</del> \$ 57,208.29</b>
<b>Net Income</b>	<b><del>-249,589.97</del></b>

11:05 AM

01/09/26

**Town of Sedgwick**  
**Check Detail**  
**December 8, 2025 through January 12, 2026**

Num	Name	Memo	Account	Paid Amount
	Aflac	Auto Deduct Dec. 5th 25	1022 · Points West Bank Ch...	
968841		Aflac Insurance December 2025 (partial paid by town)	7800 · Salaries Clearing	-413.15
<b>TOTAL</b>				<b>-413.15</b>
	IRS	Auto Withdrawal Nov 2025	1022 · Points West Bank Ch...	
27057...		Payroll Taxes for November 2025 (Auto Withdrawal)	7995 · Payroll Taxes - Clearing	-3,376.41
<b>TOTAL</b>				<b>-3,376.41</b>
13841	Native Sun Construction	Pay App #1 from Town of Sedgwick	1022 · Points West Bank Ch...	
		1st Payment for Native Sun for Town Sewer Project	7703.2 · New Sewer System	-281,105.00
<b>TOTAL</b>				<b>-281,105.00</b>
13842	GMS	Draw #11	1022 · Points West Bank Ch...	
		Phase .200 Funding Administration	7703.2 · New Sewer System	-1,373.80
		Phase .410 Bid Negotiations	7703.2 · New Sewer System	-3,649.80
		Phase .500 Construction Observation	7703.2 · New Sewer System	-20,225.06
		Phase .650 Permits	7703.2 · New Sewer System	-444.60
<b>TOTAL</b>				<b>-25,693.26</b>
13843	L&D Tree Service LLC	CSU Forestry Grant Award Contractor	1022 · Points West Bank Ch...	
146-1		CSU Forestry Grant Contractor Awarded 2nd round tree removals	6042 · Professional Services ...	-10,000.00
<b>TOTAL</b>				<b>-10,000.00</b>
13844	Edward D Smith	Dec 1 - 31, 2025	1022 · Points West Bank Ch...	
		Salary	7806 · Salary-Ed Smith Jr.	-420.00
		Social Security	7995 · Payroll Taxes - Clearing	
		Mediclad	7995 · Payroll Taxes - Clearing	
		Federal	7995 · Payroll Taxes - Clearing	
		Colorado	7995 · Payroll Taxes - Clearing	
<b>TOTAL</b>				<b>-383.87</b>
13845	Richard M. Kehm	Dec 1-31, 2025	1022 · Points West Bank Ch...	
		Gross Payroll	7809 · Salary-Richard M Kehm	-4,219.94
		Social Security	7995 · Payroll Taxes - Clearing	
		Medicare	7995 · Payroll Taxes - Clearing	
		Federal	7995 · Payroll Taxes - Clearing	
		Colorado W/H	7995 · Payroll Taxes - Clearing	
		AFLAC	7995 · Payroll Taxes - Clearing	
<b>TOTAL</b>				<b>-3,401.47</b>
13846	Kim E. Quayle	Dec 1-31, 2025	1022 · Points West Bank Ch...	
		Payroll	7820 · Salary - Kim E Quayle	-3,444.84
		Social Security	7995 · Payroll Taxes - Clearing	
		Medicare	7995 · Payroll Taxes - Clearing	
		Federal	7995 · Payroll Taxes - Clearing	
		Colorado	7995 · Payroll Taxes - Clearing	
		AFLAC	7995 · Payroll Taxes - Clearing	
		Eye & Vision Ins.	7995 · Payroll Taxes - Clearing	
<b>TOTAL</b>				<b>-2,528.10</b>

11:05 AM

01/09/26

**Town of Sedgwick**  
**Check Detail**  
**December 8, 2025 through January 12, 2026**

Num	Name	Memo	Account	Paid Amount
13847	Samantha L Owens	Dec 1-31, 2025  Gross Payroll Social Security Medicare Federal Colorado Eye & Vision Ins. Aflac Insurance	1022 · Points West Bank Ch...  7800 · Salaries Clearing 7995 · Payroll Taxes - Clearing	-2,890.72
	<b>TOTAL</b>			<b>-2,230.98</b>
13848	Braiden W Thomas	Dec 1-31, 2025  Gross Payroll Social Security Tax Medicare Tax Federal Tax State Tax	1022 · Points West Bank Ch...  7800 · Salaries Clearing 7995 · Payroll Taxes - Clearing	-390.00
	<b>TOTAL</b>			<b>-358.16</b>
13849	Points West Cardmember...	Dec 2025 11/22/25 - 12/22/25  11/22-... Battery Transfer Pump No Truck Parking Signs Town Hall Christmas Tree Supplies for Town Employee/Board Christmas Party, Liq. Store for Chri... Postage for Utility Bills Annual Microsoft for Computer	1022 · Points West Bank Ch...  6062 · Supplies and Mainten... 6062 · Supplies and Mainten... 6032 · Office Expense - GG 6032 · Office Expense - GG 6032 · Office Expense - GG 6032 · Office Expense - GG	-14.43 -112.71 -53.73 -2,246.22 -358.61 -129.99
	<b>TOTAL</b>			<b>-2,915.69</b>
13850	AC-DC Water Works LLC	ORC Services December 2025  Dec 25 ORC Monthly Contract Services mileage at .70 per mile, Tank Inspection and Board Meeting	1022 · Points West Bank Ch...  7063 · Supplies & Maintenan... 7063 · Supplies & Maintenan...	-400.00 -175.50
	<b>TOTAL</b>			<b>-575.50</b>
13851	CEBT	Health Insurance Jan. 2026  2026-02 Employee Health Insurance Jan 2026	1022 · Points West Bank Ch...  6052 · Insurance and Bonds ....	-5,025.16
	<b>TOTAL</b>			<b>-5,025.16</b>
13852	CenturyLink	334021765  12.19.... Phone lines and Fax line	1022 · Points West Bank Ch...  6072 · Telephone - GG	-273.49
	<b>TOTAL</b>			<b>-273.49</b>
13853	CIRSA	1st Quarterly Billing Invoice 2026  TOTAL. Property/Casualty Quarterly payments for 2026 Inv1003152 Workman-Comp Quarterly payments for 2025 Inv1000953	1022 · Points West Bank Ch...  7896 · Insurance Clearing 7896 · Insurance Clearing	-3,700.05 -1,349.19
	<b>TOTAL.</b>			<b>-5,049.24</b>
13854	Highline Electric Ass'n	Decem ber 2025 Electric  Dece... Water Pump -86552 New Shop - 8280879 New Town - 822186 Museum - 8426371 Pump #2 - 40915 Street Lights -41680 Sewer - 62657 Bulb, Photo Electric - New 50w Light () Rodeo Grounds Community Center	1022 · Points West Bank Ch...  7073 · Utilities - Water 7994 · Utilities - Clearing 6102 · Utilities - TH - GG 6102 · Utilities - TH - GG 7073 · Utilities - Water 6142 · Street Lighting 7173 · Utilities - Sewer 6142 · Street Lighting 6102 · Utilities - TH - GG 6102 · Utilities - TH - GG	-221.09 -80.32 -119.25 -79.88 -119.20 -255.37 -68.63 -157.50 -45.54 -86.09
	<b>TOTAL.</b>			<b>-1,232.87</b>

11:05 AM

01/09/26

**Town of Sedgwick**  
**Check Detail**  
**December 8, 2025 through January 12, 2026**

Num	Name	Memo	Account	Paid Amount
13855	IDEAL Linens & Uniform	December 25	1022 · Points West Bank Ch...	
11301...		Community center Linens, supplies and rugs for Town Hall December 25	7990 · Supplies and Maint. - ...	-136.80
TOTAL				-136.80
13856	Journal Office	Inv 133180	1022 · Points West Bank Ch...	
133180		Copy machine copy fees December 2025	6032 · Office Expense - GG	-35.18
TOTAL				-35.18
13857	Julesburg Family Market	Account# 8814 Dec. 2025	1022 · Points West Bank Ch...	
1.1.26		Hardware, elect tape, light bulbs 28 Forged Lopper Rope, Sweeper nozzle	6062 · Supplies and Mainten... 6062 · Supplies and Mainten... 6062 · Supplies and Mainten...	-81.94 -43.71 -23.98
TOTAL				-149.63
13858	Kelly, P.C.		1022 · Points West Bank Ch...	
Sept 25		Legal Fees - Board Meeting	6042 · Professional Services ...	-215.00
10.2025		Review Police Reports re: liquor licensing matter	6042 · Professional Services ...	-64.50
		Drafts letters re: Ricardo Perez & Town Board policies	6042 · Professional Services ...	-451.50
Dec 2...		Legal Fees for Sewer Project Loan Agreement & Correspondence	7163 · Supplies and Mainten...	-21.50
		Reviews reference 2026 Budget	6042 · Professional Services ...	-817.00
		Prepare Election Calendar and resolution	7163 · Supplies and Mainten...	-602.00
TOTAL				-2,171.50
13859	Kuskie Oil	Tires purchase Inv 9728 Tandum	1022 · Points West Bank Ch...	
9728		Tires for Tandum Truck	6062 · Supplies and Mainten...	-1,090.00
TOTAL				-1,090.00
13860	Marick's Waste Disposal	Porta Potty Cleaning Dec 2025	1022 · Points West Bank Ch...	
Dece...		Adip cartridge Adip purge valve Labor Porta Potty Clean	6462 · Supplies and Mainten... 6462 · Supplies and Mainten... 6462 · Supplies and Mainten... 6462 · Supplies and Mainten...	-111.85 -136.81 -100.00 -120.00
TOTAL				-468.66
13861	Sedgwick County Sales	Landfill Fees	1022 · Points West Bank Ch...	
Dec 2...		Landfill Fees December 2025	7346 · Landfill - Trash	-303.30
TOTAL				-303.30
13862	SINGLEPOINT LLC	New Sharp BP Copier Rental/Loan Dec. 2025	1022 · Points West Bank Ch...	
19532...		New Copier Monthly Payment Invoice 19532316	7990 · Supplies and Maint. - ...	-98.15
TOTAL				-98.15
13863	WPCI	Inv: S172572	1022 · Points West Bank Ch...	
S1725...		CDL Follow-up Testing Consortium ES Dec 2025 Inv S172572	6042 · Professional Services ...	-125.00
TOTAL				-125.00

**Monday Dec, 01 2025 - Wednesday Dec, 31 2025**

Users Processed	4	Total Fixed Pay	\$10,555.50
Standard Hours	262.60	Total Variable Pay	\$0.00
Overtime 1.5x Hours	2.08	Total Payroll	\$10,555.50
Overtime 2.0x Hours	0.00		
Sick Hours	42.00	Total of All Hours	548.94
Vacation Hours	32.33	Total Deducted Hours	0.00
Holiday Hours	84.00	Total Payable Hours	548.94
Unpayable/Salaried Hours	125.93		
Rounding Interval Applied			
Total Records Processed	85		
Records Crossing DateLine	—		
Records Qualifying for Shift Differential	—		
Records Exceeding Hours Threshold	—		

**Legend**

- ⊕ View Details/Notes
- ⤒ User Signed
- Approved
- ✗ One or more records not signed/approved
- N/A

$$\text{Smith, Edward D.} = 28 \text{ hrs} \times \$15.00 = \$420.00$$

$$\text{Thomas, Braeden} = 26 \text{ hrs} \times \$15.00 = \$390.00$$

RESOLUTION NO. 26-2 unofficial

**A RESOLUTION AUTHORIZING A MAIL BALLOT ELECTION FOR THE TOWN OF SEDGWICK'S  
REGULAR MUNICIPAL ELECTION ON APRIL 7, 2026; AUTHORIZING THE TOWN CLERK TO  
APPOINT ELECTION JUDGES; AND ESTABLISHING A RATE OF PAY**

WHEREAS, pursuant to C.R.S. § 31-10-908, the Board of Trustees may determine that an election shall be conducted by mail ballot; and

WHEREAS, the Board of Trustees finds it in the best interest of the Town of Sedgwick to conduct its April 7, 2026 regular municipal election as a mail ballot election; and

WHEREAS, C.R.S. § 31-10-401 provides that the governing body of a municipality may by resolution delegate to the Town Clerk the authority and responsibility to appoint election judges, and C.R.S. § 31-10-408 provides that the compensation for election judges shall be set by the governing body and shall not be less than five dollars; and

WHEREAS, the Board of Trustees wishes to authorize the Town Clerk to appoint election judges for the April 7, 2026 regular election and wishes to establish the rate of pay for election judges.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF SEDGWICK, COLORADO:**

**Section 1.** Pursuant to C.R.S. § 31-10-908, the Town of Sedgwick regular municipal election to be held on April 7, 2026 shall be conducted as a mail ballot election. The Town Clerk is hereby directed to take all such steps as are necessary to conduct the election a mail ballot election pursuant to the Municipal Election Code.

**Section 2.** The Town Clerk is hereby authorized to appoint election judges for the April 7, 2026 election in accordance with the Colorado Revised Statutes. The appointed election judges will receive \$\_\_\_\_\_ for their services.

INTRODUCED, READ AND ADOPTED this 12<sup>th</sup> day of January, 2026.

---

Danny Smith, Mayor

ATTEST:

---

Kim Quayle, Town Clerk



📞 (970) 474-3504  
✉️ sced@pctelcom.coop  
📍 125 Cedar St. Box 1 Julesburg, CO 80737

Dear Town of Sedgwick Board Members,

Jan 7<sup>th</sup> 2026

I hope this message finds you well. I am reaching out to explore whether the Town of Sedgwick would be interested in hosting a Working Circles event at some point in the future.

Working Circles has been hosted several times in Julesburg, and as someone who is deeply committed to uniting our communities across Sedgwick County, I would love to see this opportunity expand to include hosts in Sedgwick and Ovid as well.

Working Circles is designed to provide local organizations, businesses, churches, and groups a platform to share updates, events, ideas, and community happenings. Each speaker is given up to five minutes, allowing for a wide range of voices while keeping the meeting efficient and engaging.

When it is a host's turn, the hosting entity determines whether the event is held in the morning (typically 7:00–8:00 AM) or the evening (5:00–6:00 PM). We ask host locations to provide the meeting space and, if possible, light refreshments for attendees.

To help alleviate any added burden on town staff, I would be happy to:

- Facilitate and run the meeting
- Organize and coordinate speakers
- Assist with set-up and clean-up
- 

At this time, there is no specific date being requested. I am simply looking to see if the Town of Sedgwick would be willing to be added to the list of potential future hosts.

I would also like to apologize that I am not able to attend your board meetings in person. Girl Scouts meets at the same time as the Town of Sedgwick meetings, and I remain deeply committed to serving our youth while continuing to support our broader community whenever possible.

Thank you for considering this opportunity to further connect and strengthen our community. I appreciate your time and look forward to your thoughts.

Warm regards,  
Cassie Kizer