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# Town of Sedgwick

## Meeting Agenda

### Monday, July 8, 2024, 6:00PM

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#### Public Comments Information

If you wish to address the Board of Trustees, there is a "Comment from the Public" scheduled time.

Comments on Agenda items will be allowed following the presentation or Board deliberation. Your comments will be **limited to three (3) minutes** and can only speak once on any motion or agenda item.

**Monthly staff reports to the board are not open for comments.**

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- I. Call to Order**
- II. Pledge Allegiance**
- III. Approve Agenda**
- IV. Approve of Minutes from last Meeting(s)**
- V. Approve of Bills**
- VI. Comments from the public**
- VII. Monthly Reports**
  - Clerk's Office
    - Lead Pipe Inventory update.
    - Update Sewer Project
      - Railroad Permit
  - Maintenance
  - Mayor
  - Board of Trustees
- VIII. New Business**
  - Community Economic Development of Sedgwick County - Rhonda Graham
- IX. Old Business**
  - Update Sewer Project
    - i. Railroad Permit
    - ii. HV Ranch Easement Requests
  - Harvest Festival
- X. Executive Session (If needed)**
- XI. Call to Adjourn**



**Town of Sedgwick  
Record of Proceedings  
June 10th, 2024**

**Members Present:** Danny Smith, Darrin Tobin, Dale Jones, Peggy Owens, Bailey Nail.

**Employees Present:** Heather Moore, Richard Kehm, Kim Quayle

**Call to Order:** The Town Board met in regular session. A quorum was verified, and the meeting was called to order at 6:00 pm by Mayor Danny Smith

**Roll Call Mayor Danny Smith Here**

Traci Sanchez	Absent	Bailey Nail	Here
Peggy Owens	Late	Roger Munson	Absent
Dale Jones	Here	Darrin Tobin	Here

**Approval of Agenda**

**Motion:** Approval of Agenda

Darrin Tobin made a motion to approve the agenda; Dale Jones seconded, all in favor; none opposed, motion carried.

**Approval of Minutes**

- No correction

**Motion:** Approve the minutes

Dale Jones made a motion to approve the minutes; Darrin Tobin seconded, all in favor; none opposed, motion carried.

**Bills (Published in Julesburg Advocate)**

**Motion:** Bills Roll Call Vote

Dale Jones made a motion to pay the bills, Bailey Nail seconded. (Roll Call: All Voted for, None Against) motion carried.

**Public Comments – reminded they will have 3mins.**

- Lupe Cassias – Asked for update on codification process. Do we have any updated Zoning for any of the new construction going on in Town.
  - Clerk responded that the process has been completed and available for review.

**Clerk's Office**

- Received Estimates for the Bleachers
- Loan/Grant for the Sewer Forgiveness application has been submitted to the State.
- The Harvest Festival Theme was decided it will be Dr. Seuss
  - Might think about doing a trailer with hay bails for the Honored Citizen instead of trying to get them up on the Fire Truck. Plus it will be Neta's 100<sup>th</sup> Birthday too.
- Attached is the price breakdown for the advertising for Harvest Festival's 100<sup>th</sup> celebration.
- Rhonda is not here tonight but has a couple of items she is working on.
  - How to be a certified Town, will help with different funding
- The Grant for the Tree take down/replacement will need an estimate of what trees we are looking at.
  - Danny volunteered to drive around and make a map for them.

- We do have the State really pushing to get the Water Service Line Survey done. So we will sending the residence going on this process.

### **Maintenance**

- Nothing

### **Mayors Report**

- Hospital Grant meeting asked what the Town of Sedgwick would need. I mentioned a Generator at the Community Center that they want to use for an Emergency Shelter.
- Main Street meeting will be held for Julesburg, I will attend and see what the process is.

### **Board of Trustees**

- **Dale Jones**
  - Would like to see the Stop Signs put up. They are here and we have locates done. So we need to get the concrete barriers done and installed.

### **New Business**

- **Estimates for Rodeo Grounds**
  - Estimate for Concrete comes in at \$19,008
  - Estimates for Electrical Hook ups For RVs is \$10,000
  - Estimate for matching Big Bleacher \$30,000.
  - Estimate for Crushed Concrete RV Sites \$15,000.

#### **Motion:**

Dale Jones made a motion to purchase the Bleachers; Peggy Jones seconded, all in favor; none opposed, motion carried.

#### **Motion:**

Peggy Owens made a motion to pay Buettenback Construction to pour the Concrete for Bleachers; Darrin Tobin seconded, all in favor; none opposed, motion carried.

#### **Motion:**

Dale Jones made a motion to use the Lottery Fund to get the Electrical Hook ups done; Peggy Jones seconded, all in favor; none opposed, motion carried.

- **Alfac**

- Employees are interested in participating in this program. Everyone likes the Accident plan which is \$26 for the employee only, they can choose to add there spouse and family for additional costs along with other plans.
  - If the Town wants to they can pay for anything they want, such as just the employee or they can offer it at the full cost to the employee.

#### **Motion:**

Dale Jones made a motion to provide the Accident Plan for the Employee only at \$26, any additions is the responsibility of the Employee; Darrin Tobin seconded, all in favor; none opposed, motion carried.

### **Old Business**

- None

**Meeting Adjourned:**

**Motion:**

At 6:38pm, Dale Jones made a motion to adjourn, Bailey Nail seconded, all were in favor, motion carried.

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Mayor

\_\_\_\_\_  
Attest: Town Clerk

SEAL

**Saturday Jun, 01 2024 - Sunday Jun, 30 2024**  
 4

Users Processed: **\$10,600.04**  
 Standard Hours: **\$0.00**  
 Overtime 1.5x Hours: **\$10,600.04**  
 Overtime 2.0x Hours:  
 PTO Hours:  
 Vacation Hours:  
 Sick Hours:  
 Holiday Hours:  
 Other1 Hours:  
 Other2 Hours:  
 Unpayable/Salaried Hours:  
 Total Fixed Pay:  
 Total Variable Pay:  
 Total Payroll:  
 Total of All Hours:  
 Total Deducted Hours:  
 Total Payable Hours:  
 Rounding Interval Applied:  
 Total Records Processed:  
 Records Crossing Dateline:  
 Records Qualifying for Shift Differential:  
 Records Exceeding Hours Threshold

**522.69**  
**5.50**  
**517.19**

	Total Hours	Deduct	1.0x	1.5x	2.0x	SIC	VAC	HOL	UnP/Sal	Fixed Pay
<b>Kehm, Richard</b>	137.66								137.66	\$4,097.03
<b>Moore, Heather</b>	138.51					15.00				
<b>Quayle, Kim</b>	92.08									
<b>Sanchez, Eduardo</b>	154.44	(5.50)				24.00	8.00			

*Caider Smith - 38 hrs x 14.42 = 547.96*