

Town of Sedgwick Meeting Agenda

Monday, December 12, 2022, 6:00PM

Public Comments Information

If you wish to address the Board of Trustees, there is a "Comment from the Public" scheduled time.

Comments on Agenda items will be allowed following the presentation or Board deliberation. Your comments will be **limited to three (3) minutes** and can only speak once on any motion or agenda item.

Monthly staff reports to the board are not open for comments.

- I. **Call to Order**
- II. **Pledge Allegiance**
- III. **Approve Agenda**
- IV. **Approve of Minutes from last Meeting(s)**
- V. **Approve of Bills**
- VI. **Comments from the public**
- VII. **Monthly Reports**
 - o Mayor
 - o Maintenance
 - o Clerk's Office
 - o Board of Trustees
- VIII. **New Business**
 - o Renew Liquor License for RDs LLC (The Bar)
 - o Renew Liquor License for Sedgwick Liquor
- IX. **Old Business**
 - o Reintroduction of Ordinance 01-2021 – Adoption of Code Book First Reading Continued.
- X. **Executive Session – Discussion on Price Offer for Land Acquisition.**
- XI. **Call to Adjourn**

Posted on this 9th day December 2022 by Kim Quayle @ 3:30pm



**Town of Sedgwick
Record of Proceedings
November 14th, 2022**

Members Present: Peggy Owens, Roger Munson, Traci Sanchez (Colbeck), Darrin Tobin, Dale Jones.

Employees Present: Heather Moore & Kim Quayle

Call to Order: The Town Board met in regular session. A quorum was verified, and the meeting was called to order at 6:00 pm by the Mayor Danny Smith

Roll Call Mayor Danny Smith Here

Jeanie Tarver	Absent	Traci Sanchez	Here
Peggy Owens	Here	Roger Munson	Here
Dale Jones	Here	Darrin Tobin	Here

Approval of Agenda

Motion: Approval of Agenda

Dale Jones made a motion to approve the agenda; Peggy Owens seconded, all in favor; none opposed, motion carried.

Approval of Minutes

- Jeanie requested a few spelling corrections that were sent in earlier today.

Motion: Approve the minutes

Dale Jones made a motion to approve of the minutes with spelling corrections, Traci Sanchez seconded, all in favor; none opposed, motion carried.

Bills (Published in Julesburg Advocate)

Motion: Bills Roll Call Vote

Dale Jones made a motion to pay the bills, Rodger Munson seconded. (Roll Call: All Voted for, None Against) motion carried.

Public Comments – reminded they will have 3mins.

- None

Mayors Report

- We have been cleaning up around Town. Saturday, I had a funeral at the Community Center and there were 2 trash cans missing, and the soap dispensers out of the bathrooms. We will be ordering new ones.
- I would like to have a Christmas Party for the Town Board Members, Spouses and Employees
 - After Discussion the Board decided to look at Dec 16th at 6pm at Luna’s in Ovid.
 - *Danny said he will check with them tomorrow.*

Maintenance – (Danny)

- Trash truck has new tires and we had to have an oil leak repaired

Clerk's Office

- Finishing up Budget
- Revised the contract for the Land Purchase, they will not be including Mineral Rights.

- Still working on getting the Survey of the Land done, so we can proceed with the Subdivision Exemption that will need to go before the County Commissioners.

Board of Trustees

- **Traci Sanchez**
 - I have agreed to be on the Board for the County Community Center. Just to make sure you're aware.
- **Dale Jones**
 - Last couple years we have given our Employees a Christmas Bonus and would like to continue that this year. Previous year was 3%.
 - Roger and Peggy suggested 5% with the way everything has increased
 - Julesburg Advocate Representative Vicki asked if JoesBucks was an option.

Motion:

Dale Jones made a motion to give the Town Employees a 5% Christmas Bonus with the option of Cash or JoesBucks by the discretion of the employee, Rodger Munson seconded. (Roll Call: All Voted for, None Against) motion carried.

New Business

- **Jack Devie – Substance Abuse Disorders and State Funds are being sent to the County**
 - I am here for your support in finding ways to get recovery services in this County. I plan on attending the commissioners meeting tomorrow to ask what they plan on doing with the funds being awarded to them from the Opioid Settlement.
 - Jack was asked if he could return next month and report back to the Town on the Commissioners Plans. *(He agreed to do so)*
- **Rhonda Graham – Called In**
 - Are now selling JoesBucks for anyone interested.
- **Proposed Budget for 2023**
 - Dan Pedersen talked with the Board about the proposed budget. He walked them through the different sections of the Budget he prepared.

Public Hearing 6:30pm – Highway Use Tax Funds

- Dan Pederson opened to the public for any questions
 - Susan Wolfe asked if we are allowed to roll over any funds left over from one year to the next
 - Dan let her know that we never have funds left over.
- **No other Questions were asked by the public.**

Motion:

Dale Jones made an Adjourn the Highway use Tax Public Hearing at 6:45pm, Rodger Munson seconded. All Voted for, None Against, motion carried.

Public Hearing 6:45pm – 2023 Budget

- Dan Pederson pointed out the changes the Board requested at the previous meeting. And pointed out some additional information about the Mill Levy and the way that we have funds going out of the General Fund to Water and Sewer Funds.
- One question was the donation funds set aside for the fire department, were there stipulations on what they can spend it on.
 - At this point there is not, but the board would like them to report back to talk about what they do use the funds for.

Motion:

Dale Jones made an Adjourn the 2023 Budget Public Hearing at 7:00pm, Rodger Munson seconded. All Voted for, None Against, motion carried.

Returned to Regular Meeting - Dan asked if there were any more questions from the Board Members. (There were none)

- **Resolution 22-08 – To Set the Mill Levy at 15.713**

Motion:

Dale Jones made a motion to adopt Resolution 22-08 – Setting the Mill Levy at 15.713, Rodger Munson seconded, all in favor; none opposed, motion carried.

- **Resolution 22-09 – Adopt the 2023 Budget**

Motion: s

Peggy Owens made a motion to adopt Resolution 22-09 – Adopting the 2023 Budget, Dale Jones seconded, all in favor; none opposed, motion carried.

- **Resolution 22-10 – Appropriate the Funds**

Motion:

Dale Jones made a motion to adopt Resolution 22-10 – To Appropriate the Funds, Rodger Munson seconded, all in favor; none opposed, motion carried.

Old Business

- **Code Book Continues.**
 - **Susan Rose** – We are ready to hold a special meeting to go over the committee’s findings.

Meeting Adjourned:

Motion:

At 7:10pm, Dale Jones made a motion to adjourn, Traci Sanchez seconded, all were in favor, motion carried.

Mayor

Attest: Town Clerk

SEAL

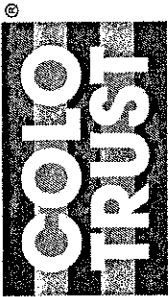
8:38 AM
12/09/22
Accrual Basis

Town of Sedgwick
Trial Balance
As of November 30, 2022

	Nov 30, 22	
	Debit	Credit
1021 · Cash on Hand	195.09	
1022 · Points West Bank Checking	247,023.76	
1022 · Points West Bank Checking:1022.1 · Harvest Festival	549.29	
1029 · Savings:1030 · Points West:1031 · 9240	26,782.84	
1029 · Savings:1034 · Cash in Savings - Lottery	7,310.15	
1029 · Savings:1040 · Points West Bank:1043 · Water Surcharge Account	125,001.31	
1029 · Savings:1050 · Equitable Savings:1051 · 05-4505160	39,003.74	
1070 · COLOTRUST:1074 · Sewer CIP	607,491.60	
1070 · COLOTRUST:1071 · Water Plus	1,010,663.58	
1070 · COLOTRUST:1072 · General Plus	588,359.27	
1070 · COLOTRUST:1073 · CIP Plus	1,021,725.24	
1081 · Cash - County Treasurer	238.20	
TOTAL	3,674,344.07	0.00

Town of Sedgwick
Profit & Loss
 November 2022

	Nov 22
Ordinary Income/Expense	
Income	
4122 · Current Property Taxes	110.95
4142 · Specific Ownership Taxes	119.47
4152 · Interest on Taxes	26.07
4222 · Road and Bridge	9.31
4232 · Motor Vehicle	90.62
4242 · Mineral leasing	0.00
4300 · Utilities Clearing	138.34
4323 · Water Sales	5,477.12
4333 · Sewer Sales	2,928.65
4386 · Trash Collections	2,481.50
4392 · Other Income	
4392.1 · Occupation Tax	72,020.45
4392.2 · Excise Tax	791.79
4392.4 · Lodging Tax	72.00
4392 · Other Income - Other	136.84
Total 4392 · Other Income	73,021.08
4412 · Highway Use Tax	1,041.69
4802 · Interest Income	1,866.41
4803 · Interest Income	7,824.63
Total Income	95,115.84
Expense	
6002 · County Treasurer's Fees	9.43
6032 · Office Expense - GG	314.86
6042 · Professional Services - GG	1,051.50
6052 · Insurance and Bonds - GG	956.60
6062 · Supplies and Maintenance - GG	8.39
6072 · Telephone - GG	217.91
6092 · Miscellaneous - GG	269.60
6102 · Utilities - TH - GG	467.42
6142 · Street Lighting	468.20
6162 · Street Maintenance	0.00
6262 · Harvest Festival	0.00
6462 · Supplies and Maintenance Park	400.00
7063 · Supplies & Maintenance - Water	571.21
7073 · Utilities - Water	924.03
7093 · Miscellaneous - Water	117.51
7173 · Utilities - Sewer	112.95
7346 · Landfill - Trash	543.96
7366 · Supplies and Maintenance - Tras	244.83
7800 · Salaries Clearing	
7809 · Salary-Richard M Kehm	3,861.86
7815 · Salary-Heather Moore	2,145.84
7820 · Salary - Kim E Quayle	1,923.52
7822 · - William Townsend	434.94
Total 7800 · Salaries Clearing	8,366.16
7990 · Supplies and Maint. - Clearing	88.16
7994 · Utilities - Clearing	96.64
7995 · Payroll Taxes - Clearing	246.20
Total Expense	15,475.56
Net Ordinary Income	79,640.28
Other Income/Expense	
Other Expense	
8343 · Grant Expense - Local	0.00
Total Other Expense	0.00
Net Other Income	0.00
Net Income	79,640.28



Town of Sedgwick
 PO Box 27
 Sedgwick, CO 80749

Summary Statement

November 30, 2022

Page 1 of 6

Investor ID:

COLOTRUST

PLUS+

Average Monthly Yield: 3.8298%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Water PLUS	1,007,487.50	0.00	0.00	3,176.08	13,687.55	1,009,150.96	1,010,663.58
General Use PLUS	586,510.32	0.00	0.00	1,848.95	6,616.62	587,478.70	588,359.27
CIP PLUS	1,018,514.39	0.00	0.00	3,210.85	14,679.79	1,020,196.07	1,021,725.24
Sewer CIP	456,053.90	0.00	0.00	1,437.70	3,833.21	456,806.90	457,491.60
TOTAL	3,068,566.11	0.00	0.00	9,673.58	38,817.17	3,073,632.63	3,078,239.69

Tel: (877) 311-0219

<https://www.colotrust.com/>

8:38 AM
12/09/22

Town of Sedgwick
Check Detail
November 15 through December 12, 2022

Num	Name	Memo	Account	Paid Amount
12722	Richard M. Kehm	Payroll	1022 - Points West Bank Ch...	
		Payroll	7809 - Salary-Richard M Kehm	-3,861.86
		Social Security	7995 - Payroll Taxes - Clearing	
		Medicare	7995 - Payroll Taxes - Clearing	
		Federal	7995 - Payroll Taxes - Clearing	
		Colorado W/H	7995 - Payroll Taxes - Clearing	
TOTAL				-3,104.42
12723	Heather M. Moore	Payroll	1022 - Points West Bank Ch...	
		Payroll	7815 - Salary-Heather Moore	-2,284.52
		Social Security	7995 - Payroll Taxes - Clearing	
		Medicare	7995 - Payroll Taxes - Clearing	
		Federal	7995 - Payroll Taxes - Clearing	
		Colorado	7995 - Payroll Taxes - Clearing	
TOTAL				-1,982.75
12724	Kim E. Quayle	Payroll	1022 - Points West Bank Ch...	
		Payroll	7820 - Salary - Kim E Quayle	-1,176.15
		Social Security	7995 - Payroll Taxes - Clearing	
		Medicare	7995 - Payroll Taxes - Clearing	
		Federal	7995 - Payroll Taxes - Clearing	
		Colorado	7995 - Payroll Taxes - Clearing	
TOTAL				-980.18
12725	William Townsend	Payroll	1022 - Points West Bank Ch...	
		Gross Paryroll	7822 - - William Townsend	-13.18
		Social Security	7995 - Payroll Taxes - Clearing	
		Medicaid	7995 - Payroll Taxes - Clearing	
TOTAL				-12.17
12726	Richard M. Kehm	Christmas Bonus	1022 - Points West Bank Ch...	
		Payroll	7809 - Salary-Richard M Kehm	-2,220.79
		Social Security	7995 - Payroll Taxes - Clearing	
		Medicare	7995 - Payroll Taxes - Clearing	
		Federal	7995 - Payroll Taxes - Clearing	
		Colorado W/H	7995 - Payroll Taxes - Clearing	
TOTAL				-1,859.90
12727	Heather M. Moore	Christmas Bonus	1022 - Points West Bank Ch...	
		Payroll	7815 - Salary-Heather Moore	-1,290.69
		Social Security	7995 - Payroll Taxes - Clearing	
		Medicare	7995 - Payroll Taxes - Clearing	
TOTAL				-1,191.95
12728	Kim E. Quayle	Christmas Bonus	1022 - Points West Bank Ch...	
		Payroll	7820 - Salary - Kim E Quayle	-849.22
		Social Security	7995 - Payroll Taxes - Clearing	
		Medicare	7995 - Payroll Taxes - Clearing	
		Federal	7995 - Payroll Taxes - Clearing	
		Colorado	7995 - Payroll Taxes - Clearing	
TOTAL				-730.26
12729	William Townsend	Christmas Bonus	1022 - Points West Bank Ch...	
		Gross Paryroll	7822 - - William Townsend	-364.71
		Social Security	7995 - Payroll Taxes - Clearing	
		Medicaid	7995 - Payroll Taxes - Clearing	
		Colorado Withholdings	7995 - Payroll Taxes - Clearing	
TOTAL				-335.81

8:38 AM
12/09/22

Town of Sedgwick
Check Detail
November 15 through December 12, 2022

Num	Name	Memo	Account	Paid Amount
12730	Points West Cardmember...		1022 - Points West Bank Ch...	
		Coffee, paper towels, Cleaning supplies	6032 - Office Expense - GG	-160.46
		Postage	6032 - Office Expense - GG	-74.40
TOTAL				-234.86
12731	AC-DC Water Works LLC	ORC Services	1022 - Points West Bank Ch...	
		ORC Monthly Contract Services	7063 - Supplies & Maintenanc...	-400.00
		Chlorine Maintenance, Well Pump Comtrols Update	7093 - Miscellaneous - Water	-117.51
TOTAL				-517.51
12732	CenturyLink	Phone and Fax line	1022 - Points West Bank Ch...	
		Phone lines and Fax line	6072 - Telephone - GG	-217.91
TOTAL				-217.91
12733	Core & Main	N544166	1022 - Points West Bank Ch...	
		Rebuild kits parts.	7063 - Supplies & Maintenanc...	-151.21
TOTAL				-151.21
12734	Highline Electric Ass'n		1022 - Points West Bank Ch...	
		Water Pump -66552	7073 - Utilities - Water	-283.42
		New Shop - 8280879	7994 - Utilities - Clearing	-51.85
		New Town - 822186	6102 - Utilities - TH - GG	-72.17
		Museum - 8426371	6102 - Utilities - TH - GG	-43.89
		Pump #2 - 40915	7073 - Utilities - Water	-117.23
		Street Lights -41680	6142 - Street Lighting	-235.09
		Sewer - 62657	7173 - Utilities - Sewer	-56.44
		Bulb, Photo Electric - New 73w Light (invoice #7799)	6142 - Street Lighting	-6.31
		Rodeo Grounds	6102 - Utilities - TH - GG	-32.50
		Community Center	6102 - Utilities - TH - GG	-41.24
TOTAL				-940.14
12735	IDEAL Linens & Uniform		1022 - Points West Bank Ch...	
		Community Center Rugs, Mop and push broom	7990 - Supplies and Maint. - ...	-88.16
TOTAL				-88.16
12736	J.P. Cooke Co.	Dog Tags	1022 - Points West Bank Ch...	
		2020 Dog tags and book	6062 - Supplies and Mainten...	-77.95
TOTAL				-77.95
12737	Journal Office		1022 - Points West Bank Ch...	
		Copy machine fees	6032 - Office Expense - GG	-40.00
TOTAL				-40.00
12738	Julesburg Family Market	Account# 8814	1022 - Points West Bank Ch...	
		spray paint, batteries, duster, hardware	6062 - Supplies and Mainten...	-99.84
TOTAL				-99.84
12739	Kelly, P.C.		1022 - Points West Bank Ch...	
		Legal Fees - Regular	6042 - Professional Services ...	-389.50
TOTAL				-389.50
12740	Kuskie Oil		1022 - Points West Bank Ch...	
		Trash Truck New Tires all around (x6)	6062 - Supplies and Mainten...	-2,911.90
TOTAL				-2,911.90

8:38 AM
12/09/22

Town of Sedgwick
Check Detail
November 15 through December 12, 2022

Num	Name	Memo	Account	Paid Amount
12741	Marick's Waste Disposal		1022 · Points West Bank Ch...	
		Potty Cleaning	6462 · Supplies and Mainten...	-200.00
TOTAL				-200.00
12742	Michael Moore		1022 · Points West Bank Ch...	
		SEWER UPCOMING PROJECT (TO BE REIMBURSED)	7913 · Water System-Grants	-200.00
TOTAL				-200.00
12743	N E Colorado Health	Bacteria testing	1022 · Points West Bank Ch...	
		Bacteria testing	7063 · Supplies & Maintenan...	-20.00
TOTAL				-20.00
12744	Prairie Mountain Media		1022 · Points West Bank Ch...	
		Advertisement/Postings	6032 · Office Expense - GG	-17.86
TOTAL				-17.86
12745	S & W Auto Supply		1022 · Points West Bank Ch...	
		Hydro Oil	7990 · Supplies and Maint. - ...	-90.69
TOTAL				-90.69
12746	Sedgwick County Lumber		1022 · Points West Bank Ch...	
		Screws	6062 · Supplies and Mainten...	-8.39
TOTAL				-8.39
12747	Sedgwick County Sales	Landfill Fees	1022 · Points West Bank Ch...	
		Landfill Fees	7346 · Landfill - Trash	-543.96
TOTAL				-543.96
12748	UNCC (CO811)	Tickets Issued Fees	1022 · Points West Bank Ch...	
		UNCC Tickets Issued Fees.	6092 · Miscellaneous - GG	-2.60
TOTAL				-2.60
12749	Valley Repair		1022 · Points West Bank Ch...	
		Hydraulic Seal Kit and repair	7366 · Supplies and Mainten...	-244.83
TOTAL				-244.83

CLOSE PAYROLL PERIOD

This PRELIMINARY Payroll Report has not been saved yet! Save the report to append or close the payroll period.

Tuesday Nov, 01 2022 - Wednesday Nov, 30 2022

Employees Processed:	4	Total Fixed Pay:	\$7,335.71
Standard Hours:	180.02	Total Variable Pay:	\$0.00
Overtime 1.5x Hours:	0.00	Total Payroll:	\$7,335.71
Overtime 2.0x Hours:	0.00		
PTO Hours:	0.00	Total of All Hours:	358.72
Vacation Hours:	23.50	Total Hours Deducted:	0.00
Sick Hours:	0.00	Total Payable Hours:	358.72
Holiday Hours:	30.00		
Other1 Hours:	0.00	Rounding Interval Applied:	-
Other2 Hours:	0.00	Total Records Processed:	53
Unpayable/Salaried Hours:	125.20	Records Crossing Dateline:	-
		Records Qualified for Shift Differential:	-
		Records Exceeding Hours Threshold:	-

Employee	Total Hours	Deduct	1.0x	1.5x	2.0x	SIC	VAC	HOL	UnP/SAL	Signed	Aprvd	Fixed Pay
Kehm, Richard	141.20						16.00		125.20	N/A	NO	\$3,861.86
Moore, Heather	135.74		120.24					15.50		N/A	NO	\$2,284.52
Quayle, Kim	80.78		58.78				7.50	14.50		NO	NO	\$1,176.15
Townsend, William	1.00		1.00							NO	NO	\$13.18

**SEDGCO COMMUNITY HEALTH MEETING
PRESENTS:**

MEET THE CEO & HTP UPDATES

Sponsored by Sedgwick County Health Center

**December 20th @ 6:00 p.m.
Julesburg Fire Hall**

Refreshments will be served.

Please call Danna Wilson @ 463-6245 with any questions