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# Town of Sedgwick

## Meeting Agenda

### Monday, September 11, 2023, 6:00PM

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#### Public Comments Information

If you wish to address the Board of Trustees, there is a “Comment from the Public” scheduled time. Comments on Agenda items will be allowed following the presentation or Board deliberation. Your comments will be **limited to three (3) minutes** and can only speak once on any motion or agenda item. **Monthly staff reports to the board are not open for comments.**

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- I. **Call to Order**
- II. **Pledge Allegiance**
- III. **Approve Agenda**
- IV. **Approve of Minutes from last Meeting(s)**
- V. **Approve of Bills**
- VI. **Comments from the public**
- VII. **Monthly Reports**
  - Clerk’s Office
  - Maintenance
  - Mayor
  - Board of Trustees
- VIII. **New Business**
  - Patty Carter - SCORE – Donation Proposal and Introduction of Victoria
  - Rhonda Graham – Monthly Updates
  - Sedgwick County Booster Club Letter
  - CDOT Water out of Town Limits Interest
- IX. **Old Business**
  - Ordinance 02-2023 - Fairgrounds Zoning (If passed next month will be the public hearing)
  - Ordinance 03-2023 – Recreational Vehicles (Temporary language and applications added)
  - Resolution 23-2 - Recreational Vehicles Temporary Permit Application Fees
  - Harvest Festival 2023 – Completed Report
- X. **Executive Session (If needed)**
- XI. **Call to Adjourn**



Posted on this 8<sup>th</sup> day of September 2023 by Kim Quayle @ 3:30pm

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting Heather Moore, Town Clerk, 29 Main Ave, Sedgwick, CO 80749, Phone (970) 463-8814, or FAX (970) 463-5537. At least a 48 hour advance notice prior to the scheduled meeting would be appreciated so that arrangements can be made to locate the requested auxiliary aid(s).

11:34 AM  
09/08/23  
Accrual Basis

Town of Sedgwick  
Trial Balance  
As of August 31, 2023

	Aug 31, 23	
	Debit	Credit
1021 · Cash on Hand	117.09	
1022 · Points West Bank Checking	211,330.82	
1022 · Points West Bank Checking:1022.1 · Harvest Festival	674.29	
1029 · Savings:1030 · Points West:1031 · 9240	26,793.54	
1029 · Savings:1034 · Cash in Savings - Lottery	9,152.94	
1029 · Savings:1040 · Points West Bank:1043 · Water Surcharge Account	111,331.45	
1029 · Savings:1050 · Equitable Savings:1051 · 05-4505160	39,259.05	
1070 · COLOTRUST:1074 - Sewer CIP	1,036,935.03	
1070 · COLOTRUST:1071 · Water Plus	1,048,964.17	
1070 · COLOTRUST:1072 · General Plus	966,035.05	
1070 · COLOTRUST:1073 · CIP Plus	1,060,445.05	
1081 · Cash - County Treasurer	260.63	
<b>TOTAL</b>	<b>4,511,299.11</b>	<b>0.00</b>

**Town of Sedgwick**  
**Profit & Loss**  
 August 2023

	Aug 23
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
4122 · Current Property Taxes	173.63
4142 · Specific Ownership Taxes	116.96
4152 · Interest on Taxes	17.98
4172 · Sales Tax	17,680.10
4212 · Cigarette Tax	13.07
4222 · Road and Bridge	55.36
4232 · Motor Vehicle	31.57
4300 · Utilities Clearing	1,069.37
4323 · Water Sales	6,057.26
4333 · Sewer Sales	3,920.65
4386 · Trash Collections	2,408.00
4392 · Other Income	
4392.1 · Occupation Tax	60,413.07
4392.2 · Excise Tax	32.50
4392.3 · State of Colorado	13,458.54
4392.4 · Lodging Tax	36.00
4392 · Other Income - Other	80.00
<b>Total 4392 · Other Income</b>	<b>74,020.11</b>
4393 · Other Income	100.00
4412 · Highway Use Tax	1,388.26
4422 · License Fees	100.00
4802 · Interest Income	4,070.81
4803 · Interest Income	14,067.02
4999 · Uncatagorized Income	1.67
<b>Total Income</b>	<b>125,291.82</b>
<b>Expense</b>	
6002 · County Treasurer's Fees	13.52
6032 · Office Expense - GG	598.55
6042 · Professional Services - GG	2,009.00
6062 · Supplies and Maintenance - GG	0.00
6092 · Miscellaneous - GG	1.29
6102 · Utilities - TH - GG	6,011.28
6142 · Street Lighting	208.31
6262 · Harvest Festival	985.00
6462 · Supplies and Maintenance Park	1,320.61
6492 · Miscellaneous - Park	803.75
7063 · Supplies & Maintenance - Water	933.00
7073 · Utilities - Water	563.25
7093 · Miscellaneous - Water	82.15
7163 · Supplies and Maintenance - Sewer	0.00
7173 · Utilities - Sewer	57.13
7346 · Landfill - Trash	262.00
7703 · Capital Outlay	4,768.03
7800 · Salaries Clearing	
7806 · Salary-Ed Smith Jr.	122.85
7809 · Salary-Richard M Kehm	3,977.72
7815 · Salary-Heather Moore	2,115.15
7820 · Salary - Kim E Quayle	1,643.55
7824 · -Salary - Caiden J Smith	218.40
<b>Total 7800 · Salaries Clearing</b>	<b>8,077.67</b>
7990 · Supplies and Maint. - Clearing	2,434.83
7994 · Utilities - Clearing	46.05
7995 · Payroll Taxes - Clearing	296.92
<b>Total Expense</b>	<b>29,472.34</b>
<b>Net Ordinary Income</b>	<b>95,819.48</b>

11:29 AM  
09/08/23  
Accrual Basis

Town of Sedgwick  
**Profit & Loss**  
August 2023

	<u>Aug 23</u>
Other Income/Expense	
Other Expense	
8343 · Grant Expense - Local	0.00
Total Other Expense	<u>0.00</u>
Net Other Income	<u>0.00</u>
Net Income	<u><u>95,819.48</u></u>

11:29 AM  
09/08/23

**Town of Sedgwick**  
**Check Detail**  
August 15 through September 11, 2023

Num	Name	Memo	Account	Paid Amount
12966	21st Century		1022 · Points West Bank Ch...	
		New Mower - Z535R	7703 · Capital Outlay	-4,009.00
TOTAL				-4,009.00
12967	Heather M. Moore	<b>Payroll</b>	1022 · Points West Bank Ch...	
		Payroll	7815 · Salary-Heather Moore	-2,412.69
		Social Security	7995 · Payroll Taxes - Clearing	
		Mediciad	7995 · Payroll Taxes - Clearing	
		Federal	7995 · Payroll Taxes - Clearing	
		Colorado	7995 · Payroll Taxes - Clearing	
TOTAL				-2,073.12
12968	Richard M. Kehm	<b>Payroll</b>	1022 · Points West Bank Ch...	
		Payroll	7809 · Salary-Richard M Kehm	-3,977.72
		Social Security	7995 · Payroll Taxes - Clearing	
		Medicare	7995 · Payroll Taxes - Clearing	
		Federal	7995 · Payroll Taxes - Clearing	
		Colorado W/H	7995 · Payroll Taxes - Clearing	
TOTAL				-3,202.42
12969	Edward D. Smith Jr.	<b>Payroll</b>	1022 · Points West Bank Ch...	
		Salary	7806 · Salary-Ed Smith Jr.	-443.63
		Social Security	7995 · Payroll Taxes - Clearing	
		Mediciad	7995 · Payroll Taxes - Clearing	
		Colorado	7995 · Payroll Taxes - Clearing	
TOTAL				-406.69
12970	Kim E. Quayle	<b>Paryroll</b>	1022 · Points West Bank Ch...	
		Payroll	7820 · Salary - Kim E Quayle	-1,628.55
		Social Security	7995 · Payroll Taxes - Clearing	
		Medicare	7995 · Payroll Taxes - Clearing	
		Federal	7995 · Payroll Taxes - Clearing	
		Colorado	7995 · Payroll Taxes - Clearing	
TOTAL				-1,331.97
12971	21st Century		1022 · Points West Bank Ch...	
		Bushings,	6462 · Supplies and Mainten...	-105.63
TOTAL				-105.63
12972	AC-DC Water Works LLC	<b>ORC Services</b>	1022 · Points West Bank Ch...	
		ORC Monthly Contract Services	7063 · Supplies & Maintenan...	-400.00
		Water Testing, Water system Check	7093 · Miscellaneous - Water	-82.15
TOTAL				-482.15
12973	CenturyLink	<b>Phone and Fax line</b>	1022 · Points West Bank Ch...	
		Phone lines and Fax line	6072 · Telephone - GG	-226.88
TOTAL				-226.88
12974	DPC Industries		1022 · Points West Bank Ch...	
		Sodium Hypo 10%, 15 Gal DR (60gal), Drum Cleaning fee & \$80 Drum ...	7703 · Capital Outlay	-759.03
TOTAL				-759.03
12975	Freedom Repair & Mainte...	<b>BackFlow Preventors Testing</b>	1022 · Points West Bank Ch...	
		BackFlow Preventors Testing - 9 locations at \$57. ea	7063 · Supplies & Maintenan...	-513.00
TOTAL				-513.00

11:29 AM  
09/08/23

**Town of Sedgwick**  
**Check Detail**  
**August 15 through September 11, 2023**

Num	Name	Memo	Account	Paid Amount
12976	Highline Electric Ass'n		1022 - Points West Bank Ch...	
		Water Pump -66552	7073 - Utilities - Water	-427.56
		New Shop - 8280879	7994 - Utilities - Clearing	-46.05
		New Town - 822186	6102 - Utilities - TH - GG	-116.85
		Museum - 8426371	6102 - Utilities - TH - GG	-35.74
		Pump #2 - 40915	7073 - Utilities - Water	-135.69
		Street Lights -41680	6142 - Street Lighting	-208.31
		Sewer - 62657	7173 - Utilities - Sewer	-57.13
		Rodeo Grounds	6102 - Utilities - TH - GG	-32.50
		Community Center	6102 - Utilities - TH - GG	-51.19
TOTAL				-1,111.02
12977	IDEAL Linens & Uniform		1022 - Points West Bank Ch...	
		Community Center Rugs, Mop and push broom	7990 - Supplies and Maint. - ...	-94.35
TOTAL				-94.35
12978	Journal Office		1022 - Points West Bank Ch...	
		Copy machine fees	6032 - Office Expense - GG	-40.00
TOTAL				-40.00
12979	K&K Welding		1022 - Points West Bank Ch...	
		Repair Aluminum Bleacher seats	6492 - Miscellaneous - Park	-350.00
TOTAL				-350.00
12980	Kelly, P.C.		1022 - Points West Bank Ch...	
		Legal Fees - Regular	6042 - Professional Services ...	-881.50
TOTAL				-881.50
12981	Marick's Waste Disposal		1022 - Points West Bank Ch...	
		styrofoam boxes	6462 - Supplies and Mainten...	-6.00
		Potty Cleaning	6462 - Supplies and Mainten...	-240.00
		Harvest Festival Port a potties	6262 - Harvest Festival	-1,110.00
		Potty Cleaning	6462 - Supplies and Mainten...	-120.00
TOTAL				-1,476.00
12982	Northeast colorado health...	Bacteria Test	1022 - Points West Bank Ch...	
		Water Bacteria Test	7063 - Supplies & Maintenanc...	-20.00
TOTAL				-20.00
12983	Points West Cardmember...		1022 - Points West Bank Ch...	
		Zoom Membership, Website Renewal, Postage	6032 - Office Expense - GG	-485.55
		5 16" Speakers for Fairgrounds, Speaker wire and connectors	6462 - Supplies and Mainten...	-848.98
TOTAL				-1,334.53
12984	S & W Auto Supply	No bills since February!????	1022 - Points West Bank Ch...	
		Bolts Washers, Squeegee, Sealant	7990 - Supplies and Maint. - ...	-114.78
		Hydro Oil - Hoses	7990 - Supplies and Maint. - ...	-96.54
TOTAL				-211.32
12985	Sapp Bros. Petroleum		1022 - Points West Bank Ch...	
		Unleaded Fuel	7990 - Supplies and Maint. - ...	-1,185.00
		Deisel Fuel	7990 - Supplies and Maint. - ...	-856.00
TOTAL				-2,041.00

**Town of Sedgwick**  
**Check Detail**  
 August 15 through September 11, 2023

Num	Name	Memo	Account	Paid Amount
12986	Sedgwick County Lumber		1022 · Points West Bank Ch...	
		strike anchors, Blendfil Pencil	6062 · Supplies and Mainten...	-137.87
TOTAL				-137.87
12987	Sedgwick County Sales	Landfill Fees	1022 · Points West Bank Ch...	
		Landfill Fees	7346 · Landfill - Trash	-262.00
TOTAL				-262.00
12988	Sedgwick Volunteer Fire	Assistance with Water Main Break	1022 · Points West Bank Ch...	
		Two people donating to the demo derby wrote the checks in the name o...	4382 - Harvest Festival	-1,050.00
TOTAL				-1,050.00
12989	UNCC (CO811)	Tickets Issued Fees	1022 · Points West Bank Ch...	
		UNCC Tickets Issued Fees.	6092 · Miscellaneous - GG	-1.29
TOTAL				-1.29
12990	UnderTree Entertainment		1022 · Points West Bank Ch...	
		DJ Services	6262 · Harvest Festival	-1,000.00
TOTAL				-1,000.00
12991	Usa Blue Book		1022 · Points West Bank Ch...	
		Gloves & Misc	7163 · Supplies and Mainten...	-127.19
TOTAL				-127.19
12992	Van Diest Supply Company		1022 · Points West Bank Ch...	
		BioMist additive	6492 · Miscellaneous - Park	-453.75
TOTAL				-453.75
12993	Work Force	full Scope of lines not to exceed agreement	1022 · Points West Bank Ch...	
		1/3 of Towns Sewer Lines cleane	7163 · Supplies and Mainten...	-4,954.60
TOTAL				-4,954.60

**Town of Sedgwick  
Record of Proceedings  
August 17th, 2023**

**Members Present:** Peggy Owens, Roger Munson, Darrin Tobin, Traci Sanchez

**Employees Present:** Kim Quayle & Richard Kehm

**Call to Order:** The Town Board met in regular session on postponed date due to lack of quorum on 8/14/23. A quorum was verified, and the meeting was called to order at 6:00 pm by Mayor Danny Smith

**Roll Call Mayor Danny Smith Here**

Traci Sanchez	Here	Juan De La Hoya	Absent
Peggy Owens	Here	Roger Munson	Here
Dale Jones	Absent	Darrin Tobin	Here

**Approval of Agenda**

**Motion: Approval of Agenda**

Roger Munson made a motion to approve the agenda with corrected; Peggy Owens seconded, all in favor; none opposed, motion carried.

**Approval of Minutes**

- With three spelling corrections

**Motion: Approve the minutes**

Traci Sanchez made a motion to approve the minutes with the corrections; Peggy Owens seconded, all in favor; none opposed, motion carried.

**Bills (Published in Julesburg Advocate)**

**Motion: Bills Roll Call Vote**

Darrin Tobin made a motion to pay the bills, Traci Sanchez seconded. (Roll Call: All Voted for, None Against) motion carried.

**Public Comments – reminded they will have 3mins.**

- Dora Devie
  - My water pressure seems low, wondering if anyone else has. (Board responded, no issues anywhere else). Also the pot holes on Miles are getting bad. And wondering if we will get an update how the meeting in Denver for the Grant went.
- Michelle and Melissa with the CTC program
  - We will be here again on the 19<sup>th</sup> and would like permission to use some power and water at the big park. We do events for the youth that is funded by State Marijuana Funds. Pre-School and up after school programs underway.
    - They were informed where it is located.

**Clerk's Office**

- Nothing to report this month.
- Budget has been handed out on the table for all board members to review.



**Maintenance**

- Richard Kehm
  - Mechanic will be by next week to look at the Road Grader
  - The John Deere Mower has come to the end of its life.

**Mayors Report**

- I did get two estimates, one from a company in Madrid, NE and their bid was about \$4600
- John Deere offered \$1800 trade in and \$600 cheaper than the other one \$4165
- The lights are in at the fairgrounds, we have the speakers, but they are not up yet.
- Jim Beck is going to try to fix a few of the benches.
  - Heather has a company where we can order some new benches.
- We have all the Bleachers moved around for spectators. And the Pad for the new Bleachers coming in is ready

**Motion:**

Peggy Owens made a motion to purchase the new John Deere mower for \$4165.00, Roger Munson seconded. (All Voted for, None Against) motion carried.

- We need to assign someone the Temporary Mayor Pro-Tem. until Dale is available. Traci did volunteer unless someone else would like to.

**Motion:**

Peggy Owens made a motion to appoint Traci Sanches Temporary Mayor Pro-Tem, Darrin Tobin seconded. (All Voted for, None Against) motion carried.

**Board of Trustees**

- Roger Munson
  - Kids Rodeo was wondering if the fairgrounds would be worked before the event. The Fire Department is going to water it down to keep the dust down. And they are aware they are responsible for cleaning up after their event.
  - Is the Sheriff's department going to offer DD Sober Transportation for our event like they did for County Fair?
    - Traci said she will call and ask.

**New Business**

- **Rhonda Graham – Not Present**
- **Resolution – RV Temporary Use Fees and Camping Prohibited Rules**
  - Town Attorney was not at the meeting, so we would like to table this discussion matter until next month.

**Old Business**

- **Ordinance Fairgrounds Zoning District**
  - Town Attorney was not at the meeting, so we would like to table this discussion matter until next month.
- **Harvest Festival 2023**
  - The Schedule has been completed; I will start handing them out.
  - Dwayne Smith is asking the board to consider cash prizes for the kid's games.

- Board discussion resulted in \$10 for 1<sup>st</sup>, \$5 for 2<sup>nd</sup> and \$2 for 3<sup>rd</sup>
- We did have a question, if people are out at the street dance until 1am, is it ok that the DJ's continue playing music until that time.
  - The board felt that was acceptable. It's a once-a-year event.

**Motion:**

Roger Munson made a motion to Set the Kids Games prizes at \$10, \$5, and \$2 as discussed, Peggy Owens seconded. (All Voted for, None Against) motion carried.

**Meeting Adjourned:**

**Motion:**

At 6:20pm, Peggy Ownes made a motion to adjourn, Darrin Tobin seconded, all were in favor, motion carried.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Attest: Town Clerk

SEAL

# Town of Sedgwick

## Tuesday Aug, 01 2023 - Thursday Aug, 31 2023

Users Processed:	3	Total Fixed Pay:	\$8,018.96
Standard Hours:	247.79	Total Variable Pay:	\$0.00
Overtime 1.5x Hours:	0.00	Total Payroll:	\$8,018.96
Overtime 2.0x Hours:	0.00		
PTO Hours:	0.00	Total of All Hours:	390.14
Vacation Hours:	0.00	Total Deducted Hours:	0.00
Sick Hours:	0.00	Total Payable Hours:	390.14
Holiday Hours:	0.00		
Other1 Hours:	0.00	Rounding Interval Applied:	—
Other2 Hours:	0.00	Total Records Processed:	52
Unpayable/Salaried Hours:	142.35	Records Crossing Dateline:	1 Salary
		Records Qualifying for Shift Differential:	—
		Records Exceeding Hours Threshold:	—

## Tuesday Aug, 01 2023 - Thursday Aug, 31 2023

	Total Hours	Deducted	1.0x	1.5x	2.0x	SIC	VAC	HOLUnP/Sal	<del>2x</del>	<input checked="" type="checkbox"/>	Fixed Pay
Kehm, Richard	142.35							142.35	—	X	\$3,977.72

## Tuesday Aug, 01 2023 - Thursday Aug, 31 2023

	Total Hours	Deducted	1.0x	1.5x	2.0x	SIC	VAC	HOLUnP/Sal	<del>2x</del>	<input checked="" type="checkbox"/>	Fixed Pay
Moore, Heather	139.22	139.22							—	X	\$2,412.69

## Tuesday Aug, 01 2023 - Thursday Aug, 31 2023

	Total Hours	Deducted	1.0x	1.5x	2.0x	SIC	VAC	HOLUnP/Sal	<del>2x</del>	<input checked="" type="checkbox"/>	Fixed Pay
Quayle, Kim	108.57	108.57							X	X	\$1,628.55

Duane Smith 32.5 hours X 13.65 = \$443.63

September 7, 2023



Town of Sedgwick  
121 Main Ave.  
Sedgwick, CO 80749

Dear Town of Sedgwick Trustees:

The volunteers that make up the Sedgwick County Organized Recreation (SCOR) Board have put in countless hours trying to bring opportunities to our County through sports-related programs. We look forward to the completion of the pool project and what it can bring to our community beginning next summer.

We are excited to be taking on the management of the Sedgwick County Community Center's Recreation programs and to continue the youth programs that J-Rec had established. We also look forward to developing age appropriate activities for citizens of all ages.

The initial years of the Community Center will be difficult as we work to relocate our office, hire staff, and continue programs already in place while developing others. We look forward to a quality day care facility within the County, after school programs, and "Forever Young 55+" activities as well. We have been renovating former classrooms for office space following abatement measures and will have to install backflow equipment to get the facility in compliance with town mandates. These are expensive, but necessary expenditures.

As we introduce our programs throughout these next few months and continue to make necessary changes, we would ask the Town to consider the continuation of budgeted funds in support of the youth programs as you have in the past under the town's direction. We would like to continue offering healthy activities - for citizens of all ages. We would ask you to consider a \$15,000.00 donation toward the development of the Community Center. Your contribution and commitment to our community will play a vital part in making our community an enticing place for others throughout the entire year.

Thank you for your consideration.

Respectfully,

The Sedgwick County Organized Recreation Board of Directors

## Sedgwick County Booster Club Membership

The Sedgwick County Booster Club appreciates your support!  
Join the 2023-2024 Booster Club at the level of your choice.  
You **do** make a difference!

### **GO COUGARS!!!!**

- ◆ SUPER COUGAR BOOSTER (\$500 & OVER)
- ◆ COUGAR BOOSTER (\$200 & OVER)
- ◆ SILVER BOOSTER (\$100 & OVER)
- ◆ PURPLE & BLACK BOOSTER (\$50 & OVER)
- ◆ FAMILY BOOSTER (\$25 & OVER)
- ◆ INDIVIDUAL BOOSTER (\$15 & OVER)

### **Please Print the Following Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Thank you again for your support! Please fill out and make checks payable to the Sedgwick County Booster Club, or Venmo us at @SCCCOUGARS. Mail the payment to Sedgwick County Cougars Booster Club C/O Lori Ehmke, Treasurer  
302 Maple St, Julesburg, CO 80737.



ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING THE TOWN OF SEDGWICK OFFICIAL ZONING ORDINANCE TO CREATE A FAIRGROUNDS ZONE DISTRICT**

**WHEREAS**, in 2002, the Town of Sedgwick Board of Trustees adopted an official zoning ordinance (the "Zoning Ordinance"); and

**WHEREAS**, the Board of Trustees has desires to amend the Zoning Ordinance to add a Fairgrounds Zone District within the Town.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF SEDGWICK, COLORADO:**

**Section 1.** Section 1.G of the Zoning Ordinance is amended by the addition of a new subsection 6 to read as follow (words to be added are underlined):

**Section 1 - Title, Authority, Purposes, and General Provisions**

**G. Description of Districts**

6. Fairgrounds District (FG). The fairgrounds zone district is designed to accommodate uses associated with fairs, rodeos, shows and similar events.

**Section 2.** Section 2.A of the Zoning Ordinance is amended by the addition of a new subsection 5 to read as follow (words to be added are underlined):

**Section 2 – District Regulations**

**A. Uses Permitted Unconditionally**

The following uses are permitted unconditionally in the districts in which they are enumerated:

5. Fairgrounds District (FG)

- a. 4-H, FFA or similar organizational events, including but not limited to fairs, meetings, shows and training clinics.
- b. Rodeos and animal or stock shows and events.
- c. Agricultural, horticultural and equine education facilities and shows.

**Section 3.** Section 3, subsections C through E of the Zoning Ordinance are amended to read as follows (words to be added are underlined):

**Section 3 - Space Requirements**

**C. Setback Requirements**

**1. Front Yard Setbacks.** All sides of a lot which abut a street shall be treated as frontage and front setback requirements shall apply. Nothing herein shall preclude construction of buildings in line with existing structures. All buildings and structures shall be set back a minimum of the following distances from the front property line:

- a. Low Density Residential district, R-LD, and Mobile Home district, RMH: Twenty-five (25) feet
- b. Commercial district, C: Eight (8) feet
- c. Industrial district, I: Twenty-five (25) feet
- d. Fairgrounds District, FG: Eight (8) feet

**2. Side Yard Setbacks.** All buildings shall be set back from the side property line a minimum of the following distances in the following zones:

- a. Low Density Residential district, R-LD: Five (5) feet for residences and residential accessory uses; ten (10) feet for all other uses
- b. Mobile Home district, R-MH: Five (5) feet for mobile homes and accessory uses
- c. Commercial district, C: None
- d. Industrial district, I: Five (5) feet, except that when adjacent to a residential or mobile home district, the setback shall be equal to two (2) times the height of the building, or twenty-five (25) feet, whichever is greater
- e. Fairgrounds District, FG: Five (5) feet, except that when adjacent to a residential or mobile home district, the setback shall be equal to two (2) times the height of the building, or twenty-five (25) feet, whichever is greater.

**3. Rear Yard Setbacks.** All buildings shall be set back from the rear lot line a distance not to exceed the following, except that where a street abuts to the rear, a distance of not less than one-half (1/2) of the front setback requirement may be used:

- a. Low Density Residential, R-LD, and Mobile Home districts, R-MH: Twenty (20) feet; except where an alley abuts, the minimum setback shall be five (5) feet
- b. Commercial district, C: Ten (10) feet; except where alley abuts, five (5) feet
- c. Industrial district, I: Ten (10) feet
- d. Fairgrounds District, FG: Ten (10) feet

**D. Maximum Building Heights.** No building shall hereafter be built or structurally altered to exceed the following heights in the following districts:

1. Low Density Residential, R-LD, and Mobile Home, R-MH, districts  
Thirty-five (35) feet for a dwelling unit
2. Commercial district, C: Fifty (50) feet
3. Industrial district, I: No restriction
4. Fairgrounds District, FG: Fifty (50) feet

**E. Maximum Lot Coverage.** The total area of building coverage including main and accessory buildings shall not exceed the following percentages of area of the lot on which the buildings are located in the following zones:

1. Low Density Residential, R-LD, and Mobile Home, R-MH, districts: Thirty percent (30%)
2. Commercial district, C: Ninety percent (90%)
3. Industrial district, I: Sixty percent (60%)
4. Fairgrounds District, FG: Sixty percent (60%)

**Section 4.** Section 5.E of the Zoning Ordinance is amended by the addition of a new subsection 4 to read as follows (words to be added are underlined):

**E. Signs Subject to Permit.** Upon application to and issuance by the Zoning Administrator of a permit thereof, the following signs, but no other, may be erected and maintained in the enumerated zoning districts

4. Fairgrounds District (FG)
  - a. Structural Types Permitted. Any type listed in Section 5.B 2.
  - b. Number of Signs Permitted. Two (2) for each permitted use.
  - c. Maximum Gross Surface Area. Fifty (50) square feet per use.
  - d. Maximum Height. Thirty (30) feet.
  - e. Required Setback. The same setback that is required for principal structures, but in no case shall a sign project over the public right-of-way.
  - f. Illumination. Indirectly illuminated signs shall be permitted.

**Section 5.** If any section, paragraph, sentence, clause, or phrase of this ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The Board of Trustees hereby declares that it would have passed this ordinance and each part or parts hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

**Section 6.** All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

**Section 7.** The repeal or modification of any provision of the ordinances of the Town of Sedgwick by this Ordinance shall not release, extinguish, alter, modify, or change in whole or in part any penalty, forfeiture, or liability, either civil or criminal, which shall have been incurred under such provision, and each provision shall be treated and held as still remaining in force for



the purpose of sustaining any and all proper actions, suits, proceedings, and prosecutions for the enforcement of the penalty, forfeiture, or liability, as well as for the purpose of sustaining any judgment, decree, or order which can or may be rendered, entered, or made in such actions, suits, proceedings, or prosecutions.

INTRODUCED, READ, PASSED AND ADOPTED AND ORDERED PUBLISHED BY  
TITLE ONLY this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

TOWN OF SEDGWICK, COLORADO

\_\_\_\_\_  
Danny Smith, Mayor

ATTEST:

\_\_\_\_\_  
Heather Moore, Town Clerk

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING SECTION 71.01 OF THE SEDGWICK CODE OF ORDINANCES CONCERNING RECREATIONAL VEHICLES**

WHEREAS, the Board of Trustees previously adopted Section 71.01 of the Sedgwick Code of Ordinances, which prohibits the use of recreational vehicles (RVs) as temporary or permanent living quarters within Town limits, subject to certain exceptions; and

WHEREAS, the Board of Trustees desires to amend Section 71.01 to add an exception to allow the use of RVs for temporary living quarters during certain construction activities.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF SEDGWICK, COLORADO:**

Section 1. Section 71.01(B) of the Sedgwick Code of Ordinances is hereby amended to read as follows (words added are underlined; words deleted are ~~stricken through~~):

**§ 71.01 PARKING AND USE OF RVs.**

(B) *Parking and use of RVs.*

(1) No recreational vehicle shall be parked in such manner as to create a traffic hazard or block passage on the sidewalk or other right-of-way, whether parked on the street, public or private parking lot, or on private property, and follow the State parking laws.

- (2) No vehicle may be parked:
- (a) Within five feet of a public or private driveway;
  - (b) Within 15 feet of a fire hydrant;
  - (c) Within 20 feet of a crosswalk;
  - (d) Within 30 feet of a flashing beacon, signal, stop sign, or yield sign;
  - (e) Within 20 feet of a fire station driveway; or
  - (f) Within 50 feet of a rail for a railroad crossing.

(3) Except as provided in division (B)(4) and (B)(5) below, no person shall use any RV for temporary or permanent living, sleeping, housekeeping, or preparation of food while parked or stopped on a street, public or private parking lot, a vacant lot, or on private property within the Town. There are no exceptions to this for the Commercial or Business Districts.

(4) The owner or occupant of any property located in a Residential Zone District may allow guests traveling in an RV to park their RV on such owner's or occupant's property or adjacent public street for a maximum period of seven consecutive days. Guest RV parking shall be limited to four, seven-day periods per vehicle in 12 consecutive months.

(5) A RV may be used for temporary living quarters for not more than eighteen (18) months while the occupant thereof is constructing a permanent dwelling on the same property. Before a RV will be permitted in such an instance, the owner of the property or the person intended to occupy the RV shall secure a RV parking permit from the Zoning Administrator. Such permit shall be granted upon the receipt of a signed statement by the applicant that a permanent dwelling will be constructed within eighteen (18) months thereafter. Construction must start within sixty (60) days of RV placement. Only one (1) RV shall be permitted on any parcel of land during the construction. The fee for a RV parking permit shall be established by resolution adopted by the Board of Trustees.

**Section 2.** If any section, paragraph, sentence, clause, or phrase of this ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The Board of Trustees hereby declares that it would have passed this ordinance and each part or parts hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

**Section 3.** All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

**Section 4.** The repeal or modification of any provision of the ordinances of the Town of Sedgwick by this Ordinance shall not release, extinguish, alter, modify, or change in whole or in part any penalty, forfeiture, or liability, either civil or criminal, which shall have been incurred under such provision, and each provision shall be treated and held as still remaining in force for the purpose of sustaining any and all proper actions, suits, proceedings, and prosecutions for the enforcement of the penalty, forfeiture, or liability, as well as for the purpose of sustaining any judgment, decree, or order which can or may be rendered, entered, or made in such actions, suits, proceedings, or prosecutions.

INTRODUCED, READ, PASSED AND ADOPTED AND ORDERED PUBLISHED BY  
TITLE ONLY this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

TOWN OF SEDGWICK, COLORADO

\_\_\_\_\_  
Danny Smith, Mayor

ATTEST:

\_\_\_\_\_  
Heather Moore, Town Clerk

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION ADOPTING A RV PARKING PERMIT FEE**

**WHEREAS**, pursuant to Town of Sedgwick Ordinance \_\_\_\_\_, the Board of Trustees shall from time to time establish a RV parking permit fee by resolution; and

**WHEREAS**, the Board of Trustees finds that such fee should be established as set forth herein.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF SEDGWICK, COLORADO, AS FOLLOWS:**

**Section 1.** The RV parking permit fee issued pursuant to Town of Sedgwick Ordinance \_\_\_\_\_ shall be \$ \_\_\_\_\_.

**Section 2.** All other resolutions or portions thereof inconsistent or conflicting with this resolution or any portion thereof are hereby repealed to the extent of such inconsistency or conflict.

**Section 3.** The fees prescribed herein are in addition to any other amounts due under any other ordinances, resolutions or other enactments of the Town.

**Section 4.** This resolution shall not release, extinguish, alter, modify, or change in whole or in part any penalty, forfeiture, or liability, either civil or criminal, which shall have been incurred under any prior resolution, and each provision of any such prior resolution shall be treated and held as still remaining in force for the purpose of sustaining any and all proper actions, suits, proceedings, and prosecutions for the enforcement of the penalty, forfeiture, or liability, as well as for the purpose of sustaining any judgment, decree, or order which can or may be rendered, entered, or made in such actions, suits, proceedings, or prosecutions.

**INTRODUCED, ADOPTED AND RESOLVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

TOWN OF SEDGWICK, COLORADO

\_\_\_\_\_  
Danny Smith, Mayor

ATTEST:

\_\_\_\_\_  
Heather Moore, Town Clerk